

**Meeting Minutes of July 21, 2011**  
**Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of July 21, 2011 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg, Josef G. Obernier, Sr. and Thomas J. McCaffrey, Jr. in attendance. Also present were Ronald A. Rambo, Jr., Township Manager; Walter Werner, Chief of Police; Dale C. Barnett, Codes/Zoning Officer; and Thomas Eells, Public Works Director.

**Acceptance of Minutes from Previous Meetings**

June 2, 2011. Vice-Chairman Obernier motioned to approve the meeting minutes of June 2, 2011, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

**Treasurer's Report**

*Manager Rambo presented the Treasurer's Report, balance as of the end of June.*

General Fund	\$117,912.46	Developer Escrow Fund	\$378,756.38
Fire Appropriations Fund	\$27,723.63	State Liquid Fuel Fund	\$88,940.54
K-9 Rudy Fund	\$294.71	Operating Reserve Fund	\$522.29
Open Space Fund	\$320,604.48	Police Pension Fund	\$1,726,630.17
Solid Waste & Recycling	\$131,890.24	Non-Uniform Pension Fund	\$398,209.29
Capital Reserve Fund	\$181,321.14	Payroll Fund	\$9,916.60

**Public Comments** (*residents or representatives of taxpayers of the Township requesting to be on agenda*). No one requested to be on the agenda.

**Correspondence/Communications** *Information to act upon*

*The Township is in receipt of a letter of extension from Kristin S. Camp, Esquire granting an extension of time in which to render a decision on the Conditional Use Application of Thomas Ives for Lot 60 of the Hide-Away Farms Project. Manager Rambo recommended the BoS accept the extension until such time that Ms. Camp requests it to be rendered; the 30 day extension will start when she asks for it to be rendered. Supervisor McCaffrey motioned to accept the extension for thirty days past the cancellation of the extension by the applicant. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey, Obernier, and Lindborg voted aye.*

*The Chester County Agricultural Land Preservation Board has forwarded the Township the 2011 Agricultural Security Area records for review by the Township. This information has been sent out to the Agricultural Security Board for their review to determine if it is adequate.*

*The Board is in receipt of correspondence from Upper Pottsgrove Township of Montgomery Township with regard to the support of House Bill No. 951 pertaining to the use of Open Space Funds. Manager Rambo requested that the BoS read it and be prepared to determine at the next BoS meeting if they want to support the bill.*

*The Board to approve the signing of the CASD Mutual Aid Agreements with the Township by Walt Werner, Chief, for the three schools located in the Township. Manager Rambo explained this is done July of each year and*

recommended the BoS allow the Chief to sign the agreement on behalf of the Township. Supervisor McCaffrey wants to make certain that the WBTPD are preeminent to the CASD.

**Correspondence/Communications** *Information to note*

*The Township is in receipt of correspondence from the County Solid Waste Authority with regard to its Recycling Program. The Manager explained they are verifying what programs are available for the residents.*

*The Township is in receipt of correspondence from McCormick Taylor with regard to the recent Icedale Road bridge inspection. The Public Works Director is reviewing the inspection report to address comments.*

*The Township Engineer and John E. Good, Esquire have provided the Board with correspondence with regard to the Bentley Consolidation/Easement Plan. Manager Rambo stated both Jim MacCombie and the Solicitor have given the Township letters recommending the signing of the Bentley plans.*

**Reports of Departments:** *Month of June unless otherwise noted.*

**Police Report:** Presented by Chief Werner.

Criminal	8	Burglaries/Thefts	9	<b>Total Complaints</b>	<b>559</b>
Non Traffic	13	DOA's	0	Total hrs worked	1208.5
Parking	3	Domestic/Disturbance	23	Overtime hrs	32.5
Traffic	104	Harassment	10	Fuel Used	587.6
Warnings	22	Premise Check	118	Total Miles Driven	5516
<b>Total Arrests</b>	<b>128</b>	Susp. Cond/Vehs	14	Admin Hrs	165.5
Alarms	8	Vehicle Crashes	15	Court Hrs	69.3
Animal Calls	9	Vehicle Stops	106	Training Hrs	69.0
Assist other PD	18	All Other	229	Investigation Hrs	110.8

**Public Works Department Report:** Presented by Tom Eells, Public Works Director. Mr. Eells also noted work completed during the month. Barbara Monaghan of Brandamore Road asked about road repair on Brandamore Road. Public Works Director Tom Eells explained the repair work that is scheduled.

Total man-hours	854.75	Miles traversed	1969
Total Equipment hours	84	Total fuel gallons	753.8

**Buildings/Codes/Fire Inspector Department Report:** presented by Dale Barnett.

**Building & Codes**

Building Permits issued	24	CL Fees collected	\$1120.00
Permit base fees collected	\$4565.60	Inspections completed	39
Occupancy fees collected	\$400	Failed Inspections (FI)	5
U&O permits issued	3	Failed Inspections Fees collected	0
U&O permits issued cursory	6	<b>Total fees collected</b>	<b>\$6085.60</b>
Contractor Licenses (CL) issued	28		

**Fire Report:**

**Campfire/Recreational Permits** 25

**East Brandywine Fire Company:** Presented by Chief Edwards.

**Fire**

Number of calls dispatched into WBT	5	Initial dispatch into WBT	5
Second dispatch into WBT		Number of calls scratched	-

**Medical Assist**

Number of calls dispatched into WBT	17	Initial dispatch into WBT	17
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Second dispatch into WBT	-	Number of calls scratched	4
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**Wagontown Fire Company:** Submitted and presented by Chief Ziegler.

**Fire**

Number of calls dispatched into WBT	5	Initial dispatch into WBT	4
Second dispatch into WBT	1	Number of calls scratched	0

**Medical Assist**

Number of calls dispatched into WBT	-	Initial dispatch into WBT	-
Second dispatch into WBT	-	Number of calls scratched	-

**Martins Corner:** Submitted by Chief Dan Metzler.

**Fire**

Number of calls dispatched into WBT	5	Initial dispatch into WBT	-
Second dispatch into WBT	-	Number of calls scratched	0

**Reports of Organizations, Boards and Commissions**

Nobody was in attendance from the Historical Commission, the Parks and Recreation Board, or the Open Space Review Board to give their reports.

John Conti from the Planning Commission gave the report of the Planning Commission noting that Aqua was given conditioned approval, he then noted the conditions.

Municipal Authority Manager Rambo summarized progress to date on the Authority project.

**Old Business**

*The Manager has provided the Board with the proposed Safety Committee Policy, Medical Information Policy and PSATS CDL Program and Guidance Policy for the review and consideration.* There were no comments.

*The Manager continues the gathering of information on the cost to repair or reconstruct the Icedale Road bridges.* The Public Works Director is obtaining information.

*Sewage Needs Surveys are being returned for tabulation and inclusion into the update of the Township's ACT 537 Plan.* Vice-Chairman Obernier inquired about the number of surveys that have been returned to the Township. Manager Rambo answered about 15%; they have another 30 days to return them.

*The Township has submitted release request #1 in the amount of \$301,061.25 for the Henderson Conservation Easement to the County for processing.* Manager Rambo noted this is money from the \$400,000 grant award that was received from them.

**Old Business from the Floor**

There was no Old Business from the Floor.

**Old Business from the Board**

Supervisor McCaffrey inquired about the Bentley project plan. This will be addressed later in the meeting.

**New Business**

*The Board of Supervisors continues to meet with the West Caln Township Supervisors to discuss the ambulance service provided by Martins Corner.* Manager Rambo noted that as of July 30, 2011 at 6:00 a.m. the Township received notice from Martins Corner Ambulance that they will no longer be providing ambulance service to the Township. Both West Caln and West Brandywine Township's have been meeting at executive sessions to discuss ambulance service and have met with Westwood, Honey Brook, and Washington Hose. No decisions have been made as of this date. The BoS is in the process of determining how to best address the needs of the residents of West Brandywine Township with an establishment to take over for Martins Corner Ambulance. The BoS is

looking for 24/7 paid coverage with an ambulance that will be self supportive and not require municipal funding. Dialog ensued including questions and answers from members of the audience. Stan Hould and Dave Faust of Washington Hose Company explained options they proposed for the benefit of the audience. John Sly of Westwood also gave a brief synopsis of their proposal for ambulance service. Supervisor McCaffrey stated the decision made by the BoS regarding ambulance service will not be set in stone; the ambulance service provider will need to be reappointed. A representative of East Brandywine stated he would like to be kept in the loop of who is going to be the ambulance service provider because it is an integral part of East Brandywine's EMS. Bill Webb, Paul Gainor and other members of the audience also had questions and comments. Open discussion continued.

Manager Rambo stated he received a phone call from West Caln Township asking if the BoS would like to meet with West Caln in an executive session on Monday. Supervisor McCaffrey asked the reason for meeting in an executive session rather than an open meeting. Chairman Lindborg felt that you have discussion to talk freely without having caused any animosity for anyone; West Caln requested the executive session. Supervisor McCaffrey wanted to clarify that they aren't trying to keep anything secret; no money is changing hands, etc. This is going to be a self sustaining service for the community. BoS's are trying not to have any animosity brought up between opposing points of view. This item will be continued on the next BoS agenda.

*The Board to consider signing the consolidation/subdivision/cross easement plan for the Bentley townhome/commercial property.* Manager Rambo stated he received a letter from John Good at Supervisor McCaffrey's request. Mitch Kotler is in attendance to address the concerns of the BoS. Supervisor McCaffrey would like any concessions that were made regarding open space that were established be noted in the deed to the ground, not part of just the subdivision but as part of the conditions. Mitch Kotler stated he could add the verbiage to the deed; the open space that is currently approved be retained in the future should a reapplication occur, at no point will there be a reduction in open space dedicated to the Township.

Vice-Chairman Obernier read the last paragraph out loud from John Good's letter regarding easements for the sewer authority. Manager Rambo explained that Mark Caplan is in the process of preparing the easement paperwork to give and present to the Authority for acceptance and signing. Vice-Chairman Obernier wanted to clarify that the Authority can be absolutely sure that the money they are expecting to pay the bond on the water will come in on a timely basis. Manager Rambo answered yes, this is based per EDU. The engineer has established a specific amount each year that they will be responsible to pay based on the number of units they have pledged to build each year, even if it is sold to a third party, who would assume the agreement that was signed with Bentley. Manager Rambo will compose a letter with conditions; address both Supervisor McCaffrey's and Vice-Chairman Obernier's concerns, obtain the necessary easements for review and acceptance, and dedication papers being reviewed and accepted by John Good. Supervisor McCaffrey motioned to grant conditioned approval based on the acceptance of Manager Rambo's conditions letter that the Manager is going to compose. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey, Obernier, and Lindborg voted aye.

*The Township would like to thank JOAO & Bradley Construction Company, Inc. for their donation and construction of dugouts at the Township's baseball field.* The BoS also thanked the Township Engineer for suggesting the construction of the dugouts. Vice-Chairman Obernier suggested the dugout donation by JOAO & Bradley Construction Company be put in the newspaper.

*The Township to award Alpha Space Control Inc. the 2011 line painting in the amount of \$7,716.96.* Supervisor McCaffrey motioned to award the line painting bid to the lowest bidder for double yellow lines to Alpha Space Control Inc., seconded by Vice-Chairman Obernier. Board Members McCaffrey, Obernier, and Lindborg voted aye.

### **New Business from the Floor**

Barbara Monaghan voiced concern about trash and recycling. Everyone pays the same rate, some people put out large amounts of trash and some people don't recycle. Ms. Monaghan suggested the Township implement a pay per bag fee. Chairman Lindborg stated the Township is looking into grants for larger recycling containers which have proven to increase recycling. Discussion ensued.

### **New Business from the Board**

There was no New Business from the Board.

### **Ordinances and Resolutions**

There were no Ordinances or Resolutions.

### **Public Comments and Developer Presentations**

There were no Public Comments or Developer Presentations.

### **Open Issues Before the Township**

*The Township Engineer and Manager continue their work on updating the Township's Act Plan.*

There were no comments.

*The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board.*

There were no comments.

*The Township Manager is working to complete the Airport Hazard Zoning District Overlay.*

There were no comments.

*The Township is looking for a volunteer to fill a vacancy on the Historic Commission.*

There were no comments.

### **General Obligation Note**

*(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.85%).* There were no comments.

### **Review and Payment of the Bills**

Manager Rambo noted the General Fund bills total \$46,387.89, the Fire Appropriations Fund bills total \$2,030.32, Solid Waste Fund bills total \$11,450.67, and the Liquid Fuels Fund bills total \$1,802.81. Supervisor McCaffrey reviewed the bills, found them acceptable, and motioned payment of all bills with the exception of the OAC Network Solutions bill, seconded by Vice-Chairman Obernier. Board Members McCaffrey, Obernier, and Lindborg voted aye. Supervisor McCaffrey then motioned to pay the OAC bill, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye. Vice-Chairman Obernier abstained because he works for OAC.

### **Upcoming Meetings/Events**

- Open Space Review Board, Thursday, July 28, 2011 at 7:00 p.m.
- Planning Commission, Thursday, July 28, 2011 at 7:30 p.m.
- Zoning Hearings, Wednesday, August 3, 2011 at 7:30 p.m.
  - New Cingular Wireless for antennas at the old Comcast site
  - AGS Signs for the YMCA
- Board of Supervisors, Thursday, August 4, 2011 at 7:30 p.m.
- Historic Commission, no August meeting.
- Parks and Recreation Board, Tuesday, August 9, 2011 at 7:00 p.m.
- Municipal Authority, Thursday, August 11, 2011 at 7:30 p.m.

### **Adjournment**

There being no further business before the Board, Supervisor McCaffrey motioned to adjourn the meeting at 9:04

p.m. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey, Obernier and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer