

**Meeting Minutes of June 16, 2011**  
**Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of June 16, 2011 to order at 7:32 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Thomas J. McCaffrey, Jr. in attendance. Supervisor Josef G. Obernier, Sr. was absent. Also present were Ronald A. Rambo, Jr., Township Manager; Walter Werner, Chief of Police; Dale C. Barnett, Codes/Zoning Officer; and Thomas Eells, Public Works Director.

**Acceptance of Minutes from Previous Meetings**

*May 19, 2011 and May 23, 2011 joint meeting with West Caln.* Manager Rambo stated that Vice-Chairman Obernier previously expressed that he reviewed the minutes and was okay with them. With that said, Supervisor McCaffrey motioned to accept the May 19<sup>th</sup> and May 23<sup>rd</sup> meeting minutes, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye.

**Treasurer's Report**

*Manager Rambo presented the Treasurer's Report, balance as of the end of May.*

General Fund	\$72,613.46	Developer Escrow Fund	\$378,770.72
Fire Appropriations Fund	\$79,497.31	State Liquid Fuel Fund	\$92,078.33
K-9 Rudy Fund	\$294.71	Operating Reserve Fund	\$522.39
Open Space Fund	\$292,225.02	Police Pension Fund	\$1,726,630.17
Solid Waste & Recycling	\$160,604.78	Non-Uniform Pension Fund	\$398,209.29
Capital Reserve Fund	\$181,321.14	Payroll Fund	\$33,581.73

**Public Comments** (*residents or representatives of taxpayers of the Township requesting to be on agenda*). No one requested to be on the agenda.

**Correspondence/Communications** *Information to act upon*

*The Township is in receipt of a letter of extension from Denise Yarnoff, Esquire, until July 8, 2011, in which to render an Opinion & Order for the AQUA PA Conditional Use Application.* Manager Rambo recommended the BoS accept the extension letter and stated the Township is in receipt of a proposed Order from John Good. An extension letter was received from Aqua PA to give the BoS adequate time to review the Order and. Supervisor McCaffrey would like to make sure that all of the concerns of the Historical Commission are addressed and would like specifics to put into the Conditional Use Order. With that said, Supervisor McCaffrey motioned to grant the extension. Chairman Lindborg seconded the motion. Board members McCaffrey and Lindborg voted aye.

Jeff Grossman questioned the land disturbance. Discussion followed regarding an Aqua survey that took place, land disturbance, and Act 106.

*The Township is in receipt of the draft Opinion & Order for the AQUA PA Conditional Use Application from John E. Good, Esquire.* There were no comments.

*The Township is in receipt of correspondence from Kristin Camp, Esquire requesting that the 45 day time period in which to render an Opinion & Order for the Conditional Use Application of Thomas Ives for the Lot 60 Hide-*

*Away Farm Project begin.* Supervisor McCaffrey motioned to accept Ms. Camp's 45 day time period letter, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye.

**Correspondence/Communications Information to note**

*PADEP has forwarded the Township correspondence approving the Township's MS4 Permit extension request until June 11, 2012.* There were no comments.

*The United States Census Department has forwarded the Township a letter of thanks for its participation in the 2010 Census.* There were no comments.

*The Township has received correspondence from PennDot with regard to the approved permit revision for the Reeceville Road/Brandywine Hospital/School Driveway signal.* Manager Rambo noted the signal system will switch over to a camera system. Turning lanes in both directions will be implemented.

**Reports of Departments: Month of May unless otherwise noted.**

**Police Report:** Presented by Chief Werner.

Criminal	14	Burglaries/Thefts	11	<b>Total Complaints</b>	<b>581</b>
Non Traffic	3	DOA's	0	Total hrs worked	1331.5
Parking	3	Domestic/Disturbance	20	Overtime hrs	19.5
Traffic	123	Harassment	2	Fuel Used	630.6
Warnings	40	Premise Check	109	Total Miles Driven	6,472
<b>Total Arrests</b>	<b>143</b>	Susp. Cond/Vehs	13	Admin Hrs	223
Alarms	9	Vehicle Crashes	13	Court Hrs	48
Animal Calls	15	Vehicle Stops	144	Training Hrs	109.5
Assist other PD	17	All Other	228	Investigation Hrs	153.3

**Public Works Department Report:** Presented by Tom Eells, Public Works Director. Mr. Eells also noted work completed during the month. Barry Parsons requested an update regarding reflector placement on the Route 82 Bridge. Mr. Eells stated he hasn't heard back from PennDot.

Supervisor McCaffrey requested that the Public Works Department abstain from mowing the native daylilies that grow along the roadside in the Township.

Total man-hours	797	Miles traversed	2,143
Total Equipment hours	174	Total fuel gallons	782.10

**Buildings/Codes/Fire Inspector Department Report:** presented by Dale Barnett.

**Building & Codes**

Building Permits issued	11	CL Fees collected	\$520
Permit base fees collected	\$5,971.40	Inspections completed	25
Occupancy fees collected	\$100	Failed Inspections (FI)	1
U&O permits issued	1	Failed Inspections Fees collected	0
U&O permits issued cursory	12	<b>Total fees collected</b>	<b>\$7,246.37</b>
Contractor Licenses (CL) issued	13		

**Fire Report:**

**Campfire/Recreational Permits** 23

**Wagontown Fire Company:** Submitted and presented by Captain Robert Yearsley .

**Fire**

Number of calls dispatched into WBT	2	Initial dispatch into WBT	2
Second dispatch into WBT	0	Number of calls scratched	0

**Medical Assist**

Number of calls dispatched into WBT	-	Initial dispatch into WBT	-
Second dispatch into WBT	-	Number of calls scratched	-

**East Brandywine Fire Company:** Submitted by Chief Edwards and presented by Manager Rambo.

**Fire**

Number of calls dispatched into WBT	6	Initial dispatch into WBT	6
Second dispatch into WBT	-	Number of calls scratched	0

**Medical Assist**

Number of calls dispatched into WBT	29	Initial dispatch into WBT	
Second dispatch into WBT	-	Number of calls scratched	10

**Martins Corner:** Submitted by Chief Dan Metzler and presented by Manager Rambo.

**Fire**

Number of calls dispatched into WBT	13	Initial dispatch into WBT	-
Second dispatch into WBT	-	Number of calls scratched	0

**Reports of Organizations, Boards and Commissions**

Barry Parsons gave the report of the Historical Commission noting their recommendations included securing the building on the northeast corner of Route 322 and Route 82 and also securing the Hideaway farmette property building. The Historical Commission has not received documentation from Aqua about Act 106. Supervisor McCaffrey concurred with the Historical Commission about obtaining the Act 106 documentation. Discussion ensued. Chairman Lindborg requested that Manager Rambo get a letter from Jim MacCombie pertaining to Act 106. Dale Barnett will notify Southdown and Rodger Wank regarding securing their historical buildings. Discussion ensued regarding the preservation of historical resources in West Brandywine Township.

No one was present from the Parks and Recreation Board. Manager Rambo noted the Parks and Recreation Board are preparing for the upcoming concert that will be held on Father’s Day.

No one was present from the Planning Commission. Manager Rambo noted the Planning Commission’s recommendations were addressed at the last BoS meeting.

No one was present from the Open Space Review Board. Manager Rambo stated that Dr. Eck has presented the OSRB with his thoughts on the areas he wants preserved. Manager Rambo will meet with the Baldwin’s and their attorney to discuss their conservation easement. Supervisor McCaffrey commented one of the only opponents of the open space tax were the Baldwin’s and now they can see the benefit of the open space tax.

Municipal Authority Manager Rambo updated the BoS on the sewer project noting it is almost complete. Chairman Lindborg commented that the pump stations turned out to be aesthetic.

**Old Business**

*The Manager has provided the Board with the proposed Safety Committee Policy, Medical Information Policy and PSATS CDL Program and Guidance Policy for the review and consideration.* Manager Rambo is waiting for input from the BoS.

*The Manager continues gathering of information on the cost to repair or reconstruct the Icedale Road bridges.* Manager Rambo is waiting for information from a New Holland company.

**Old Business from the Floor**

Ed Pristernik from Fox Lane requested an update to having specific information placed on the Internet. Manager Rambo noted the financial software company provider is looking into a means to put this information on the web.

**Old Business from the Board**

There was no Old Business from the Board.

### **New Business**

*The Board of Supervisors have met with the West Caln Township Supervisors to discuss the ambulance service provided by Martins Corner and will be meeting with them at an Executive Session on Thursday, July 7, 2011, at West Brandywine Township, immediately following the West Brandywine Township public meeting of that date.* Manager Rambo noted there was an executive session held this past Monday with the West Caln Supervisors at their building. Representatives of Martin's Corner Fire Company were in attendance and have provided both municipalities with information that is currently under review by both boards.

*Township staff is in the process of preparing the summer edition of the newsletter.* There were no comments.

### **New Business from the Floor and from the Board**

There was no New Business from the Floor or the Board.

### **Ordinances and Resolutions**

There were no Ordinances or Resolutions.

### **Public Comments (residents or representatives of taxpayers of the Township requesting to be on agenda) and Developer Presentations**

There were no Public Comments or Developer Presentations.

### **Open Issues Before the Township**

*The Township Engineer and Manager continue their work on updating the Township's Act Plan.* Manager Rambo noted a mailer is going out to various residents within the proposed sewer area.

*The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board.* There were no comments.

*The Township Manager is working to complete the Airport Hazard Zoning District Overlay.* Manager Rambo updated the BoS regarding the Airport Hazard Zoning District Overlay.

### **General Obligation Note**

*(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 2.15%).* There were no comments.

### **Review and Payment of the Bills**

Manager Rambo noted the General Fund bills total \$47,631.11, the Fire Appropriations Fund bills total \$54,143.76, the Open Space Fund bills total \$85.00, Solid Waste Fund bills total \$27,453.68, and the Liquid Fuels Fund bills total \$2,044.43. Supervisor McCaffrey stated he reviewed the bills, found them acceptable, and motioned payment of all bills. Chairman Lindborg noted he also reviewed the bills and seconded the motion. Board members McCaffrey and Lindborg voted aye.

### **Upcoming Meetings/Events**

- Greaseband Concert, Sunday, June 19, 2011 at 6:00 p.m.
- Open Space Review Board meeting, Thursday, June 23, 2011 at 7:00 p.m.
- Planning Commission meeting, Thursday, June 23, 2011 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, July 7, 2011 at 7:30 p.m.
- Historic Commission meeting, Monday, July 11, 2011 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, July 12, 2011 at 7:00 p.m.
- Municipal Authority meeting, Thursday, July 14, 2011 at 7:30 p.m.

Ed Pristernik asked how many funds the Township has and Manager Rambo briefly explained.

**Adjournment**

There being no further business before the Board, Supervisor McCaffrey motioned to adjourn the meeting at 8:20 p.m. Chairman Lindborg seconded the motion. Board Members McCaffrey and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer