

West Brandywine Township  
Parks & Recreation Board Meeting  
July 10, 2012

Call to Order: 7:08 pm

Board Members:

Joseph Arvay \_\_\_\_\_  
Vanessa Barron \_\_\_X\_\_\_\_\_  
Jeff Chalfant \_\_\_X\_\_\_\_\_

Shane Johnson \_\_\_X\_\_\_\_\_  
Bob Watts \_\_\_\_\_X\_\_\_\_\_

Action on Previous Minutes:

Motion to Approve: \_\_\_Bob Watts\_\_\_\_\_

Second the Motion: \_\_\_Shane Johnson\_\_\_\_\_

**OLD BUSINESS:**

**Fathers Day Antique Car Show and Concert** – This was a very successful event. The P&R Board has been advised that the Grease Band is not available for next Father’s Day. The committee will identify another band to perform.

**PUBLIC COMMENTS: N/A**

**NEW BUSINESS:**

**5K Run** – The sponsorship forms will be delivered based on the schedule in the minutes from June 2012. The committee will mail registration forms to local runners.

- **Vanessa Barron** - will have the registration forms printed by Printing and Graphics at West Chester University. T-shirts will be ordered 2 weeks prior to the event.
- **Jeff Chalfant** - contact Wagontown Fire Co for volunteers to help with parking and provide Ambulance on site the day of the race.
- **Shane Johnson** – finalize the race application and distribute to PCS, Run Clubs, and Running Stores; request PCS to set up online registration; establish a facebook page to advertise the event; and meet with representatives of David’s Drive.
- **Bob Watts** – coordinate with Tom Ells to order 2 Port-a-Johns to be positioned next to the stage area; plan parking area for Fiddler’s Field; trash/recycling bins; request tables for race day registrations; portable PA System for announcements; identify a local band to play music during the race; cones for event staff parking; safety

vests for parking and course volunteers; signs for direction changes on courses; set up signs and double check the day of the race.

**Meeting & Event Reminder:**

Board of Supervisors (BOS): Thursday July 19, 2012 7:30 PM

Open Space Review Board (OSRB); Thursday July 26, 2012 7:00 PM

Board of Supervisors (BOS): Thursday August 02, 2012 7:30 PM

Park & Recreation Committee; Tuesday August 14, 2012 7:00 PM

Motion to Adjourn: 8:02 PM approved