

**Meeting Minutes of December 1, 2011
Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of December 1, 2011 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Josef G. Obernier, Sr. in attendance. Thomas McCaffrey arrived at 7:34 p.m. Also present was Ronald A. Rambo, Jr., Township Manager.

Acceptance of Minutes from Previous Meetings

The minutes were addressed when Supervisor McCaffrey arrived. The November 17, 2011 minutes were presented for approval. Vice-Chairman Obernier motioned to approve the minutes, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

Treasurer's Report (n/a)

Public Comments (*residents or representatives of taxpayers of the Township requesting to be on agenda*). There were no Public Comments.

Correspondence/Communications *Information to act upon*

The Township is in receipt of the revised ORDER for the Hide Away Farms Lot 60 CUH application for signing. This item was addressed after Supervisor McCaffrey arrived. Supervisor McCaffrey stated he didn't receive the revised order. Vice-Chairman Obernier expressed concern for this parcel and would like to make certain in the Order that the appropriate maintenance and repair of the historic buildings would happen. Manager Rambo explained that this would be addressed in the HOA documents, however, the HOA documents won't be established until Mr. Ives elects to move forward with the renovation of the two dwelling units in case he wants to retain it as an active farm. Manager Rambo stated he added a sentence to the Order to address Vice-Chairman Obernier's concerns and explained there is no use in doing the HOA now if the applicant doesn't want to move forward. Supervisor McCaffrey voiced concern stating that he would like the Order to state "all government approvals" and the other item of concern was that he would like the Order to state "in the absence of public sewer," there may be public sewer if he waits for ten years. Chairman Lindborg expressed this is a win-win situation for everybody and would like to move forward with signing the Order. Further discussion ensued. Manager Rambo stated he will add "governmental" that will be initialed. Vice-Chairman Obernier motioned to approve the Order for Hideaway Farms, Lot 60 with the addition of the word "governmental" between the words necessary and approvals on Line 1 in the Order. Supervisor McCaffrey seconded the motion. Board members Board members Obernier, McCaffrey, and Lindborg voted aye.

The Township is in receipt of the Grease Band Contract for acceptance and signing. Vice-Chairman Obernier motioned to have the Manager sign the Grease Band Contract for the Father's Day 2012 Concert. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.

The Township is in receipt of the Castle K-9. Inc. contract for acceptance and signing. Vice-Chairman Obernier motioned to have the Manager sign the Castle K-9 contract, seconded by Chairman Lindborg. Board members Obernier and Lindborg voted aye.

The Township is in receipt of a letter of resignation from Wes Kimmel of the Parks and Recreation Board. Manager Rambo recommended the BoS accept Wes Kimmel's resignation; Wes has not been able to participate due to work and family commitments with a new baby. Vice-Chairman Obernier motioned to accept Wes

Kimmel's resignation. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.

Correspondence/Communications *Information to note*

The Township is in receipt of an invitation from the Brandywine Conservancy to attend the Chesapeake Bay Restoration: Making Our Watersheds Healthy Again program on Thursday, December 8, 2011 at 6:00 p.m. Chairman Lindborg stated it was very nice the times he attended.

The Township is in receipt of the notice from the Chester County Tax Claim Bureau with regard to "Return" of taxes for tax year 2011. There were no comments and it was noted that the document was forwarded to the Tax Collector for completion.

At this time it was noted that Supervisor McCaffrey had arrived and the Chairman moved to address the meeting minutes.

AQUA PA has forwarded the Township a list of waterline projects they will be performing in 2012. There were no comments.

Thomas J. Anderson & Associates, Inc. has provided the Township with the 2012 Police Pension Plan payment amounts for those officers that have retired or are on permanent disability. Manager Rambo stated there is an increase of 3.6% based on the cost of living index.

The Honey Brook Library has forwarded the Township a letter of thanks for its recent donation. There were no comments.

Reports of Departments (n/a)

Reports of Organizations, Boards and Commissions (n/a)

Old Business

The Public Works Director continues the gathering of information on the cost to repair or reconstruct the Icedale Road bridges. The Public Works Department have done some temporary work as requested by PennDot.

The Manager continues the preparation of information necessary to add parcels to the Township's Agricultural Security Area. There were no comments.

The Manager and Zoning Officer continue their review of the Zoning Ordinance as it pertains to areas that permit the operation of roadside stands. There were no comments.

The Township's Emergency Operations Committee will be meeting to discuss the updating of the Township's EOP on Monday, December 5, 2011 at 7:30 p.m. There were no comments.

The 2012 proposed budgets are available for public review and will be considered for adoption at the December 15, 2011 meeting. There were no comments.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from the Board

Supervisor McCaffrey stated he would like to clarify what precipitated the turning changes on Union & School Road; it is a State Road and the signs were put there by PennDot. Manager Rambo stated the Township received complaints concerning that intersection; a traffic study was requested to be performed by PennDot. PennDot performed the traffic study and determined that there should be no right turn onto Union Road southbound on Route 82 and there should be no left turn from Union northbound onto Route 82.

Vice-Chairman Obernier asked Mr. Webb if he got the citation information from the County DA's office that Vice-Chairman Obernier requested that refers to recording a public meeting. Mr. Webb answered no as he did not see the need to.

New Business

The Board of Supervisors is in receipt of a copy of the draft proposed amendments to the Township's lighting section of the Subdivision and Land Development Ordinance. Manager Rambo stated he received comments from Supervisor McCaffrey.

The Township will hold its yearly organizational meeting on Tuesday, January 3, 2012 at 7:30 p.m. and its first meeting of the New Year directly afterward. There were no comments.

The Board to discuss the providing of mulch to its residents free if picked up at the yard and by charging a fee for delivery. Manager Rambo stated they have a lot of mulch that can be provided at no charge to the residents. The issue however is getting it delivered and considering establishing a fee to do so. Chairman Lindborg voiced displeasure in the Township delivering mulch because of the liability. Jeff Grossman also voiced concern about the liability of delivering mulch and suggested that Public Works load mulch for people during brush drop off because staff is already there at that time.. Vice-Chairman Obernier suggested the Township look into selling the excess mulch to a mulch company. Further dialog continued. The Manager will call the insurance company to find out if additional insurance would be needed to deliver mulch.

The Manager will be presenting the Board of Supervisor's with a new Mobilehome Park License Fee, Permit Fee, and Plan Submission schedule when considering the adoption of the 2012 budgets. Manager Rambo explained the latest updates were done six and seven years ago.

New Business from the Floor or the Board.

There was no New Business from the Floor or from the Board.

Ordinances and Resolutions

Resolution #32-2011: designation of agent for federal assistance for Hurricane Irene. Vice-Chairman Obernier motioned to approve Resolution #32-2011, naming Manager Rambo as the designation of agent for federal assistance for Hurricane Irene. Supervisor McCaffrey seconded the motion. Board members Board members Obernier, McCaffrey, and Lindborg voted aye.

Public Comments and Developer Presentations

There were no Public Comments and no Developer Presentations.

Open Issues Before the Township

The Township Engineer and Manager continue their work on updating the Township's Act Plan. Manager Rambo stated this will be presented in January.

The Township is looking for two volunteer to fill vacancies on the Parks and Recreation Board. There were no comments.

The Township Manager is working to complete the Airport Hazard Zoning District Overlay. There were no comments.

The Township is looking for a volunteer to fill a vacancy on the Historic Commission. There were no comments.

General Obligation Note

(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.65%). There were no comments.

Review and Payment of the Bills

Manager Rambo requested a vote on all bills except for the Cedar Grove bill and noted the General Fund bills total \$17,209.62, the Fire Appropriations Fund bills total \$2,398.75, the Open Space Fund is \$10,000, the Solid

Waste Fund is \$34,600.33, and the Liquid Fuels Fund bills is \$3,081.30. Vice-Chairman Obernier motioned to pay all of the bills with the exception of Cedar Grove Environmental, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye. Vice-Chairman Obernier then made a second motion to approve payment of the Cedar Grove bill, seconded by Chairman Lindborg. Board members Obernier and Lindborg voted aye. Supervisor McCaffrey noted the bill is for \$80 and abstained because he works for Cedar Grove.

Upcoming Meetings/Events

- Municipal Authority, Thursday, December 8, 2011 at 7:30p.m.
- Historic Commission, Monday, December 12, 2011 at 7:30 p.m.
- Parks and Recreation Board, Tuesday, December 13, 2011 at 7:00 p.m.
- Board of Supervisors, Thursday, December 15, 2011 at 7:30 p.m.
- Open Space Review Board, Tuesday, December 20, 2011 at 7:00 p.m.
- Planning Commission, Tuesday, December 20, 2011 at 7:30 p.m.
- Township offices closed: Friday, December 23, 2011, Monday, December 26, 2011, Monday, January 2, 2012

Adjournment

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 8:17 p.m. Supervisor McCaffrey seconded the motion. Board Members Obernier, McCaffrey, and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer