

**Meeting Minutes of September 1, 2011
Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of September 1, 2011 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Josef G. Obernier, Sr. in attendance. Also present were Ronald A. Rambo, Jr., Township Manager. It is noted that at 7:34 p.m. Supervisor Thomas McCaffrey arrived.

Acceptance of Minutes from Previous Meetings

The July 21, 2011, August 8, 2011 special joint meeting with West Caln and August 18, 2011 meeting minutes were approved for acceptance upon arrival of Supervisor McCaffrey with Vice-Chairman Obernier motioning to approve the meeting minutes and seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

Treasurer's Report (n/a)

Public Comments (*residents or representatives of taxpayers of the Township requesting to be on agenda*). No one requested to be on the agenda.

Correspondence/Communications *Information to act upon*

The Township is in receipt of a letter of extension for the Brandywine Meadows Preliminary Subdivision Plans from Robert Smiley. Manager Rambo recommended the BoS accept the extension in that they are currently working with the Township Engineer and Manager to address sewer related issues. Vice-Chairman Obernier motioned to accept the letter of extension followed by a second by Chairman Lindborg. Board Members Obernier, and Lindborg voted aye to accept the letter of extension.

The Township was in receipt of correspondence was from Doug Smith of 6 Westview Drive. The Manager advised the Board that Mr. Smith was interested in serving as one of the Township's Deputy Emergency Management Coordinators. Both Supervisors Lindborg and Obernier noted that they had met with Mr. Smith prior to tonight's meeting and felt that Mr. Smith had a very impressive resume. Vice-Chairman Obernier motioned to appoint Doug Smith as a Deputy Emergency Management Coordinator followed by a second by Chairman Lindborg. Board members Obernier and Lindborg voted aye to appoint Doug Smith as a Deputy Emergency Management Coordinator.

The Township was in receipt of a request from Mae Marie to add tax parcel 29-02-0007 consisting of 15.666 acres into the Township's Agricultural Security Area. The Manager noted that he was in the process of reviewing the request. Supervisor McCaffrey arrived and noted that he would like to see more participation by property owners and suggested that something be put in the newsletter. Vice-Chairman Obernier motioned for the Manager to begin the process of adding the Mae Marie parcel into the ASA followed by a second by Supervisor McCaffrey. Board members Obernier, McCaffrey and Lindborg voted aye to move forward with the process.

Correspondence/Communications *Information to note*

The Township is in receipt of correspondence from John E. Good, Esquire with regard to the proposed Gordon Eck Conservation Easement. The Manager noted that John had reviewed the proposed Easement prepared by Mr. Eck's attorney and that there were items that needed to be addressed.

Reports of Departments (n/a)

Reports of Organizations, Boards and Commissions (n/a)

Old Business

The Manager continues the gathering of information on the cost to repair or reconstruct the Icedale Road bridges. The Public Works Director is obtaining information.

The Board of Supervisors noted that Department Head, Boards and Commissions needed to submit their 2012 budget requests to the Manager by September 15, 2011.

The Township was in the process of gathering articles for the fall edition of the newsletter. The Manager noted that articles were being forwarded to staff.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from the Board

Supervisor McCaffrey talked about the need to seek additional property owners to participate in the Township's Agricultural Security Area. Supervisors McCaffrey and Obernier requested the Manager to look into the zoning pertaining to agricultural uses and to revisit the areas that permit the placement of roadside stands to sell agricultural products during certain times of the year.

New Business

Recommendation of the Township's Planning Commission. The Manager noted that this had been addressed with the acceptance of the Brandywine Meadows letter of extension.

The Township Engineer is in the process of reviewing the returned sewer survey's. The Manager noted that there was a fairly good return of the survey's.

Signing of the Dr. Hughes and Culbertson Consolidation Plans. The Manager noted that the aforementioned plans had received conditioned "final Approval" and that the conditions for signing of the plans had been meant. The Board signed the plans so that they could be recorded.

The Township has submitted a preliminary damage assessment to the County from Hurricane Irene as part its request to submit for Public Assistance from FEMA and PEMA for clean-up, repairs and wages.

New Business from the Floor

There was no New Business from the Floor.

New Business from the Board

The Manager noted that an Executive Session was held after the August 18, 2011 Board of Supervisors meeting to discuss personnel issues pertaining to those employees on Long Term Disability and Short Term Disability.

Ordinances and Resolutions

There were no Ordinances or Resolutions.

Public Comments and Developer Presentations

There were no Public Comments or Developer Presentations.

Open Issues Before the Township

The Township Engineer and Manager continue their work on updating the Township's Act Plan.
There were no comments.

The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board.
There were no comments.

The Township Manager is working to complete the Airport Hazard Zoning District Overlay.
There were no comments.

The Township is looking for a volunteer to fill a vacancy on the Historic Commission.
There were no comments.

General Obligation Note

(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.85%). There were no comments.

Review and Payment of the Bills

Manager Rambo noted the General Fund bills total \$4,753.08, the Fire Appropriations and Solid Waste Fund bills total \$3,861.83. Supervisor McCaffrey and Obernier noted reviewing the bills and finding them acceptable. Supervisor motioned to pay the bills followed by a second by Vice-Chairman Obernier. Board Members McCaffrey, Obernier, and Lindborg voted aye to pay the bills.

Upcoming Meetings/Events

Municipal Authority, Thursday, September 8, 2011 at 7:30 p.m.
Historic Commission, Monday, September 12, 2011 at 7:30 p.m.
Parks and Recreation Board, Tuesday, September 13, 2011 at 7:00 p.m.
Board of Supervisors, Thursday, September 15, 2011 at 7:30 p.m.
Open Space Review Board, Thursday, September 22, 2011 at 7:00 p.m.
Planning Commission, Thursday, September 22, 2011 at 7:30 p.m.

Adjournment

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 7:52 p.m. Supervisor McCaffrey seconded the motion. Board Members McCaffrey, Obernier and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer