

Meeting Minutes of August 16, 2007
Board of Supervisors

Chairman McCaffrey called the Board of Supervisors meeting of August 16, 2007 to order at 7:42 p.m. Those who desired stood to Pledge Allegiance to the flag. Roll call of the Board of Supervisors (BoS) by the Township Manager noted Chairman Thomas J. McCaffrey Jr. and Supervisor Josef G. Obernier Sr. in attendance. Vice-Chairman Carl S. Lindborg was absent due to family commitments. The following individuals were present to represent the various departments: Ronald A. Rambo, Jr. [Twp. Mgr./Sec./Treas.], Walter Werner [Chief of Police], Dale Barnett [Codes/Zoning Officer], and Thomas Eells [Director of Public Works].

Acceptance of Minutes from Previous Meetings

The Minutes of July 19, 2007 and August 2, 2007 were tabled until all Board Members are present.

Treasurer's Report (*As of the end of July*)

Presented by Manager Rambo. There were no comments.

Capital Reserve Fund	\$1,105,175.73	Police Pension Fund.....	\$1,263,993.68
Developer Escrow Fund	\$591,283.95	Public Works Cap. Projects Fund	\$480,800.68
General Fund	\$149,082.00	Solid Waste & Recycling Fund.....	\$144,633.05
Non-Uniform Pension Fund	\$300,493.67	State Liquid Fuel Fund.....	\$158,977.09
Operating Reserve Fund.....	\$2,153.28	Construction Sweep Fund	\$143,029.13

Public Comments (individuals requesting to be on the agenda)

There were no Public Comments.

Correspondence/Communications *Information to act upon*

John Snook of the Brandywine Conservancy has provided the Township with amendments to the Open Space Design Option and is preparing them in ordinance format for advertisement. This information was forwarded via email to the BoS for their review.

Signing of the grant application to the Pennsylvania Council on the Arts. Chairman McCaffrey motioned to sign the grant. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Theresa R. Lemley, Esquire has forwarded the Township a letter of extension for the Pulte Homes 55+ Preliminary Subdivision and Land Development Plans for Phase I of Traditions at Applecross Country Club (extension will run until Friday, November 16, 2007). Manager Rambo recommended that the BoS accept the extension and noted that Pulte is in the process of addressing the engineer's comments. Chairman McCaffrey motioned to accept the extension. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Correspondence/Communications *Information to Note*

The Township is in receipt of letters of support for its grant into DCNR for the purchase of the Conti Tract, owned by the City of Coatesville, from Representative's Hennessey and Schroder, Senator Rafferty, and the City of Coatesville's representatives. The State is to announce grant awards in September.

The Township is in receipt of information from Green Region with regard to the PECO Open Space Program. Manager Rambo noted that the Township would be looking into a grant application. Deadline is November 1, 2007. Supervisor Obernier suggested that PECO may be willing to transfer the ownership of their property, they would maintain right of access, perhaps the Township could make parks or trail ways. Manager Rambo would rather the Township obtain an easement for a trail, let them keep it, so that they will pay the public utility tax. Manager Rambo will look into obtaining a trail easement.

The Charlestown Township BoS has forwarded correspondence to the Township with regard to the support of Senate Bill No. 1035, a Returnable Beverage Container Act. Manager Rambo recommended that the BoS review this and if they were in favor, the BoS would pass a resolution in support of it. Both Chairman McCaffrey and Supervisor Obernier were in favor of Senate Bill No. 1035 and asked Manager Rambo to prepare the resolution.

John G. Lundsted of DEP has forwarded the Township correspondence with regard to its compliance requirements with Act 140 of 2006 and Section 1501 of Act 101. Manager Rambo is trying to get in touch with Mr. Lundsted to get an explanation of why the Township is not in compliance. Manager Rambo also noted that Mr. Lundsted suggested that the Township is not totally in line with what DEP would like to see regarding leaf recycling. Manager Rambo explained the Township's program in an email to Mr. Lundsted. Chairman McCaffrey exclaimed how DEP always finds a defect no matter what plan anyone puts together and how nice it is that the Vollmecke's are finding a use for the leaves. Manager Rambo noted that this compliance has to do with the Township's collection process.

The Township is in receipt of email documents from Dr. John Vilcheck with regard to the Pulte Project in East Brandywine Township. Chairman McCaffrey noted that he responded via email back to Dr. Vilcheck by noting that East Brandywine was another Township and that West Brandywine Township can't control another Township; developers have to be judged on a per project basis. You can't hold them hostage to past infractions or problems or the State will come and take care of the Township. Manager Rambo thanked Chairman McCaffrey for responding to Dr. Vilcheck's email as Chairman of the BoS.

PennDot has forwarded the Township a request to submit a Permit for Signals before they start any Traffic Study. Manager Rambo noted at the last BoS meeting it was requested that Manager Rambo forward a letter, and did so, requesting a traffic study for either the establishment of signals and/or roundabouts in to locations. PennDot sent a response back noting that they could not proceed with the Township's request until they receive the signed application form back. Supervisor Obernier noted that Manager Rambo had previously stated that if you send in a permit and they approve it, then the Township is obligated to make a design for the intersection. Supervisor Obernier believed that all three BoS members had an interest in having a roundabout at the Reeceville and East Reeceville intersection. Supervisor Obernier would like to see one at Route 82 and Reeceville/Cedar Knoll intersection. Manager Rambo thought that may or may not be feasible because there has to be a reduction in elevation of Route 82 to the Southside of the intersection. PennDot's permit doesn't mention roundabouts.

Chairman McCaffrey has misgivings about having anything done there because when they apply for it, the state is going to ask the Township to fund it. Chairman McCaffrey also has a problem with roundabouts because they take up a lot of room and does not want to condemn someone's private property to put a traffic control device in. Supervisor Obernier pointed out that there has been no talk whatsoever about condemnation, or the need for it in this situation.

Supervisor Obernier would like to know what the Township's choices are without obligation. Discussion ensued regarding what to ask PennDot. Supervisor Obernier asked Manager Rambo to get a price for the study from McMahan and Associates as well as send a letter to PennDot asking them the procedure for a roundabout. Chairman McCaffrey agreed, noting that obtaining information doesn't hurt anybody and suggested finding out what the cost was to put in the roundabout that is near Unionville High School. Manager Rambo noted that TRAFFIC PLANNING designed it. Supervisor Obernier asked Manager Rambo to inquire with West Marlboro Township, where there is one, as well as inquire with PennDot about roundabouts for East Reeceville and Reeceville. Manager Rambo asked what the BoS wants to do with Route 82, Reeceville, and Cedar Knoll. Both Chairman McCaffrey and Supervisor Obernier don't want to be obligated to anything and would like Manager Rambo to write a letter to do a study for a four way stop sign at Route 82 and Reeceville, noting that the Township is open to suggestions. Manager Rambo will write a second letter asking PennDot for the procedure for a roundabout at Reeceville and East Reeceville.

Reports of Departments *Month of July*

- Police Report presented by Dale Barnett. Chief Werner was called out of the meeting on police business. There were no comments.

Total hours.....	1,236.70	Verbal Warnings	34
Miles patrolled	8,436	Written Warnings.....	3
Accidents.....	8	Criminal Arrests.....	13
Warrants	4	Non-Traffic Arrests.....	13
Disturbances	3	Traffic Citations	121
Domestic.....	19	Parking	2
False Alarms.....	5	Grand Total Arrests.....	155
Total complaints.....	495		
- Public Works Department Report, presented by Tom Eells.

Total man-hours	960.5	Total Equipment hours	133
Miles traversed	3,356	Fuel gallons	912.1

 Tom summarized the work completed throughout the month. There were no comments.
- Buildings/Codes Department Report was presented by Dale Barnett. There were no comments.

Building Permits issued.....	65	CL Fees collected	\$1,650
Permit base fees collected ..	\$15,178.00	Inspections completed	43
Occupancy fees collected	\$600.00	Failed Inspections (FI) paid.....	5
U&O permits issued	7	FI Fees collected.....	\$50.00
U&O permits issued cursory	24	Total fees collected	\$17,478.00
Contractor Licenses (CL) issued...	22		
- Fire Marshall Report was submitted by Paul Gainor and presented by Manager Rambo. There were no comments.

Permit inspections done	48	Code violations/Complaints	8
Open Burning Permits	13	Hours on Permits	24
Container Permits	14	Hours on patrol.....	5
Other type inspections done	2	Hours on Ins/Complaints/Violations.....	12

Manager Rambo noted that 4 warning were given for fireworks. Chairman McCaffrey questioned why the police didn't handle this. Manager Rambo explained that it was in the code for the Fire Marshall to do.

- Martin's Corner Fire Company Report for the month of July submitted by Chief Dan Metzler and presented by Manager Rambo. There were no comments.

Number of calls dispatched into WBT	2
Initial dispatch into WBT	-
Second dispatch into WBT	-
Number of calls scratched	-

- Wagontown Fire Company Report submitted by Jeff Benach and presented by David Stein. There were no comments.

Fire

Number of calls dispatched into WBT	4
Initial dispatch into WBT	4
Second dispatch into WBT	0
Number of calls scratched	0

The representative of the Wagontown Fire Company noted that their building dedication will be held on September 22nd and that the Manager and BoS should have received an invitation.

- East Brandywine Fire Company Report presented by Scott Piersol. There were no comments.

Fire

Number of calls dispatched into WBT	8
Initial dispatch into WBT	8
Second dispatch into WBT	0
Number of calls scratched	0

Medical Assist

Number of calls dispatched into WBT	13
Initial dispatch into WBT	13
Second dispatch into WBT	0
Number of calls scratched	1

Scott Piersol noted their Fall BBQ is going to be held on Saturday, September 8th, 4 –7 p.m.

Reports of Organizations, Boards and Commissions

There was no one present from the Historical Commission, the Planning Commission or the Open Space Review Board.

Paula Kondracki was present from the Parks and Recreation Board to give their report. Both Supervisor Obernier and Chairman McCaffrey commented that this has been the best year yet for the Parks and Recreation Board and thanked the Park and Recreation Board for all their efforts.

Supervisor Obernier who is Chairman of the Municipal Authority gave the report of the Municipal Authority. Chairman McCaffrey asked how the level of collection versus income was. Manager Rambo answered fine; if they don't pay then we take them to court.

Old Business

The Manager is continuing talks with the Henderson's of Horseshoe Pike and Manor Road with regard to the purchase of development rights. Manager Rambo noted he is expecting a report from Mr. Bohem within the next few weeks.

Newsletter articles are due on Linda Formica's desk by Friday, August 17, 2007. There were no comments.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from Board

There was no Old Business from the Board.

Ordinances and Resolutions

Resolution #13-07: Application for Permit to Install and Operate Traffic Signal, Manor Road and East Reeceville/Cedar Knoll Roads and Resolution #14-07: Application for Permit to Install and Operate Traffic Signal, East Reeceville Road and Reeceville Road. Manager Rambo recommended that the Board table the resolutions and the Board concurred.

New Business

Approval of release request #3 for the All Souls Cemetery Project. Manager Rambo noted the release request was reviewed by Jim MacCombie and himself and found satisfactory in the amount of \$589,558.31. Supervisor Obernier motioned to approve release request #3 for the All Souls Cemetery Project based on the Manager and Township Engineer's review and approval. Chairman McCaffrey seconded the motion. Board Members Obernier and McCaffrey voted aye.

Approval of release request for Pope John Paul II Regional Catholic Elementary School. Manager Rambo noted that the release has been found appropriate, the work has been performed, the Engineer has signed off in the amount of \$1,359,523.73. This is for the public improvements that have been done. Manager Rambo recommended that the BoS release the money. Chairman McCaffrey motioned to release the money for PJPII. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Manager and Code Officer have met with representatives of Valley Township to discuss a cooperative agreement for the use of the Township's Code Officer for Mechanical Inspections. Manager Rambo noted he spoke with their Chairman Patrice Proctor who noted that it appeared that everything was okay and that Manager Rambo would receive information from them. Supervisor Obernier asked how Valley felt about maybe having to pay overtime. Manager Rambo answered that they didn't balk at anything.

Discuss acceptance of quote for drilling of replacement well for new maintenance facility and existing facility. Manager Rambo explained that they have received quotes from three companies and it is recommended that they go with Petersheim for \$4,331 to drill a new well. This is based on a 200 foot well; for each additional foot it will be \$7.60 a foot. Chairman McCaffrey motioned to accept the quote from Petersheim for the new well. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

New Business from the Floor

There was no New Business from the Floor.

New Business from the Board

There was no New Business from the Board.

Public Comments (individuals not requesting to be on the agenda)

There were no comments.

Open Issues Before the Township

The Township has forwarded its Signal Specifications to Caln Township for review. Manager Rambo noted he asked Greg Prowant to contact him for further discussion regarding signalization at the school and hospital entrance on Reeceville Road.

The Manager and Township Engineer continue in their efforts of reviewing and updating the Township's Act 537 Plan. Chairman McCaffrey noted he has concerns over how much area is being added. Manager Rambo noted the intent is to have the means in place should they ever need it. Chairman McCaffrey felt that this would encourage an increase in density. Manager Rambo suggested that the BoS review this for discussion at the next meeting.

The Manager and Supervisors are in the process of updating the Township's Non-Uniform Personnel Policy Manual. Supervisor Obernier noted that there were some things that he would like to discuss.

The Township is in receipt of a Memorandum of Understanding from the CASD with regard to the Township providing law enforcement services as part of the District's Safe School Plan and has amended them and returned them to the District for review. Manager Rambo noted that based on what the BoS has discussed, amendments have occurred to the memorandum. This has been forwarded to the BoS, the school district, the solicitor, and insurance company. Basically, it puts the Township as the primary law enforcement for all major issues. Supervisor Obernier noted he read through it and is okay with it and wanted to thank Caln Township for working on and providing the revised Memorandum of Understanding and noted that Caln's concerns were the same as West Brandywine Township's.

The Township continues to review information with regard to the State Turnback Program. This item will be discussed in the near future.

General Obligation Note (Adjustable Rate Loan based on Harrisburg Bond for the Facility/Park Construction) Interest rate for the week is 4.04 %. There were no comments.

Review and Payment of the bills.

Manager Rambo noted the General Fund bills total \$127,875.42, State Funds total \$917.52, and Solid Waste bills total \$15,900.24. Chairman McCaffrey noted he reviewed the bills and motioned to approve the bills for payment. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Upcoming Meetings/Events

Chairman McCaffrey noted the upcoming Meeting/Events. Manager Rambo noted a letter has gone out to the Building Appeals Board to see if they can meet to introduce themselves. This meeting will be held on September 6th or September 20th at 7:00 p.m., prior to the BoS meeting so that the BoS can sit in on their meeting.

Adjournment

There being no further business before the Board, Supervisor Obernier motioned to adjourn the meeting at 8:37 p.m. Chairman McCaffrey seconded the motion. Board Members Obernier and McCaffrey voted aye.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer