

Meeting Minutes of August 4, 2011
Board of Supervisors

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of August 4, 2011 to order at 7:30 pm. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Josef G. Obernier, Sr. in attendance. Supervisor Thomas J. McCaffrey Jr. arrived at 7:37 p.m. Township Manager Ronald A. Rambo, Jr. was also in attendance.

Acceptance of Minutes from Previous Meetings

The minutes were addressed after Supervisor McCaffrey arrived. Supervisor McCaffrey motioned to approve the June 16, 2011 minutes, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye. Vice-Chairman Obernier abstained because he didn't attend the June 16th meeting.

Treasurer's Report (n/a)

The Treasurer's report is not applicable at this meeting.

Special Public Presentations

Ambulance Service Proposals

Brief presentations were given by Dave Mellinger (EMS Captain of Honey Brook Fire Company, EMS Division) representing the Honey Brook Fire Company Ambulance Division, Dave Faust (EMS Supervisor) representing Washington Hose Fire Company Ambulance Division, and John Sly representing Westwood Fire Company Ambulance Division. Several people from the audience including Chief Edwards, Elizabeth Zanowiak, Jeff Grossman, Ron Sigismonti (Washington Hose), Paul Sell, and Doug Stone asked questions. Dialog ensued. Manager Rambo explained the Township has prepared a contractual agreement that must be signed according to code to provide an ambulance service. The agreement states the ambulance provider will provide 24 hours, 7 days a week, opportunity to be at either Wagontown or West Brandywine Township, stipulates there will be no contributions from West Brandywine Township. The contract will run from the date it is signed until the end of 2012. It would then go into a two year contract with the option of another two year contract. Supervisor McCaffrey explained he didn't want to make a decision on the ambulance service provider until the Township receives the contracts back from the ambulance companies. An advertisement will be placed in the Daily Local News for a joint meeting with West Caln Township for Monday, August 8, 2011. Supervisor McCaffrey motioned to proceed with a joint meeting, this will give everyone a chance to read and understand the contract, and give Washington Hose Fire Company a chance to send information to West Caln Township. The motion was seconded by Vice-Chairman Obernier. Board members Board Members McCaffrey, Obernier, and Lindborg voted aye.

Paula McGinness and Barbara Monaghan of the Honey Brook Community Library are in attendance to request a donation to help defray costs associated with the Outreach Service being provided to the residents of Indian Run Village.

Ms. McGinness presented a packet of information to the BoS, gave a brief outline of their program, and requested a donation from the BoS. Chairman Lindborg suggested information be placed in the Township newsletter regarding the Honey Brook Library's services. Both Manager Rambo and

Chairman Lindborg asked questions regarding the number of WBT residents that patronize the library along with questions about funding received from other sources. Ms. McGinness answered the Boards questions and also answered questions that were asked by Jeff Grossman and Elizabeth Zanolwiak.

Public Comments (individuals requesting to be on agenda)

Correspondence/Communications *Information to act upon*

The Township is in receipt of correspondence from Alyson Zarro, Esquire with regard to the proposed signage language amendment within the Zoning Ordinance. Alyson Zarro outlined the proposed sign amendment changes for the benefit of the Board and answered the Board's questions. Supervisor McCaffrey voiced displeasure in changing the sign ordinance and felt that the larger signs would segregate the development from the Township community. A representative of Pulte stated that the larger sign is meant to enhance the community, not meant to segregate it at all, and presents a wow factor. Vice-Chairman Obernier questioned the wow factor after all of the units have been sold, then you are left with a sign with a bigger wow factor. After further discussion Manager Rambo noted that what Ms. Zarro is looking for is that this proposed amendment be forwarded to the County and that a hearing be scheduled. Chairman Lindborg would like the Planning Commission's input on this matter. Supervisor McCaffrey motioned to allow the proposed zoning ordinance amendment go to the Planning Commission for their review, seconded by Chairman Lindborg. Board members McCaffrey, Lindborg, and Obernier voted aye.

The Township is in receipt of the Rachel Wachs Sewage Facility Maintenance Agreement and Stormwater Facility Maintenance Agreement as it pertains to her property on Manor Road, tax parcel 29-08-15, for consideration and signing. Manager Rambo stated Ms. Wachs has submitted a grading plan that has been approved by the Township Engineer. Vice-Chairman Obernier motioned to sign the Rachel Wachs Sewage Facility Maintenance Agreement and Stormwater Facility Maintenance Agreement. Supervisor McCaffrey seconded the motion. Board members Obernier, McCaffrey, and Lindborg voted aye.

The Township is in receipt of a request to waive the late fee for the Trash Fee from Sharon Duckwall due to extenuating circumstances. Manager Rambo explained that Ms. Duckwall had knee surgery. Vice-Chairman Obernier stated he has had knee surgery also and you don't function the way that you normally would and motioned in favor of waiving just the late fee. Supervisor McCaffrey seconded the motion. Board members Board members Obernier, McCaffrey, and Lindborg voted aye.

Correspondence/Communications *Information to note*

The Township is in receipt of the John E. Good, Esquire review letter as it pertains to the proposed Eck Conservation Easement. Dr. Eck's attorney is reviewing this so he can address John Good's comments.

Natasha Manbeck, Director of Transportation Services, Chester County Planning Commission, has forwarded the Township an email noting that she would coordinate a meeting in mid-August to further discuss the roundabout being considered for the 82/East Reeceville/Cedar Knoll intersection. There were no comments.

The Township is invited to attend the County-wide PA Act 167 Stormwater Management Plan-Phase II presentation at the CCGSC on Wednesday, August 17, 2011 at 2:00 p.m. There were no comments.

John E. Good, Esquire has forwarded the Township a review letter as it pertains to the proposed Contractual Agreement for Ambulance Coverage. Manager Rambo stated that John Good has reviewed the agreement and found it satisfactory.

Old Business

The Manager has provided the Board with the proposed Safety Committee Policy, Medical Information Policy and PSATS CDL Program and Guidance Policy for the review and consideration. A resolution will be presented later in the meeting for adoption.

The Public Works Director continues the gathering of information on the cost to repair or reconstruct the Icedale Road bridges. Tom Eells, Public Works Director, has addressed a review letter received from the inspecting engineer regarding signage, as well as the need for additional support for some I beams under the bridge.

The Board of Supervisors continues to meet with the West Caln Township Supervisors to discuss ambulance service for the Townships. Manager Rambo will speak with West Caln to see that an advertisement is sent into Sunday's Daily Local News, giving a 24 hour notice that a joint meeting will be held at West Caln Township Building for the purpose of selecting an ambulance provider for both Townships.

Old Business from the Floor or from the Board.

There was no Old Business from the Floor or the Board.

New Business

Discuss appointment of an ambulance provider to cover the Township. This item was discussed earlier in the meeting.

The Township to re-appoint Township representatives to the Chester County Tax Collection Committee. At the current time, Manager Rambo is the primary appointee and Chairman Lindborg is the secondary appointee. The Township needs to reappoint representatives. Chairman Lindborg motioned to appoint Vice-Chairman Obernier as the Township's secondary appointee, seconded by Supervisor McCaffrey. Board members Lindborg, McCaffrey, and Obernier voted aye.

Recommendations of the Township Planning Commission. Manager Rambo stated the Planning Commission has three recommendations. First, to reject the Hammell Odonnell plan unless a letter of extension is received. Second, a conditioned final approval is being recommended to Pulte for phase 2, 3, and 4 of the DellWebb project, contingent upon addressing all outside agency reviews, obtaining all outside agency permits, establishment of all necessary escrows, making a contribution required under the conditional use hearings, establishment of inspections fees, recording and signing of plans, etc. Vice-Chairman Obernier motioned to give conditioned approval, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye. Manager Rambo stated that the third recommendation is a conditioned final approval is being recommended for Dr. Hughes project based on addressing outside agencies, establishing necessary public improvement escrows, and inspection escrows. This is for construction of an addition on his current dentist office. Vice-Chairman Obernier asked if the addition conforms to Township's lighting ordinance, Dr. Hughes currently has the flood light shining out on the roadway, if he is putting on an addition, then he should correct the lighting. Supervisor McCaffrey motioned to approve the conditioned final approval for Dr. Hughes, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye. Board member Obernier abstained because he didn't remember seeing any letters for this application before.

Release of funds for the completion of the Brittany Lane roadway extension into Wallace Township. Manager Rambo explained this involves Heritage Homes which has performed an interconnect in the Stone Barn Crossing project. There is \$3,500 in escrow; Jim MacCombie is recommending the release of funds to the developer for the work that has been done within the right of way. Supervisor McCaffrey

motioned to accept the release of funds, seconded by Vice-Chairman Obernier. Board members McCaffrey, Obernier, and Lindborg voted aye.

New Business from the Floor or from the Board.

There was no New Business from the Floor or the Board.

Ordinances and Resolutions

Resolution #26-2011: appointment of ambulance provider. Manager Rambo recommended the BoS table this Resolution until the Board has the joint meeting with the BoS from West Caln Township, at which time both municipalities will have the opportunity to properly appoint a provider and then individually adopt, upon receiving a signed contractual agreement. Vice-Chairman Obernier motioned to table Resolution #26-2011, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

Resolution #27-2011: adoption of the Safety Committee Policy. Supervisor McCaffrey motioned to adopt Resolution #27-2011, seconded by Vice-Chairman Obernier. Board Members McCaffrey, Obernier, and Lindborg voted aye.

Resolution #28-2011: adoption of the Medical Information Policy. Manager Rambo explained this will be made available to those employees that voluntarily wish to participate. Supervisor McCaffrey motioned to approve Resolution #28-2011, seconded by Vice-Chairman Obernier. Board Members McCaffrey, Obernier, and Lindborg voted aye.

Public Comments

A person from the audience asked if the lighting ordinance is available on line. Another resident asked when the Township will obtain the land from Pulte. Manager Rambo explained the Township won't get the land until the Pulte plans are signed and recorded.

Developer Presentations

There were none.

Open Issues before the Township

The Township Engineer and Manager continue their work on updating the Township's Act 537 Plan. There were no comments.

The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board. There were no comments.

The Township Manager is working to complete the Airport Hazard Zoning District Overlay. There were no comments.

The Township is looking for a volunteer to fill a vacancy on the Historic Commission. There were no comments.

General Obligation Note

Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.85% There were no comments.

Review and Payment of the Bills

Manager Rambo noted the General Fund bills total \$32,427.72, Solid Waste bills total \$5,494.80, Open Space Fund bills total \$533, and Liquid Fuel Fund bills total \$501.42. Supervisor McCaffrey reviewed

the bills, found them in order, and motioned to pay the bills, seconded by Vice-Chairman Obernier who also reviewed the bills and found them satisfactory. Board Members McCaffrey, Obernier, and Lindborg voted aye.

Upcoming Meetings/Events

- Historic Commission, no August meeting.
- Parks and Recreation Board, Tuesday, August 9, 2011 at 7:00 p.m.
- Municipal Authority, Thursday, August 11, 2011 at 7:30 p.m.
- Board of Supervisors, Thursday, August 18, 2011 at 7:30 p.m.
- Open Space Review Board, Thursday, August 25, 2011 at 7:00 p.m.
- Planning Commission, Thursday, August 25, 2011 at 7:30 p.m.

Adjournment

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 9:34 p.m., seconded by Supervisor McCaffrey, with all board members voting in favor of adjournment. Board members Obernier, McCaffrey, and Lindborg voted aye.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer