

Meeting Minutes of January 5, 2004
Board of Supervisors Re-Organizational Meeting

Township Manager/Secretary/Treasurer Ronald A. Rambo, Jr. called the Board of Supervisors Re-Organizational meeting of January 5, 2004 to order at 7:07 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors by the Township Manager noted Supervisor Carl S. Lindborg, Supervisor Josef G. Obernier Sr. and Supervisor Thomas McCaffrey in attendance. It was also noted that the following individuals were present from the various departments: Ronald A. Rambo, Jr., Township Manager, Dale Barnett, Codes Officer, Capt. Walter M. Werner, Chief, and Thomas Eells, Public Works Director.

The Manager then sought nominations for Chairman of the Board of Supervisors. Supervisor Lindborg motioned to appoint Thomas J. McCaffrey followed with a second by Supervisor Obernier. A vote of the Board tallied three ayes for the appointment of Supervisor McCaffrey for Chairman. The Manger now relinquished his duties of running the meeting to the newly appointed Chairman.

Chairman McCaffrey then motioned for the appointment of a Vice-Chairman. Supervisor Obernier motioned to appoint Supervisor Lindborg as Vice-Chairmen, followed by second by Chairman McCaffrey. A vote by the Board tallied three ayes for the appointment of Supervisor Lindborg as Vice-Chairman.

The remaining nominations of Board members were for the position of Police Liaison and Roadmaster. As in the past, the Chairman noted that all Board members should serve in these positions. With that, Vice-Chairman Lindborg motioned to appoint the Board of Supervisors as Police Liaison. Supervisor Obernier seconded the motion. A vote by the Board tallied three ayes for the appointment. Vice-Chairman Lindborg then motioned to appoint the Board of Supervisors as Roadmaster. Supervisor Obernier seconded the motion. A vote by the Board tallied three ayes for the appointment. As for Authority Supervisor, Vice-Chairmen Lindborg motioned for the appointment of Supervisor Obernier a second was followed by Chairman McCaffrey. A vote by the Board tallied three ayes for the appointment.

Next on the agenda was the appointment of administrative personnel for 2004. Chairman McCaffrey then noted the appointment of the following salaried individuals: Ronald A. Rambo

Jr.; Township Manager/Secretary/Treasurer, Asst. Zoning Officer and Recycling Coordinator, Walter M. Werner; Captain, Chief of Police, Dale Barnett; Zoning Officer, Building Inspector/Codes Officer and Paul H. Gainor; Fire Marshall. Chairman McCaffrey then noted the appointment of the following hourly employees: Linda Formica, Administrative Assistant to the Township Manager, Jill Pike, part-time Administrative Receptionist, Carrie Brown, Financial Administrator, Joann Ranck, Administrative Assistant to the Codes Officer/Building Inspector, Thomas Eells, Public Works Director, G. Thomas Mahers, Operator Mechanic, Ed Ranck, part-time road laborer, Terri Rhunke, Police Secretary/Receptionist, Sergeant John Coldren, WBTPD, Corporal David Domblesky, WBTPD, Corporal Daniel Shappell, WBTPD, Corporal Gary Williams, WBTPD, Patrolman James Bilski, and the following part-time WBTPD officers; Alan Johnson, Brian Hughes, Denise Knoke, Jeff Kimes, Gerald DiNunzio and Russell Moore.

The Chairman now moved onto the appointment of Professional Service Firms for 2004. The following individuals and/or firms were appointed: John E. Good, Esquire; Township Solicitor, Reed/Smith, LLP; Joseph C. Rudolf, Esquire, (Special Counsel, Labor Issues), Herbert E. MacCombie, Jr., P.E.; Consulting Engineers and Land Surveyors, McCormick, Taylor & Associates, Inc., and Brandywine Conservancy, Township Consulting Engineers and Planning Consultants Barbacane/Thornton, Auditor, Waste Management, Inc.; Solid Waste and Recycling Contractor, Krempa Associates, Inc.; Pension Investment Firm, Thomas J. Anderson & Associates, Inc.; Pension Plan Actuary, H.A. Thomson Agency; General and Special Insurances, Personal Choice/Blue Cross; Health Insurance, MetLife; Dental Insurance, Standard Insurance; Disability/Life Insurance, Downingtown National Bank, PLGIT; Township Depositories, Chester County SPCA; Animal Control, Berkheimer Associates; Earned Income and Occupational Privilege Tax Collector.

Chairman McCaffrey next noted the appointment of Township Volunteer Personnel and Organizations for 2004. Emergency Management Coordinator; Paul H. Gainor, Deputy Emergency Management Coordinators: Richard K. Guest and David Pilotti, Vacancy Board: Charles Hossack, Fire, Rescue and Ambulance Services: East Brandywine, Wagontown and Martins Corner, Zoning Hearing Board: Mark D. Shockites (12-04), Richard K. Guest (12-06), James W. MacCombie (12-05), Planning Commission: Robert Schini (12-06), Kim Hoopes (12-05), John Conti (12-05), Joseph Boldaz (12-05), John Cassells (12-04), Steve Jakatt (12-06), Anita Ferenz (12-04), Municipal Authority: William Goins (12-06), Wilbur C. Adams (12-06), William McAdoo (12-05), Charles Hossack (12-04), Historic Commission: John F. Vilcheck, Jr. (12-04), Jerri Wilimzig (12-05), Gail Woods (12-07), Andrew Woods (12-07), Susan Bower (12-04), vacancy (12-04), vacancy (12-05), vacancy (12-06), Park and Recreation Board: Bob Watts (12-06), Robert Bower (12-07), Vanessa Barron (12-04), Donald Scott (12-05), vacancy (12-04), vacancy (12-05), Agricultural Security Area Advisory Committee: Carl S. Lindborg, Scott F. Sandone, Rhonda Mowday, Cindy Dawson, and Karen Vollmecke.

The final issues to note were as follows: The Board of Supervisors meeting would be held on the first and third Thursday's at 7:30 p.m., part-time salaries for road personnel were established at \$12.84 per hour. Uniform Employee Holidays are New Years Day, Martin Luther King Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day, Non-Uniform Holidays are New Years Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and

Christmas Day, delegates to the State Convention are the Board of Supervisors and Manager/Secretary/Treasurer.

Taxes and fees for the year are Real Estate at .861 mills, Fire Hydrant Tax at .15 mills, Earned Income Tax at .625% for the Township and .5% for the School District, Occupational Privilege Tax at \$5.00 and \$5.00 for the School District, real estate transfer at .5% for the Township and .5% for the School District and the Solid Waste and Recycling Fee is \$164.00 per year.

With no other appointments to discuss, Vice-Chairman Lindborg motioned to adjourn the meeting at 7:18 p.m. Supervisor Obernier seconded the motion. All Board Members voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer