

**Board of Supervisors Special Meeting Minutes
January 14, 2014**

Chairman William E. Webb called the Board of Supervisors Special Meeting of January 14, 2014 to order at 7:31 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Linda Formica noted Chairman William E. Webb and Vice- Chairman Douglas Smith in attendance. Supervisor Josef G. Obernier, Sr. was absent. Also present were Chief of Police Walter Werner, Public Works Director Thomas Eells, Codes Enforcement Officer Dale Barnett and Financial Administrator Carrie Pike.

Public Notice – Chairman Webb stated this Special Meeting was advertised in the Daily Local News in accordance with the Municipal Code.

Public Comments (residents or representatives of taxpayers of the Township requesting to be on the agenda)

1. *Ann Duke, Chester County Treasurer is in attendance to answer questions with regard to tax collection.* – Ann explained how the CC Treasurer collects Municipality taxes, how/where information is obtained and how fees are extracted. Their office is available for questions Monday thru Friday, 8:30 a.m. – 4:30 p.m. Jack Conti and Elizabeth Zanowiak directed additional questions to Ann.

Department Reports – N/A

Reports of Organizations, Boards and Commissions – N/A

Correspondence/Communications (information to note and act upon)

1. Information to Act Upon
 - a. *The Township is in receipt of an Agreement for Tax Collection Services from the Chester County Clerk of Courts dated December 9, 2013 for signatures from an Authorized Official.* – Chairman Smith stated, per Solicitors comments, the Township needs to rescind the motion to appoint Linda Formica as Deputy Tax Collector. WBT should be the Deputy Tax Collector. Dr. Pristernik to send a letter to the County requesting that WBT be authorized to be the Deputy Tax Collector. Rick Guest asked for clarification of the Tax Collector and Chester County Treasurer responsibilities.

Vice-Chairman Smith made a motion to sign the Agreement for Tax Collection Services from the Chester County Clerk of Courts, seconded by Chairman Webb. Board members Smith and Webb voted aye.
 - b. *Discuss Resolution #01-2014: Authorizing Collection of Certain Municipal Taxes by the Chester County Treasurer.* – Vice-Chairman Smith made a motion to sign Resolution #01-2014 Authorizing Collections of Certain Municipal Taxes by the Chester County Treasurer, seconded by Chairman Webb. Board members Smith and Webb voted aye.
2. Information to Note – N/A

New Business

1. *The Board to discuss the 2014 Budget and a potential tax increase.* – Discussion ensued among the Board and Department Heads on where the Township currently stands financially.
 - a. Administrative wise, Carrie and Linda explained there is no money and that only insurances and the most important bills are being paid at this time. This happens every year at this time.
 - b. Chief Werner submitted information to Vice-Chairman Smith. Information gathered shows that the Department is dangerously understaffed, but at this time, the Township could not sustain hiring new officers; there is no budget for it. Chief Werner stated that the Department is at the same man power as they were in 1985.
 - c. Public Works Directors Tom Eells discussed the Road Department budget and the conditions of the roads in the Township.

2. *Discuss removing Linda Formica as Deputy Tax Collector.* – Chairman Webb made a motion to remove Linda Formica as the Township's Deputy Tax Collector, seconded by Vice-Chairman Smith. Board members Webb and Smith voted aye.

Ordinances and Resolutions

1. *Resolution #01-2014: Authorizing Collection of Certain Municipal Taxes by the Chester County Treasurer* – Discussed above. No further comments.

Public Comments (individuals not on the agenda)

The following individuals asked questions and/or commented on various items on the Agenda: Catherine Courageous, Tom McCaffrey, Joanne Conti, Paul Will, Bonnie Pagerii, Jack Conti, Joseph Boldaz, Tom Hudson, Elizabeth Zanowiak, Ann Jackson, Rick Guest, Don Baugher, Donna Chiccino, John Cassels, Chief Todd Ziegler (Wagontown F.D.), Kimberly DiJoseph, Dr. Ed Pristernik Lori Petri, David Chiccino, Michelle Shields and Brian Formica.

Chairman Webb encourages all Township residents to go to website and sign up to receive Township information and to also attend more Township meetings.

Upcoming Meetings/Events

1. Parks and Recreation Board, Tuesday, January 14, 2014 at 7:30 p.m.
2. Board of Supervisors, Thursday, January 16, 2014 at 7:30 p.m.
3. Open Space Review Board, Tuesday, January 23, 2014 at 7:00 p.m.
4. Planning Commission, Tuesday, January 23, 2014 at 7:30 p.m.

Adjournment

There being no further business before the Board, Vice Chairman Smith motioned to adjourn the meeting at 9:59 p.m. Chairman Webb seconded the motion. Board Members Smith and Webb voted aye.

Linda Formica
Secretary/Treasurer