

**Board of Supervisors Meeting Minutes
August 7, 2014**

Vice-Chairman Smith called the West Brandywine Township (WBT) Board of Supervisors meeting of August 7, 2014 to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Secretary/Treasurer Linda Formica noted Vice-Chairman Doug Smith and Supervisor Josef G. Obernier, Sr. in attendance. Chairman William Webb absent. Also present was Police Chief Walter Werner.

Acceptance of Minutes from Previous Meetings – July 17, 2014 Special Meeting, July 17, 2014 – Supervisor Obernier made a motion to Table the Acceptance of Meeting Minutes to allow time for Chairman Webb to review, seconded by Vice-Chairman Smith. Board members Obernier and Smith voted aye.

Public Notification – N/A

Treasurer’s Report – N/A

Special Public Presentation – N/A

Public Comments (residents or representatives of taxpayers of the Township requesting to be on the agenda) – N/A

Reports of Organizations, Boards and Commissions – N/A

Correspondence/Communications (information to note and act upon)

1. Information to Act Upon
 - a. *The Township is in receipt of a resignation letter dated July 24, 2014 from Loc Quach.*
Motion by: Supervisor Obernier Seconded by: Vice-Chairman Smith
In favor: All Opposed: None
 - b. *The BoS to approve meeting date and time for the Citizen Finance Advisory Committee (CFA Committee): the CFA would like to meet the second Tuesday of each month at 7:30 p.m.*
Motion by: Supervisor Obernier Seconded by: Vice-Chairman Smith
In favor: All Opposed: None
2. Information to Note
 - a. *The Township is submitting a 902 Grant for recycling totes due on August 15, 2014.- N/C*
 - b. *The Township to seek proposals for an auditor.- Tabled*

- c. *The Township to mail out surveys with regard to updating the Act 537 Plan. – N/C*
- d. *The Solid Waste and Recycling contract that ends December 31, 2014 is being updated to be sent out to bid. – N/C*
- e. *The Township is in receipt of correspondence from James MacCombie dated July 29, 2014 regarding the Sanitary Sewer Valuation. – N/C*
- f. *The Township is in receipt of Sewage Needs Survey to mail out with regard to the Act 537 Sewage Facilities Plan. Responses are to be mailed back to WBT by August 20, 2014. – N/C*

Public Hearings (Ordinances as advertised) – N/A

Old Business – N/A

Old Business from the Floor

- 1. Dr. Edward Pristernik asked on the status of the interim tax bill information he requested at previous meeting. Vice-Chairman Smith still in discussion with Township Solicitor.

Old Business from Board – N/A

New Business

- 1. *Recommendations of the Township’s Planning Commission (1stmtg of month only)* - John Cassels informed the Board that Brandywine Meadows has been tabled until comments are addressed.
- 2. *Western Chester County COG update (1stmtg of month only)* – No meeting was held in July.
- 3. *Discuss purchase of Dell laptop computers (\$900 - \$1,000 each).* – Discussion ensued on whether to purchase laptop computers. Elizabeth Zanowiak asked about employee’s using their own personal computers to work from home. The Township will purchase one laptop.
- 4. *Wheels for Wishes – Nonprofit Recycling Resource* – Wheels for Wishes contacted WBT and would like to advertise their campaign on a link to our website. Vice-Chairman Smith asked that Dale Barnett look into liability issues, if any.
- 5. *Discuss Ad Hoc Review Committee* – Discussion ensued on when this committee would meet and it was suggested that the Ad Hoc meet on an as-needed basis.
- 6. *The BoS to discuss payment to the Municipal Authority for Open Space.* – Supervisor Obernier requesting that Township make the next MA payment (\$36,000.00 +/-). Vice-Chairman Smith stated that due to a criminal investigation going on, the Township cannot make this payment. Vice-Chairman Smith also stated that there have been multiple payments made and there is nothing due until 2018 and will not authorize any payments to the MA while the investigation is happening. Supervisor Obernier asked that Chief Werner inquire to the DA as to whether the payment can be made to the Authority. Chief Werner will also contact Township Solicitor. Elizabeth Zanowiak questioned what the Township has to do with MA if it’s a separate entity. John Cassels briefly explained what income the MA relies on. Dale Barnett asked John to find out what the minimum amount is needed to pay the bond.

7. *Discuss Fire Services Contracts.* – Vice Chairman Smith received a call from Todd Zeigler asking where the June payment was. Dale Barnett stated a check was to be signed that evening.

New Business from the Floor – N/C

New Business from the Board

1. Chief Werner recommended donating K-9 Vehicle to Fire Department for their use. Both Vice-Chairman Smith and Supervisor Obernier agreed.

Ordinances and Resolutions – N/C

Public Comments (individuals not on the agenda)

1. Elizabeth Zanowiak stated that Ron Rambo told her that Pulte was going to donate a fire truck that would be housed in the new maintenance garage across the street. Vice-Chairman Smith stated that Freedom Village donated **\$250,000.00** which was supposed to be used for a Ladder Truck, which never happened. (*Amended to \$200,000.00 at the August 21st BoS Meeting*)

Developer Presentations

1. *Jack Robinson representative of the Golf Zone requesting an amendment to the LI Zoning District.* – Jack Robinson proposing a modification to the Zoning District to permit retail use. Vice-Chairman Smith stated the Township would need to discuss this with surrounding property owners and noted that he wasn't comfortable changing the zoning district. Manager Barnett asked Jack if he considered getting a variance. Vice-Chairman Smith also asked Jack if a Traffic Study would be done, of which he answered yes. Discussion ensued among the Board, John Cassels, Jack Robinson Patty Barry and Barbara Cachina. Vice-Chairman Smith asked that Jack work with Dale and Planning Commission.

Open Issues before the Township

1. *Ordinance Outdoor lighting status.* – Supervisor Obernier working on this.
2. *Road Repair - Lafayette & Pratts Dam.* – Awaiting information from Township Engineer.
3. *The Manager, Public Works Director, Township Engineer, and Police Representative conducted 2nd onsite meeting with PennDot's representatives and engineers to resolve site distance issues at the intersection of Route 82 and Cedar Knoll/E. Reeceville Road.* – Since the last meeting, the State has a plan to cut back road banks to allow for better site distance. Elizabeth Zanowiak suggested putting up signs noting intersection. Dale Barnett stated that he believes approved signage is part of the State's plan.

Barbara Cachina thanked Chief Werner for the enforcement of aggressive driving on Manor Road.

General Obligation Note (Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction) July 2014 - interest rate 1.35% = \$4,448.50

Review and Payment of Bills

General Fund \$ 8,416.33

Fire Appropriations Fund \$54,861.00

Motion by: Vice-Chairman Smith Seconded by: Supervisor Obernier

In favor: All Opposed: None

Upcoming Meetings/Events

- Historic Commission - **No August Meeting.**
- Parks and Recreation Board, Tuesday, August 12th at 7:00 p.m.
- Municipal Authority, Thursday, August 14th at 7:30 p.m.
- **Ribbon Cutting Ceremony Jelke's Icedale Bridge, Friday August 15th at 12 noon**
- Board of Supervisors, Thursday, August 21st at 7:30 p.m.
- Open Space Review Board, Thursday, August 28th at 7:00 p.m.
- Planning Commission, Thursday, August 28th at 7:30 p.m.
- Ad Hoc Review Committee, Tuesday, September 5th at 6:30 p.m. (*only if necessary*)

Supervisor Obernier stated that in the meeting minutes, the names of people who have spoken are listed but Code requires the content on what their comments are about should be noted and suggests that the minutes go back to doing this. Vice-Chairman Smith to look into this.

There being no further business before the Board, Vice-Chairman Smith motioned to adjourn the meeting at 8:47 p.m. Supervisor Obernier seconded the motion. Board members Smith and Obernier voted aye in favor of adjournment.

Respectfully Submitted,



Linda Formica
Secretary/Treasurer