

**Meeting Minutes of October 6, 2011**  
**Board of Supervisors**

Vice- Chairman Obernier called the West Brandywine Township (WBT) Board of Supervisors meeting of October 6, 2011 to order at 7:38 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Josef G. Obernier, Sr. and Thomas McCaffrey in attendance (Chairman Lindborg was at a work commitment). Also present were Ronald A. Rambo, Jr., Township Manager.

**Acceptance of Minutes from Previous Meetings**

The September 15, 2011 minutes were approved for acceptance. Vice-Chairman Obernier motioned to approve the meeting minutes and the motion was seconded by Supervisor McCaffrey. Board members Obernier and McCaffrey voted aye.

**Treasurer's Report (n/a)**

**Public Comments** (*residents or representatives of taxpayers of the Township requesting to be on agenda*). No one requested to be on the agenda.

**Correspondence/Communications** *Information to act upon*

*The Board of Supervisors to discuss and recognize the Statement of Support for our American soldiers serving in the National Guard and Reserve.* Manager Rambo recommended that the BoS sign the Statement of Support forwarded to the Township by PSATS. Supervisor McCaffrey motioned to sign the Statement of Support followed by a second by Vice-Chairman Obernier. Board Members Obernier and McCaffrey voted to aye to sign the Statement of Support.

*The Chester County Association of Township Officials has forwarded information on the upcoming Fall Convention slated for November 10, 2011.* The Manager requested that the Board members advise him as to who will be attending so that he may register them.

*PennDot has forwarded the Township correspondence with regard to its request to prohibit right hand turns onto Union Road from southbound Manor Road traffic.* After a brief discussion with regard to supporting the No Right Turn onto Union Road, the Board also supported that signage be placed on Union Road by the Township to prohibit a left turn onto northbound Manor Road traffic. A letter will be sent to PennDot advising of the Township's support. Supervisor McCaffrey motioned to support the No Right Turn and No left Turn signage placements as discussed followed by a second by Vice-Chairman Obernier. Both Board members voted aye in support of the new signage placement.

*Charles A. Higgins and Sons, Inc. have provided the Township with a proposal to perform the 2012 Traffic Signal Maintenance.* The Manager recommended that discussions on this matter be tabled until such time that the Township receives the 2012 Traffic Signal Maintenance proposal from Signal Service, its current provider. Vice-Chairman Obernier motioned to table discussions, followed by a second by Supervisor McCaffrey. Both Board members voted aye to table the proposal.

*The Township is in receipt of the recommendations pertaining to the Western Chester County Regional Economic Study for review and consideration.* The Board went over the recommendations and supported what was being

recommended by the Study. It noted that the Township was active in pursuing open space and should continue to do so. It also stated that the Township should continue its support of the Agri-Business that goes on within the Township. It recommended that the Township continue to work on new intersection designs at various highly traveled intersections that required redesign and work to promote better traffic flow. The Board supported what was prepared and noted on the Regional Economic Study.

**Correspondence/Communications** *Information to note*

*The Township is in receipt of correspondence from Lafayette College with regard to training program's on Pennsylvania's existing and new stormwater requirements.* The Manager noted that he was looking into what was to be covered and discussed and may attend to ensure that the Township is aware of the state requirements.

*The Auditor General's office has forwarded the Township its notice on the 2011 allocation of General Municipal Pension System State Aid in the amount of \$106,322.18* The Manager noted that this amount is higher than last year and that it would be a one-time occurrence. It was noted that the PA Revenue Department established a new calculation method for this year. These funds will be deposited into the Pension Plans within thirty days of receipt as required by law.

*The Auditor General's office has forwarded the Township its notice on the 2011 allocation of Volunteers Fire Relief Association funds in the amount of \$91,801.62.* The Manager noted that he had contacted the Auditor General's office and as similar to the State Pension Aid, the PA Revenue Department established a new calculation method for this year. This too will be a one-time occurrence.

*The County Planning Commission has forwarded the Township its review of the proposed signage amendment language to signs in residential districts.* It was noted that the amendments had been reviewed and found to be a revision of previously reviewed amendments. With the revised language, the County recommended that it consider adopting the proposed signage amendments.

*The County has sent out a reminder of the upcoming Regional Household Hazardous Waste Collection.* The Manager noted that the collection would take place on October 8<sup>th</sup> from 9:00 a.m. until 3:00 p.m. at the CCGSC.

*PECO has forwarded the Township a letter of thanks for its support during the recent storm events.* The Manager noted that PECO was grateful for the assistance it received from the Township.

*The County Department of Open Space Preservation has announced that its next round of grants will be accepted until February 24, 2012.* The Manager would be reviewing the application to determine if there are any changes to the application process and what the Township may want to pursue.

*PA DCED has forwarded a notice to the Township that all future forms previously filed with the State in paper format must be e-filed starting in December 2011.* The Township will be registering with the State to enable it to file the PA as requested.

*The CCTCC has forwarded the Township information on the upcoming annual meeting.* The Manager noted that the meeting of the Chester County Tax Collection Committee will take place on Thursday, November 17, 2011 at 6:00 p.m. at the CCIU Unit. An overview of the 2011 CCTCC Management Committee activities will be presented to all present. The upcoming 2012 budget will be presented to the membership and the 2012 officers and management committee members will take elected.

*Alyson M. Zarro, Esquire has forwarded the Township information on the AQUA PA Project.* The Manager noted that the Township was in receipt of the proposed Stormwater Best Management Practices Maintenance and Monitoring Agreement and that it is under review by the solicitor.

*DEP, Waste Management Division, has approved the Township's 2009 Act 101 Recycling Program Performance Grant in the amount of \$11,200.00.* The Manager noted that the Township will be receiving the funds within the next nine to twelve weeks.

*PennDot has provided the Township a notification of its 2012 estimated Liquid Fuels disbursement. The Manager noted that the Township is to receive an estimated \$177,583.19 Liquid Fuel Fund payment in 2012.*

## **Reports of Departments (n/a)**

## **Reports of Organizations, Boards and Commissions (n/a)**

### **Old Business**

*The Manager continues the gathering of information on the cost to repair or reconstruct the Icedale Road bridges. The Public Works Director is obtaining information.*

*The Manager is in the process of preparing the information necessary to ad parcels to the Township's Agricultural Security Area. The Manager noted that it will be a lengthy process and that he is awaiting additional information from the County Agricultural Land Preservation Board as to all requirements.*

*The Manager and Zoning Officer continue their review of the Zoning Ordinance as it pertains to areas that permit the operation of roadside stands. The Manager noted that they are reviewing the current ordinance to determine the best means to approach the Boards request of permitting roadside stands.*

### **Old Business from the Floor**

There was no Old Business from the Floor.

### **Old Business from the Board**

There was no Old Business from the Board.

### **New Business**

*The Township will be updating its EOP for submission to the Chester County Department of Emergency Services. The Manager noted that a request had been received from the County to update its plan. A Committee consisting of the Fire Chief's that service the Township, the Township's Police Chief and Public Works Director, the two Deputy EMC's of the Township and Manager would be on the committee. Resident Paul Gainor who was in the audience and one of the individuals that assisted in preparing the Township's current EOP was asked if he would assist. Mr. Gainor advised the Board that he would sit on the Committee. The Manager would get a memo out to all as to the first meeting date and time.*

*The Township's Fall edition of the newsletter has been prepared for printing. The Manager noted that it will be going to press and mailed with the next few weeks.*

*Recommendation of the Township's Planning Commission. The Manager noted that the Planning Commission tabled the Brandywine Meadows and Hammel-O'Donnell Preliminary Plans. The revised plan submitted by George Harlan for the Brandywine View Project received "conditioned final approval" based on addressing all outside agency reviews.*

*The Manager is in the process of preparing the proposed 2012 draft budget for distribution to the Board. The Manager noted that he would be aiming to distribute the draft budget to the Board by the end of October for their review and public presentation.*

*The Township is in receipt of draft amendment language pertaining to the Township's lighting section of the SALDO. The Manager that he and the Zoning Officer had met with Stan Stubbe, Township lighting consultant, to discuss the updating of the Township's lighting language as it pertained to new methods of signage, tec.*

### **New Business from the Floor**

There was no New Business from the Floor.

### **New Business from the Board**

Supervisor McCaffrey requested that the Township Historic Commission receive similar paperwork as the Planning Commission, i.e. plans, etc. to determine if a review is necessary. The Manager will have this occur during the issuance of plans, etc. for review.

### **Ordinances and Resolutions**

Resolution #29-2011; authorization to dispose of Township personal property to the Wagontown Fire Company. Supervisor McCaffrey motioned to pass the resolution to allow the selling of the Township's 1990 GMC Utility Truck to the Wagontown Fire Company for \$1.00. Vice Chairman Obernier seconded the motion with both Board members voting aye to pass the resolution.

### **Public Comments and Developer Presentations**

There were no Public Comments or Developer Presentations.

### **Open Issues Before the Township**

*The Township Engineer and Manager continue their work on updating the Township's Act Plan.*  
There were no comments.

*The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board.*  
There were no comments.

*The Township Manager is working to complete the Airport Hazard Zoning District Overlay.*  
There were no comments.

*The Township is looking for a volunteer to fill a vacancy on the Historic Commission.*  
There were no comments.

### **General Obligation Note**

*(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.85%).* There were no comments.

### **Review and Payment of the Bills**

Manager Rambo noted the General Fund bills total \$33,526.75, the Open Space Fund bills total \$238.00, Solid Waste Fund bills total \$6,111.70 and Liquid Fuel Fund bills total \$45,855.22. Supervisor McCaffrey and Obernier noted reviewing the bills and finding them acceptable. Supervisor McCaffrey motioned to pay the bills followed by a second by Vice-Chairman Obernier. Board Members McCaffrey and Obernier voted aye to pay the bills.

### **Upcoming Meetings/Events**

Historic Commission, Monday, October 10, 2011 at 7:30 p.m.  
Parks and Recreation Board, Tuesday, October 11, 2011 at 7:00 p.m.  
Municipal Authority, Thursday, October 13, 2011 at 7:30 p.m.  
Board of Supervisors, Thursday, October 20, 2011 at 7:30 p.m.  
Open Space Review Board, Thursday, October 27, 2011 at 7:00 p.m.  
Planning Commission, Thursday, October 27, 2011 at 7:30 p.m.

### **Adjournment**

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 8:08 p.m. Supervisor McCaffrey seconded the motion. Board Members McCaffrey and Obernier voted aye in favor of adjournment.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer