

**Board of Supervisors Meeting Minutes  
March 6, 2014**

Chairman William Webb called the West Brandywine Township (WBT) Board of Supervisors meeting of March 6, 2014 to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Secretary/Treasurer Linda Formica noted Chairman William Webb, Vice-Chairman Doug Smith and Supervisor Josef G. Obernier, Sr. in attendance. Also present were Public Works Director Thomas Eells, Codes Enforcement Officer Dale Barnett and Sergeant Jeff Kimes.

**Acceptance of Minutes from Previous Meetings**

*January 6, 2014 Organization, January 6, 2014, February 6, 2014, February 20, 2014 – Meeting Minutes from January 6, 2014 Organization, January 6, 2014, February 6, 2014 and February 20, 2014 Minutes tabled to allow more time for review.*

**Public Notification – N/A**

**Treasurer’s Report - N/A**

**Special Public Presentation** – *The Board requested that Sheila Fleming attend to discuss the Brandywine Greenway Project. – Jake Michael and Sheila Fleming from Chester County Planning Commission gave a presentation on the Brandywine Greenway Project. Discussion ensued among the following residents and township staff: Supervisor Obernier, Jeff Grossman and Lea Fox. A link to [brandywinegreenway.org](http://brandywinegreenway.org) will be added to the Township web site.*

**Public Comments** (residents or representatives of taxpayers of the Township requesting to be on the agenda) - N/A

**Department Reports & Reports of Organizations, Boards and Commissions - N/A**

**Correspondence/Communications (information to note and act upon)**

1. Information to Act Upon
  - a. *The Township is in receipt of correspondence from the Chester County Tax Claim Bureau to exonerate uncollectable real estate property tax liens on certain parcels for execution by the Board – Supervisor Obernier made a motion to exonerate the uncollectable taxes on the Mobile Homes contingent upon the Codes Officer’s site visit confirming that the noted Mobile Homes have been removed, seconded by Vice-Chairman Smith. Board members Obernier, Smith and Webb voted all.*

At this time in the meeting Maria Jakatt moved forward and addressed the Board with regard to her husband’s death.

At 7:58 p.m. Chairman Webb made a motion to close the public meeting for an executive session to with regard to Maria Jakatt, seconded by Vice-Chairman Smith. Board members Webb, Smith and Obernier voted aye. The public meeting was reopened at 8:05 p.m.

- b. *The Township to discuss accepting the proposal from Prosoft for new accounting software in the amount of \$25,928 with the payment schedule option. (Correspondence from the Township's solicitor noted that competitive bids are not required) – Vice-Chairman Smith made a motion to accept the proposal from Prosoft for new accounting software, seconded by Chairman Webb. Board members Smith, Webb and Obernier voted aye.*
- c. *The Township received a letter of Interest dated February 14, 2014 from Elizabeth Zanolwiak to serve as Auditor. – Chairman Webb made a motion to accept the Letter of Interest from Elizabeth Zanolwiak to serve as Auditor, seconded by Vice-Chairman Smith. Board members Webb, Smith and Obernier voted aye.*
- d. *The Township to discuss choosing a Company that will supply IT support. – Tabled.*

## 2. Information to Note

- a. *The Township will take part in the Multi Municipal Shredding and E Recycling event that will be held on April 5th from 9 a.m. until 1 a.m. that is being sponsored by DNB First. Volunteers are needed. – No comments.*
- b. *Township is in receipt of 2014 Proposed Bylaws Changes from PSATS. – No comments.*
- c. *The Township received comments from both the Chester County Planning Commission and Caln Township with regard to the proposed Act 537 plan. – No comments.*
- d. *The Board is in receipt of the executed agreement from Aqua for the Chairman's signature. – Chairman Webb signed the agreement that was approved at a previous BoS meeting.*

**Public Hearings (Ordinances as advertised) – N/A**

**Old Business – N/A**

**Old Business from the Floor – N/A**

**Old Business from Board**

- 1. Chairman Webb made a motion to give 120-day notice to Municipal Authority to break lease, seconded by Vice-Chairman Smith. Board members Webb and Smith voted aye.

Supervisor Obernier abstained from voting. Further discussion ensued among the following residents and Township staff: BoS, Jeff Grossman, Jack Conti, John Cassels, Ed Pristernik and Lea Fox.

2. Supervisor Obernier discussed re-organization meeting with regard to the appointments that were made. After several minutes of dialog Chairman Webb motioned to move on with the meeting, seconded by Vice-Chairman Smith. The motion carried.

### **New Business**

1. *The Historic Commission would like the Boards suggestions on moving forward with a student essay project as noted in their Jan/Feb 2014 report.* Discussion ensued among the following residents and Township staff: Jeff Grossman, Lea Fox, Dan Shapiro, and Gabriella Camp. The Board noted their approval for the Historic Commission to put something in the Township's newsletter with regard to the essay project.
2. *Discuss the creation of a Citizens Business Committee.* – Township resident Joe Morris briefly spoke about the Citizens Finance Committee. Vice-Chairman Smith made a motion to have Township Solicitor draft a resolution for a Creation of Citizens Finance Committee, seconded by Supervisor Obernier. Board members Smith, Obernier, and Webb voted aye.

Vice-Chairman Smith made a motion to place an advertisement in the Township Newsletter requesting volunteers to assist with the Citizens Finance Committee, seconded by Chairman Webb. Board members Smith, Webb and Obernier voted aye.

3. *Discuss meetings being recorded digitally.* – Chairman Webb and Vice-Chairman Smith both agreed they would like to simplify minutes and do away with recording the meetings. Supervisor Obernier disagreed. After discussion ensued among the following residents and Township staff: BoS, Elizabeth Zanowiak, John Cassels, Ed Pristernik, Jack Conti, Rick Guest, and Jeff Grossman the Board agreed to continue digitally recording the meetings.
4. *The BoS are in receipt of Ordinances 2014-01, 2014-02, and 2014-03 with regard to Jamie Lane pertaining to speeding, stopping, and parking for their review.* – The Board motioned to contact the Township Solicitor so that they can be placed into a standard format to reduce cost.
5. *The Board is in receipt of the Airport Hazard Zoning Ordinance from Dale Barnett for review.* – Dale Barnett noted that the Ordinance is finished but the map still needs to be updated. The Board requested that the Ordinance be sent to the solicitor upon completion of the map.
6. *The Board is in receipt of proposed changes with regard to Ordinance No. 03-14 Traffic Signals and 03-15 Stop Signs for review.* – Sergeant Kimes discussed the benefits of this change. Ed Pristernik and Michael Cabry also commented on this proposal. Chairman Webb made a motion to send to Township Solicitor for review, seconded by Supervisor Obernier. Board members Webb, Obernier and Smith voted aye.

7. *Discuss implementing a fee schedule for mulch.* – Public Works Director Tom Eells to come up with a cost. Discussion ensued among BoS, Elizabeth Zanowiak and Ed Pristernik.

#### **New Business from the Floor**

1. Lea Fox asked for information with regard to EBYA building a sports center. Discussion ensued among BoS, Jack Conti and John Cassels. The Board noted the area in question where Kimberwick Sewer Plant was decommissioned is not zoned for that purpose.

#### **New Business from the Board**

1. Supervisor Obernier made a motion to limit tree branch pickups, seconded by Chairman Webb. Board members Obernier, Webb and Smith voted aye.
2. BoS Agenda to be sent out via Snippets to residents that signed up for email notifications.
3. Supervisor Obernier asked that Linda Formica send a letter to the Municipal Authority requesting that they pay half of the heating fuel bill.
4. Chairman Webb would like to order Fire Company and Ambulance Plaques.

#### **Ordinances and Resolutions – N/A**

#### **Public Comments (individuals not on the agenda) – N/A**

#### **Developer Presentations – N/A**

#### **Open Issues before the Township**

1. *Ordinance Outdoor Lighting status.* – Dale Barnett working on this.
2. *The Township is looking into ways to repair Lafayette Road and Pratts Dam Road.* – No comments.
3. *The Township continues its efforts to look for funding for a permanent fix for Icedale Road Bridge.* – No comments.
4. *The Public Works Department continues their work to repair Icedale Road Bridge.* – No comments.
5. *The Public Works Director continues his efforts to resolve site distance issues at the intersection of Route 82 and Cedar Knoll/E. Reeceville Road and is looking into a flashing light system.* – Vice-Chairman Smith and Public Works Director Tom Eells to meet with Representative Becky Corbin.
6. *The Township is looking into alternatives with regard to using the SPCA.* – No comments.
7. *Traffic Study SR 82 and E. Reeceville Road and Cedar Knoll Road.* – No comments.

General Obligation Note (Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the month is 1.35%) – No comments.

## **Review and Payment of Bills**

1. General Fund	\$66,053.11
2. Fire Appropriations Fund	\$ 2,232.98
3. Solid Waste Fund	\$29,518.49
4. State Liquid Fuels Fund	\$17,277.24

Chairman Webb made a motion to pay all bills, except for OAC services, seconded by Vice-Chairman Smith. Board members Smith, Webb and Obernier voted aye.

Chairman Webb made a motion to pay OAC, seconded by Vice-Chairman Smith. Board members Webb and Smith voted aye. Supervisor Obernier abstained.

## **Upcoming Meetings/Events**

1. Historic Commission, Monday, March 10th at 7:30 p.m.
2. Parks and Recreation Board, Tuesday, March 11th at 7:00 p.m.
3. Municipal Authority, Thursday, March 13th at 7:30 p.m.
4. Board of Supervisors, Thursday, March 20th at 7:30 p.m.
5. Open Space Review Board, Thursday, March 27th at 7:00 p.m.
6. Planning Commission, Thursday, March 27th at 7:30 p.m.
7. Ad Hoc Review Committee, Tuesday, April 1st at 6:30 p.m.

Jeff Grossman asked the Board if the Ad Hoc Review Committee is still meeting.

## **Adjournment**

There being no further business before the Board, Chairman Webb motioned to adjourn the meeting at 9:58 p.m. Supervisor Obernier seconded the motion. Board members Webb, Obernier, and Smith voted aye in favor of adjournment.