

**Meeting Minutes of January 2, 2007**  
**Board of Supervisors Re-Organizational Meeting**

Township Manager/Secretary/Treasurer Ronald A. Rambo, Jr. called the Board of Supervisors Re-Organizational meeting of January 2, 2007 to order at 7:00 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by the Township Manager noted Supervisor Carl S. Lindborg and Supervisor Josef G. Obernier, Sr. in attendance. Supervisor Thomas J. McCaffrey was absent. Also present were the following individuals from the various departments: Ronald A. Rambo, Jr. [Twp. Mgr./Sec./Treas.], Walter Werner [Chief of Police], and Thomas Eells [Director of Public Works].

The Manager then sought nominations for Chairman of the Board of Supervisors. Supervisor Obernier motioned to appoint Supervisor McCaffrey followed with a second by Supervisor Lindborg. Board Members Obernier and Lindborg voted aye for the appointment of Supervisor McCaffrey for Chairman.

Supervisor Obernier motioned to appoint Supervisor Lindborg as Vice-Chairmen, followed by second by Supervisor Lindborg. Board Members Obernier and Lindborg voted aye for the appointment of Supervisor Lindborg. The Manger then relinquished his duties of running the meeting to the newly appointed Vice-Chairman being that Chairman McCaffrey is not in attendance.

The remaining nominations of Board members were for the position of Police Liaison and Roadmaster. Vice-Chairman Lindborg noted, as in the past, that all Board members should serve in these positions. With that, Supervisor Obernier motioned to appoint the BoS as Police Liaison. Vice-Chairman Lindborg seconded the motion. Board Members Obernier and Lindborg voted aye for the appointment. Supervisor Obernier then motioned to appoint the BoS as Roadmaster. Vice-Chairman Lindborg seconded the motion. A vote by the Board tallied two ayes for the appointment. For Authority Supervisor, Vice-Chairman Lindborg motioned for the appointment of Josef G. Obernier, Sr.; a second was followed by Supervisor Obernier. Board Members Lindborg and Obernier voted aye for the appointment. As for the new position of Fire Company Representative, Supervisor Obernier motioned for the appointment of Carl S. Lindborg; a second was followed by Vice-Chairman Lindborg. Board Members Lindborg and Obernier voted aye for the appointment.

**Appointment of Township Employees for 2007** (salaried)

Next on the agenda was the appointment of administrative personnel for 2007. Vice-Chairman Lindborg then noted the appointment of the following salaried individuals: Ronald A. Rambo Jr., Township Manager/Secretary/Treasurer, Asst. Zoning Officer and Recycling Coordinator; Walter M. Werner, Captain, Chief of WBTPD; Dale Barnett, Zoning Officer, Building Inspector/Codes Officer and Paul H. Gainor, Fire Marshall.

**Appointment of Township Employees for 2007** (hourly)

Vice- Chairman Lindborg then noted the appointment of the following hourly employees: Linda Formica, Administrative Assistant to the Township Manager; Terri Kelly, Administrative Receptionist; Carrie Pike, Financial Administrator; Donna Jones, Administrative Assistant to the Codes Officer/Building Inspector; Thomas Eells, Public Works Director; G. Thomas Maher, Operator/Mechanic; Eric Marsh, Driver/Laborer; Larry Weaver, Driver/Laborer. The following are appointees to WBTPD: Terry Rhunke, Administrative Assistant to the Police Chief; Sergeant John Coldren, Corporal David Domblesky, Corporal Daniel Shappell, Corporal Gary Williams, Patrolman James Bilski, Patrolman Jeff Kimes, and the following part-time officers; Patrolman Brian Hughes, Patrolman Sean Graham, Patrolman John Sidiras, Patrolman Russell Moore, and Patrolman Courtenay Delaney.

**Appointment of Professional Service Firms for 2007**

The Chairman now moved onto the appointment of Professional Service Firms for 2007. The following individuals and/or firms were appointed:

- John E. Good, Esquire -Township Solicitor
- Reed/Smith, LLP - Joseph C. Rudolf, Esquire, Special Counsel, Labor Issues
- Herbert E. MacCombie, Jr., P.E. - Consulting Engineers and Land Surveyors
- McCormick, Taylor & Associates, Inc. and Brandywine Conservancy - Township Consulting Engineers and Planning Consultants
- Kimmel, Lorah & Associates, LLP. - Auditor
- Charles Blosenski - Solid Waste and Recycling Contractor
- Krempa Associates, Inc.- Pension Investment Firm
- Thomas J. Anderson & Associates, Inc. - Pension Plan Actuary
- H.A. Thomson Agency - General and Special Insurances
- Personal Choice/Blue Cross - Health Insurance
- MetLife - Dental Insurance
- Standard Insurance - Disability/Life Insurance
- DNB First, PLGIT - Township Depositories
- Berkheimer Associates - Earned Income, Open Space Earned Income Tax, and Emergency and Municipal Services Tax Collector

The appointment of the Chester County SPCA for Animal Control was tabled.

**Appointment of Township Personnel and Organizations for 2007** (*Boards and Commissions- names of individuals italicized are being re-appointed*)

Vice-Chairman Lindborg next noted the appointment of Township Volunteer Personnel and Organizations for 2007.

- Emergency Management Coordinator: Paul H. Gainor
- Deputy Emergency Management Coordinators: Richard K. Guest and David Pilotti
- Vacancy Board: Charles Hossack
- Fire, Rescue and Ambulance Services: East Brandywine, Wagontown and Martin's Corner
- Building Appeals Board: John Callahan, Sandra Martin, Ronald Scott, Jr.
- Zoning Hearing Board: Mark D. Shockites (12-07), *Richard K. Guest* (12-09), James W. MacCombie (12-08), *Sandra Martin* (12-09, alternate)
- Planning Commission: *Robert Schini* (12-09), Kim Hoopes (12-08), John Conti (12-08), Charles Dobson (12-08), John Cassells (12-07), *Steve Jakatt* (12-09), Anita Ferenz (12-07).
- Municipal Authority: *William Goins* (12-09), *Vacant* [Wilbur C. Adams submitted resignation ](12-09), William McAdoo (12-08), Charles Hossack (12-07)
- Historic Commission: John F. Vilcheck, Jr. (12-07), Jerri Wilimzig (12-08), Alan Amenta (12-08), *Hugh Redditt* (12-09), *Maureen Zapf* (12-09), Susan P. Fitzgerald (12-07), Barry D. Parsons (12-07).
- Parks and Recreation Board: *vacant* (12-09), Joseph Arvay (12-08), Vanessa Barron (12-07), *Paula Kondracki* (12-09), Jeffrey Chalfant (12-07), Mark Harnett (12-09), Michelle Benkovich (12-08).
- Agricultural Security Area Advisory Committee: Thomas J. McCaffrey, Scott F. Sandone, Rhonda Mowday, Cindy Dawson and Karen Vollmecke.
- Open Space Review Board: John W. Cassels, Jr. (12-08), Jeff Chalfant (12-10), John Conti (12-08), Charles A. Dobson (12-10), Anita A. Ferenz (12-08), Kim P. Hoopes (12-10), Steven E. Jakatt (12-08), Paula Kondracki (12-10), Robert W. Schini, Jr., (12-08)

### **Miscellaneous Municipal Information for 2007**

- Board of Supervisors meetings, first and third Thursday's of each month at 7:30 p.m.
- Conditional Use Hearings, scheduled as needed throughout the year
- Municipal Authority meetings, second Thursday of each month at 7:30 p.m.
- Planning Commission meetings, fourth Thursday of each month at 7:30 p.m.
- Open Space Review Board meetings, second Thursday of each month at 7:00 p.m.
- Zoning Hearing Board Hearing's, scheduled as needed throughout the year
- Establishment of part-time wages for road wages: road maintenance- (\$12.84/hour), snow plowing (\$20.00/hour), mowing (\$10.00/hour)
- Uniform Employee Holidays: New Years Day, Martin Luther King Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day
- Non-Uniform Employee Holidays: New Years Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day.
- Delegates to State Convention: Board of Supervisors, Manager/Secretary/Treasurer
- Taxes and Fees: Real Estate- .861 mills, Fire Service Appropriations- .22 mills, Earned, Income Tax- .5% Township and .5% School District, Open Space- .125%, Emergency and Municipal Services Tax- \$52.00- \$47.00 Township and \$5.00 School

District, Real Estate Transfer Tax- .5% Township and .5% School District, Solid Waste and Recycling Fee- \$225.00.

With no other appointments to discuss, Supervisor Obernier motioned to adjourn the re-organization meeting at 7:09 p.m. Vice-Chairman Lindborg seconded the motion. Board Members Obernier and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer