

Meeting Minutes of June 21, 2012
Board of Supervisors

Chairman Obernier called the West Brandywine Township (WBT) Board of Supervisors meeting of June 21, 2012 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Josef G. Obernier, Sr. and William E. Webb were in attendance. Thomas J. McCaffrey, Jr, arrived at 7:40 p.m. Also present were Ronald A. Rambo, Jr., Township Manager, Dale Barnett, Codes Officer, Thomas Eells, Director of Public Works, and Chief Werner.

Appointment of Part-Time Police Officers

The Board of Supervisors to appoint Joseph Katz and Andrew Vattilana as part-time police officers. Supervisor Webb motioned for the Board appoint Joseph Katz and Andrew Vattilana as part-time police officers. Chairman Obernier seconded the motion. Board members Webb and Obernier voted aye. Both new part-time officers were sworn in, were welcomed and congratulated.

Acceptance of Minutes from Previous Meetings

May 17, 2012, June 7, 2012 and June 18, 2012 (the Manager recommended that the minutes be tabled as they were still being prepared)

Supervisor Webb motioned to table the meeting minutes because they are still being prepared. Chairman Obernier seconded the motion. Board members Webb and Obernier voted aye.

Treasurer's Report

Manager Rambo presented the Treasurer's Report, Balance on Hand as of May 31, 2012.

General Fund	\$133,630.16	State Liquid Fuel Fund	\$ 136,073.23
Fire Appropriations Fund	\$ 76,054.33	Revolving Reserve Fund	\$ 210,430.62
K-9 Rudy Fund	\$ 295.46	Police Pension Fund	\$1,618,001.61
Open Space Fund	\$289,769.92	Non-Uniform Pension Fund	\$ 366,447.51
Solid Waste & Recycling	\$278,738.31	Payroll Fund	\$ 8,003.61
Developer Escrow Fund	\$452,043.08	Gen. Purpose Emergency Fund	\$ 20,024.42
Capital Equipment Fund	\$45,289.52		

Special Public Presentation/Notice

Chairman Obernier noted the BoS held an advertised special meeting on Monday, June 18th at 7:45 p.m. Manager Rambo noted the Board called the meeting to discuss recent correspondence received from Mark Rupsis on behalf of the Chester County Commissioners regarding the possible reestablishment of the fee for 911 services.

Public Comments (*residents or representatives of taxpayers of the Township requesting to be on agenda*). N/A

Correspondence/Communications Information to act upon

The Board of Supervisors is in receipt of correspondence from Rick Loughery of the Chester County Recorder of Deeds office with regards to the Veterans ID & Discount Program. Manager Rambo stated they are requesting that this information be available to businesses within the Township on behalf of the veterans.

The Township is in receipt of correspondence from McCormick & Taylor with regard to the Icedale Road bridges. Manager Rambo stated the bridges were inspected, several issues were noted, and the letter dated June

19, 2012 states what the Township has to do repairs within a certain time period. The Manager and Public Works Department are looking at various options and costs to fix the bridge. The Township has a period of six months to make repairs or close the bridge. Dialog continued. Chairman Obernier requested, on behalf of the BoS, that the Manager interact with MacCombie to have MacCombie generate a design utilizing piping that would conform to Vice-Chairman McCaffrey's request to look into alternatives that would be less expensive for the Township since MacCombie is so creative. Manager Rambo noted he would do so and that a meeting is already scheduled with the Township Engineer for tomorrow at the bridge site.

Correspondence/Communications *Information to note*

The Township is in receipt of correspondence from Nancy Fromnick, Chester County Recycling Coordinator, with regard to the June 22, 2012 Household Hazardous Waste and Computer Collection Event that will take place at the Coatesville Middle School. There were no comments.

The Township is in receipt of the May edition of the PSATS News Bulletin with regards to various bills being considered. There were no comments.

PADEP has forwarded the Township correspondence as it pertains to the Kimberwick Spray Irrigation Decommissioning Planning Module. The Township Engineer is addressing three items that PADEP would like to have additional detail.

CCATO has forwarded the Township information with regard to the recent County Commissioners meeting as it pertains to the "fee" the Commissioner's would like to charge the Township's for the 911 Service. Manager Rambo stated he attended the Commissioner's Sunshine meeting on Tuesday. Approximately one hundred people in attendance that consisted of township managers, elected officials, police chiefs, fire chiefs, and ambulance chiefs. Commissioner Farrell said that the County does not have the ability by County Code to institute a fee like this, they are just asking for voluntary assistance. After reviewing 25 letters to date, the County is looking at not doing a per capita but a different means to come up with the funds. At the Chester County Managers Consortium luncheon that followed the sunshine meeting, Commissioner Ryan Costello advised the managers and some CCATO members that if the elected officials have to raise taxes for this fee they can blame it on the commissioners. All three Supervisors' have sent emails into the Commissioner's voicing their opposition to the proposed fee. The Commissioners did take this off of the agenda for vote today and it will be placed on their next sunshine meeting on July 25, 2012 for a vote. This sunshine meeting will be attended by Manager Rambo.

Reports of Departments: *Month of May unless otherwise noted.*

Chief Werner gave the May monthly report of the Police Department noting a total of 101 arrests for the month. Personnel worked a total of 1,139.5 hours and addressed 440 complaints. A total of 5,712 miles were patrolled.

Public Works Director Thomas Eells gave the May monthly report of the Public Works Department. A total of 883 hours was worked by personnel. 2,332 miles were traveled in Township trucks and 145 hours was spent in Township equipment. Maintenance of the building and grounds, vehicles, equipment, and roadways was performed during the month.

Supervisor Webb noted a resident came last year complaining that there are curb issues and asked Mr. Eells if he could look into placing new curbing. Mr. Eells stated that the Township does not have money to put in the curbing. Manager Rambo stated by code you charge the residents. Chairman Obernier stated that the code says that this may be paid for by the resident but is not required to be paid for by the resident. Supervisor Webb stated the resident said that Verizon was going to put new curbing and they were told by the Township not to. Chairman Obernier requested that Mr. Eells research curbing issues in the Township and come back with some answers at the next BoS meeting.

Codes Officer Barnett gave the June monthly report for the Code Office. A total of 38 building permits were issued for the month. 48 inspections were performed of which included 17 for Valley Township. A total of \$14,605.92 was collected in fees.

Fire Inspector Dale Barnett gave the May monthly report. A total of 41 campfires were issued. Supervisor Webb asked Mr. Barnett how many hours he spends a week inspecting campfires. There was a general discussion about the pros and cons regarding requiring residents to get a campfire permit. Mike Richey of Hurley Road commented. Chairman Obernier suggested that Mr. Barnett research the issue of having to obtain a permit prior to having a campfire.

Chief Ziegler gave the May fire report of the Wagontown Fire Company. He noted a total of 12 calls were responded to in West Brandywine Township during May.

Manager Rambo gave the May fire report of the Martins Corner Fire Company. He noted a total of 4 calls in West Brandywine in May.

Chairman Obernier stated that Chairman Obernier, Supervisor Webb, and Manager Rambo attended the arrival of the new tanker and commented that this is a mighty big truck, very impressive.

Manager Rambo stated that Chief Edwards would not be in attendance tonight to give their report because of their festivities. The Manager gave the May fire report of the East Brandywine Fire Company. He noted 8 fire calls into West Brandywine and 10 medical assist calls responded to.

John Sly was present to give the Westwood Ambulance (Station 144) report for the month of May 2012. He noted 38 calls in West Brandywine for the month. The problem with the County dispatch of assignments in territories was discussed.

Chairman Obernier excused the Chief of Police, Codes Officer, and Public Works Director from the meeting.

Manager Rambo stated that there was nobody present from the Historical Commission, Parks and Recreation Board, Planning Commission, or the Open Space Review Board.

Municipal Authority Chairman Webb gave the report of the Municipal Authority noting they are anticipating the decommissioning of Kimberwick.

Old Business

The Manager and Public Works Director will be meeting with Wheeler Products, a builder of wood span highway bridges as a second alternative for the replacement of the Icedale Road bridges on June 26, 2012. There were no comments.

The Township Manager has forwarded the final version of the amended Contractual Agreements for Fire Protection Services to the fire companies for their review. The Township is in receipt of Wagontown's agreement for signing by the BoS. Supervisor Webb motioned to adopt and sign Wagontown Fire Companies contract for fire services. Vice-Chairman McCaffrey seconded the motion. Board members Webb, McCaffrey, and Obernier voted aye.

The Township Manager is finalizing the amendments to the Recycling Ordinance to ensure that it is up to date with regard to materials being recycled, reporting requirements of businesses and to allow for a July adoption consideration. There were no comments.

The Township is awaiting information from John Tallman of Tower Economics Company, Inc. with regard to the possible placement of a tower at the old Kimberwick Sewer Treatment Facility. Manager Rambo noted he will be removing this item from the agenda because he is in receipt of a letter from Mr. Tallman stating that his customer has put everything on hold and also stated that he believed that the neighbors would seriously object to a tower placed at this location.

Old Business from the Floor or from the Board – There was no Old Business from the Floor or from the Board.

New Business

The Manager will be looking into a social media site for the Township. There were no comments.

The summer edition of the newsletter will be mailed out within the next week. There were no comments.

Approval of Release #10 in the amount of \$82,038.70 for the Hide-Away Farms Project. Manager Rambo recommended the BoS approve the release request noting this has been reviewed by the Township Manager and reviewed and signed off by the Township Engineer. Vice-Chairman McCaffrey motioned to approve the release request because the Township has the Engineer’s approval. Supervisor Webb seconded the motion. Board members McCaffrey, Webb, and Obernier voted aye.

Further discussions on the proposed “Fee” being considered by the Chester County Commissioner’s for the utilization of the 911 Emergency Services System. Chairman Obernier stated this was discussed earlier in the meeting. All Board members were in agreement that the County should take care of this themselves. Vice-Chairman McCaffrey apologized if there were any problems with the letter that he wrote that was published in the Daily Local Newspaper.

Discuss the need to replace radios in all Township equipment. Manager Rambo explained that the Township radios will no longer have the correct band to function. The total cost to replace all of the radios would be about \$6,500, that doesn’t include getting them programmed. Discussion ensued.

New Business from the Floor or from the Board - There was no New Business from the Floor or the Board.

Ordinances and Resolutions – There were no Ordinances or Resolutions

Public Comments - There were no Public Comments.

Developer Presentations - There were no Developer Presentations.

Open Issues Before the Township

Chairman Obernier noted the open issues below and there were no comments.

- The Township Engineer and Manager continue their work on updating the Township’s Act 537 Plan.
- The Manager continues his work on the Township’s Agricultural Security Area update.
- Updates to the Township’s lighting section of its Subdivision and Land Development Ordinance.
- Driveway onto Baker Road near Reason Lane.
- Investment of Pension Funds according to Section 3204 of the Second Class Township Code.

General Obligation Note

(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 1.35%). There were no comments.

Review and Payment of the Bills

Manager Rambo noted the General Fund bills total \$70,194.33 of which one includes a bill to Cedar Grove Environmental. Manager Rambo requested a motion to pay all bills except for Cedar Grove. The Fire Appropriations bills total \$70.70, the Solid Waste Fund bills total \$30,258.72, and the Liquid Fuel bills total \$464.92. Supervisor Webb reviewed the bills, found them satisfactory, and motioned to pay all of the bills with the exception of Cedar Grove, seconded by Vice-Chairman McCaffrey. Board members Webb, McCaffrey, and Obernier voted aye. Supervisor Webb then motioned to pay Cedar Grove’s bill for \$30, Chairman Obernier seconded the motion. Board members Webb and Obernier voted aye. Vice-Chairman McCaffrey abstained because he works for Cedar Grove.

Upcoming Meetings/Events

- Open Space Review Board, Thursday, June 28, 2012 at 7:00 p.m.
- Planning Commission, Thursday, June 28, 2012 at 7:30 p.m.
- Board of Supervisors, July 5, 2012, at 7:30 p.m. cancelled.
- Historic Commission, Monday, July 9, 2012 at 7:30 p.m.
- Parks and Recreation Board, Tuesday, July 10, 2012 at 7:00 p.m.
- Municipal Authority, Thursday, July 12, 2012 at 7:30 p.m.
- Board of Supervisors, Thursday, July 19, 2012 at 7:30 p.m.

Adjournment

There being no further business before the Board, Supervisor Webb motioned to adjourn the meeting at 8:38 p.m. Vice-Chairman McCaffrey seconded the motion. Board Members Webb, McCaffrey, and Obernier voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer