

**Board of Supervisors Meeting Minutes
June 5, 2014**

Chairman Webb called the West Brandywine Township (WBT) Board of Supervisors meeting of June 5, 2014 to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) Interim Township Manager Dale Barnett noted Chairman William Webb, Vice-Chairman Doug Smith and Supervisor Josef G. Obernier, Sr. in attendance. Also present was Police Chief Walter Werner.

Acceptance of Minutes from Previous Meetings – May 15, 2014 – Vice-Chairman Smith made a motion to accept the Meeting Minutes from May 15, 2014, seconded by Supervisor Obernier. Board members Smith, Obernier and Webb voted aye.

Public Notification – N/A

Treasurer’s Report – N/A

Public Comments (*residents or representatives of taxpayers of the Township requesting to be on the agenda*)

1. Bohdan Serenga wished to address his concerns on the permit he was issued for an accessory building. After Dale Barnett explained the situation with Mr. Serenga’s permit, Mr. Serenga was told to go before the Zoning Hearing Board.

Department Reports & Reports of Organizations, Boards and Commissions – N/A

Reports of Organizations, Boards and Commissions – N/A

Correspondence/Communications (information to note and act upon)

2. Information to Act Upon

- a. *Appoint Carrie Pike HIPPA Compliance Officer*

Motion by: Vice-Chairman Smith Seconded by: Supervisor Obernier

In favor: All Opposed: None

- b. *The Township is in receipt of a proposal from McCormick Taylor to provide for the development of a Comprehensive Plan for Roadway Maintenance.*

Motion to table by: Vice-Chairman Smith Seconded by: Supervisor Obernier

In favor: All Opposed: None

- c. *The Township is in receipt of information from Cohen Law Group and Unruh Turner Burke & Frees with regard to a proposal to perform service regarding wireless facilities management dated April 9, 2014.*

Motion by: Vice-Chairman Smith Seconded by: Supervisor Obernier
In favor: All Opposed: None

- d. *MOTION: To approve the preliminary/final subdivision and land development plans of Herbert J. and Helen M. Mosteller, subject to the conditions more fully set forth therein.*

Motion by: Chairman Webb Seconded by: Vice-Chairman Smith
In favor: All Opposed: None

- e. *MOTION: To approve and authorize the execution of the final revised plans, dated July 3, 2008, last revised July 16, 2009, entitled "Minor Subdivision Plans of Mosteller;" and, further, authorize the release of the plans upon satisfaction of all conditions imposed on plan approval.*

Motion by: Chairman Webb Seconded by: Supervisor Obernier
In favor: All Opposed: None

- f. *MOTION: To approve and authorize the execution of the Development Agreement, Financial Security Agreement and Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement with Herbert J. and Helen M. Mosteller in the form presented.*

Motion by: Chairman Webb Seconded by: Supervisor Obernier
In favor: All Opposed: None

- g. *MOTION: To approve additions to employee manual.*

Motion to Table until next meeting by: Supervisor Obernier
Seconded by: Vice-Chairman Smith In favor: All Opposed: None

3. Information to Note

- a. *The Township is in receipt of a review letter from MacCombie dated May 12, 2014 regarding Brandywine Meadows Final Plan Submission Review #1. – N/C*
- b. *Hurricane Hill Farm, LLC sent correspondence dated May 20, 2014 noting their intension of moving forward with plans for a Halloween Haunted Hayride at Hurricane Hill Farm one-month event this October. – N/C*
- c. *The Board is in receipt of a letter from Sharyn Vietri regarding the deed restrictions of the Conti's subdivision – Boldaz property. – N/C*

- d. *The Township is in receipt of a letter of interest from Heather Sahagian of Monacy Road to participate in either the Citizens Emergency Response Team or the Citizens Finance Committee. – N/C*
- e. *The Township is in receipt of a signed letter of intent from Mayor Chris Mulhall from Honey Brook Borough regarding participation in the Regional Police Force Study. – N/C*
- f. *The Township is in receipt of information from PRINT and Municipal Publications with regard to updating the Township’s 2010 Municipal Directory and Map. – N/C*
- g. *PADEP has approved our Act 101 Recycling Program Performance Grant in the amount of \$8,036 for recycling 754.4 tons in 2012. – N/C*
- h. *Representatives of WBT, PennDOT, and Becky Corbin’s office met on Tuesday, June 3rd to discuss site distance improvements for the Route 82, Cedar Knoll Road, and Reeceville Road intersection. – N/C*

Public Hearings (Ordinances as advertised) – N/A

Old Business – N/A

Old Business from the Floor – N/A

Old Business from Board

- 1. Vice-Chairman Smith met with East Brandywine Township to discuss a new trash contract for WBT. Brief discussion ensued among the Board, Herb Mosteller and Bohdan Serenga.
- 2. Honey Brook Borough has joined Honey Brook Township and WBT in looking into regionalization of the Police Departments.
- 3. Supervisor Obernier stated the former Tax Collector is still waiting final payment. Interim Manager Dale Barnett to look into this. Chairman Webb asked Supervisor Obernier to get a copy of the last letter to Dale. Supervisor Obernier stated did not want to get involved in this at all.

New Business

- 1. Recommendations of the Township’s Planning Commission (1st mtg of month only) – N/C
- 2. Western Chester County COG update (1st mtg of month only) – Vice-Chairman Smith discussed the following:
 - a. COG meeting held on 5/28/14. Dale Barnett and John Cassels are requested to attend the next meeting in June which will be focusing on Riparian Buffer Ordinance.
 - b. Coatesville City will have a “Coatesville Unity Explosion Party” on July 5th at 10:00 a.m.
 - c. West Sadsbury Township will have a “Parkesburg Area Community Day” on August 2nd.
 - d. Chester County Department of Emergency Services received a County EMS Certification, which is the first County in the State to receive such a certification.

3. Discuss ribbon cutting ceremony for Icedale Bridge reopening. – Discussion ensued on when to hold this ceremony. A plaque will be made with the suggestion of re-naming the bridge the “Jelkes Icedale Bridge”. An email will be sent out to the HC and PC informing them of this change to allow for responses back.

New Business from the Floor

1. Dr. Edward Pristernik asked, that in lieu of recent events, the Board of Supervisors write a letter asking Ron Rambo to step down as the Manager of the West Brandywine Township Municipal Authority. Discussion ensued among the BoS, Dr. Pristernik, Lori Petri, Elizabeth Zanolwiak and Joe Morris.
2. Supervisor Obernier requested that the April and May YTD reports be put on the web site.

New Business from the Board

1. Vice-Chairman Smith discussed the following:
 - a. During his meeting with East Brandywine Township, they discussed the funding of East Brandywine Township’s Fire Company. Discussion ensued on future funding and needs of WBT. NOTE: Martins Corner Fire Company does not cover WBT.
 - b. On behalf of Tom Eells, Public Works Director, he briefly discussed the Route 82/Cedar Knoll/Reeceville Road intersection safety hazard.
 - c. Vice-Chairman Smith made a motion, for budget reasons, WBT does not have a Solicitor once a month for meeting for the remainder of the year, and he is utilized as needed, seconded by Supervisor Obernier. Board members Smith, Obernier and Webb voted aye.
 - d. Briefly discussed the letter from Sharyn Vietri regarding 135 Hibernia Road, Boldaz tract. The Board directed Dale Barnett to send Sharyn Vietri a letter requesting that she attend a BoS meeting.

Ordinances and Resolutions – Public Comments (individuals not on the agenda) – N/C

Developer Presentations

Open Issues before the Township

1. Ordinance Outdoor lighting status. – Supervisor Obernier to contact Stan Stubbe
2. Road Repair - Lafayette & Pratts Dam. – Continuing to work on this.
3. The Township is looking into alternatives with regard to using the SPCA. – Dale Barnett to check and see if any information has been received from Lamancha.

General Obligation Note (Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the month is 1.35%) – N/C

Review and Payment of Bills

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|-----------------------------|--------------|
| 1. General Fund | \$139,529.40 |
| 2. Fire Appropriations Fund | \$ 787.21 |
| 3. State Liquid Fuels Fund | \$ 5,412.68 |

Vice-Chairman Smith made a motion to pay all bills, seconded by Supervisor Obernier. Board members Smith, Obernier and Webb, voted aye.

Upcoming Meetings/Events

1. Historic Commission, Monday, June 9th at 7:30 p.m.
2. Parks and Recreation Board, Tuesday, June 10th at 7:00 p.m.
3. Municipal Authority, Thursday, June 12th at 7:30 p.m.
4. Board of Supervisors, Thursday, June 19th at 7:30 p.m.
5. Open Space Review Board, Thursday, June 26th at 7:00 p.m.
6. Planning Commission, Thursday, June 26th at 7:30 p.m.
7. Ad Hoc Review Committee, Tuesday, July 1st at 6:30 p.m.

There being no further business before the Board, Supervisor Obernier motioned to adjourn the meeting at 9:22 p.m. Vice-Chairman Smith seconded the motion. Board members Obernier, Smith and Webb voted aye in favor of adjournment.

Respectfully Submitted,

Linda Formica
Secretary/Treasurer