

Meeting Minutes of September 1, 2005
Board of Supervisors

Vice-Chairman Obernier called the Board of Supervisors Meeting of September 1, 2005 to order at 7:47 p.m. and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by the Township Manager noted Vice-Chairman Josef G. Obernier, Sr. and Supervisor Thomas J. McCaffrey in attendance. Chairman Carl S. Lindborg was out of town on business. The following individuals were present to represent the various departments: Ronald A. Rambo, Jr., Township Manager; Dale Barnett, Codes/Zoning Officer; and Thomas Eells, Director of Public Works.

Acceptance of Minutes from Previous Meetings

Supervisor McCaffrey motioned to table the August 18, 2005 meeting minutes pending the presence of all Supervisors at the meeting. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Public Comments (those individuals requesting to be on the agenda)

There were no Public Comments.

Correspondence/Communications *Information to act upon*

Carroll Engineering Corporation has forwarded the Township a waiver request for the light fixture heights of the Coatesville Golf Training Facility. The Township is awaiting a scaled lighting cross-section plan from Carroll Engineering. Supervisor McCaffrey motioned to table the waiver request. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Township is in receipt of a sixty-day letter of extension dated August 24, 2005, for the Schnatz & Rohrer Landscaping, Inc. Land Development Plan. Manager Rambo noted Schnatz & Rohrer are working on their highway occupancy permit, sewer information, and buffer requirements. Supervisor McCaffrey motioned to accept their letter of extension. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Township is in receipt of a sixty-day letter of extension for the rendering of a decision on the Bentley Communities Swinehart Preliminary Plan. Manager Rambo noted Bentley's engineer is finalizing the comments that needed to be addressed based on MacCombie's review letter and recommended that the BoS accept the extension. Supervisor McCaffrey would like more time to decide on his vote. Manager Rambo suggested that the extension request be tabled being that the BoS has until September 16, 2005 to make a decision. Supervisor McCaffrey motioned to table the request. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Thomas J. Anderson & Associates, Inc. has forwarded the Township the 2006 Minimum Municipal Obligation (MMO) information for acceptance. Vice-Chairman Obernier asked the amount of

obligation. Manager Rambo explained that their obligation is \$58,000 this year and was \$53,000 last year. Obligation goes up as wages go up and more people are working. The police contribute 3% toward the MMO. The Township usually gets most of the MMO amount refunded from the state. Supervisor McCaffrey motioned for Manager Rambo to sign and submit the MMO to the state. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Chester County Open Space Preservation Department has forwarded the Township Round XVII Agreements for signatures. Supervisor McCaffrey motioned to sign the grant agreements. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Township is in receipt of information with regard to the upcoming Fall Convention slated for November 10, 2005, from the Chester County Association of Township Officials. Supervisor McCaffrey expressed interest in attending. The BoS is to let the Manager know if they will be attending.

McMahon Associates, Inc. has provided the Township with a proposal to assist in the preparation of a Traffic Signal Specification Ordinance. Manager Rambo stated the BoS previously discussed establishing an ordinance that would spell out exactly how traffic signals would be designed and the equipment to be utilized. East Brandywine Township may also be interested in pursuing this ordinance and sharing the cost. Manager Rambo is waiting for McMahon Associates response to see if they are willing to work with both municipalities for the same price. Vice-Chairman Obernier asked if the signals had the same specifications as they had previously discussed. Manager Rambo answered yes, they are fully camera operated, LED lights, and turning lane lights, fiber optics, battery back up, and signal lane feature. Supervisor McCaffrey asked if the lights change for motorcycles. Manager Rambo responded yes because of camera operation. The proposal was tabled.

Correspondence/Communications *Information to Note*

The East Brandywine Fire Company (EBFC) has forwarded the Township correspondence with regard to the Contract for Emergency Service Response. Manager Rambo recalculated, based on new assessment information as well as actual responses over the past four years, and suggested at the last BoS meeting, a new revision to the contributions. Since that time he has met with representatives of EBT, in addition to that they are requesting that WBT give an additional \$10,000 from EMS (Emergency Municipal Services Tax) that the Township instituted at the beginning of the year, which would bring up the suggested contribution of this year to \$42,673. Of which, the Township has already given them \$6,025. They are asking that the Township make a decision by September 15, 2005 so that East Brandywine can present it to their BoS and EBFC by October 1, 2005.

Supervisor McCaffrey asked if it is common practice for municipalities to sign contracts for fire protection. Manager Rambo answered yes; the solicitor has reviewed the contract and found it to be typical. It was also suggested by the insurance companies that the Township have signed contracts. Supervisor McCaffrey asked if they would be making contracts with all the fire companies and the ambulance. Manager Rambo answered yes for the fire companies, but the ambulance company is now part of the fire company itself. The means on how they could pay for EBFC's request was briefly discussed at the last BoS meeting. It was also discussed that they look into meeting with all three fire companies as well as possibly having a substation in the future. The Board is in receipt of a spreadsheet from EBT showing their projected expenses (operating expenses and equipment replacement) for the next 15 years. Vice-Chairman Obernier questioned EBFC with regard to QRS and Mr. Shaffer from EBFC explained where they provide QRS. Vice-Chairman Obernier asked EBFC if they ever considered providing ambulance service. Mr. Shaffer stated it had been discussed, but at this time it would not be financially viable. There wouldn't be a sufficient number of calls to make it worthwhile; staffing is a primary issue.

Supervisor McCaffrey suggested in order to have a good relationship, that someone from WBT be seated on EBFD's Board of Directors. It will be difficult to pass a tax in WBT without showing that there is a real involvement to people where their money is going to go. At this point in the meeting Vice-Chairman Obernier stepped out of the meeting room. Supervisor McCaffrey moved to address the next item on the agenda.

PennDot has forwarded the Township a proposed resolution pertaining to the Master Caster Agreement pertaining to utility casting adjustments. Manager Rambo explained that whenever PennDot is redoing their roads, if the municipality has a utility in there, PennDot is asking that the municipality allow their company to do the casting adjustments if the Township doesn't respond to do it. They want to make sure that everything is done properly. At this point it was noted that Vice-Chairman Obernier was back in the meeting room. The municipality has the right to do the work if they elect to or sign off and let PennDot do it. PennDot is suggesting a resolution. Manager Rambo is going to put the resolution before the Municipal Authority for consideration. The Municipal Authority has all the manholes within the PennDot Roads. The Township will still have its engineer inspect the work before releasing payments.

PNC Bank has forwarded the Township the necessary documents for the loan being considered for the renovations to the Public Works Department facilities. Manager Rambo received a packet with regards to the loan and forwarded it to John Good to see if he would consider taking care of the requirements for ordinance preparation and the contacts with DCED. If not, Manager Rambo will approach Bond Council George Aman.

The Township has received an invitation to attend the groundbreaking ceremony for St. Peter's Church scheduled for Saturday, September 10, 2005 at 10:00 a.m. There were no comments.

The Township has received an invitation to attend the East Brandywine Township groundbreaking ceremony for their new facility on Thursday, September 15, 2005 at 4:00 p.m. There were no comments.

The Township is in receipt of correspondence with regard to the upcoming Vision Forum scheduled for Wednesday, September 14, 2005 at 8:30 a.m. at Coatesville City Hall. There were no comments.

Old Business

The Board of Supervisors is searching for volunteers to serve on the Building Appeals Board and Historic Commission. There were no comments.

The Township's Building Inspector/Codes Officer has finalized his review of the recently adopted building code bill and is in the process of preparing an Ordinance amendment for the BoS to consider. There were no comments.

The Manager has provided the BoS with a copy of the proposed sign management policy and safety/wellness program policy for their review. There were no comments.

The Manager is in the process of finalizing the "draft" Right of Way and Access Management Ordinance for review by the BoS. Manager Rambo met with engineers to determine what tier the Township falls under and if they need to adopt all three tiers. Supervisor McCaffrey was concerned that the cost for a single driveway would increase. Manager Rambo noted there would be no additional cost; you would still have to get a permit and check site distance.

Airwork's is in the process of the final stages to adjust the air circulation and exchange within the shooting range. Chief Werner stated that Manager Rambo suggested that they put additional fans in between every other baffle to direct the air down. Chief Werner forwarded Manager Rambo's suggestion onto the engineer and is awaiting his response.

Vice-Chairman Obernier suggested the Township give Airwork's an additional month. If it still doesn't work he recommended that they install a vent to the outside to pull fresh air in at the very beginning of

the range, if that doesn't get an adequate amount of fresh air coming in, then instead of the exhaust vents being behind the trap, they could put an opening in the brick wall in front of the trap to the existing exhaust fans.

Supervisor McCaffrey stated he wouldn't push Airwork's; he would like to see it done right and amicably. After further discussion, Manager Rambo suggested that Airwork's be given an additional two months, until November. Supervisor McCaffrey stated that personally he didn't feel that Airwork's have been dragging their feet. Vice-Chairman Obernier felt that the shooting range was supposed to be functioning two years ago, when we moved into the building. Supervisor McCaffrey said they didn't know there was a problem for the first year. Vice-Chairman Obernier stated that the BoS needed to come to a point when they say there is no more time. Vice-Chairman Obernier is okay to give them another two months, however at the end of the two months he would like to see the Board do something. Supervisor McCaffrey stated he was resistant to that idea, if the Manager says they are working hard on the problem, that is all he would like to have happen. Being there was no majority vote, this item will be dealt with at the next BoS meeting.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from Board

Vice-Chairman Obernier questioned the meaning of the red flashing light on the pole on Reeceville Road. Manager Rambo explained that when the light is flashing red, it is in an emergency back-up mode and calls out to the appropriate people so that the problem can be addressed.

Ordinances and Resolutions

There were no Ordinances or Resolutions.

New Business

The BoS to appoint one of the four candidates interviewed to the Township's Planning Commission (Jay Arnold, Chuck Dobson, Sue Bowar, and Seth W. Mackay- Smith). Both Vice-Chairman Obernier and Supervisor McCaffrey agreed it has been a difficult choice. Supervisor McCaffrey motioned to table the appointment of a new Planning Commission member until all Board members are present. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Manager and Solicitor are preparing an Opinion & Order for the Genterra (49 Singles/Open Space Design Option) Conditional Use Hearing. There were no comments.

Recommendations of the Township Planning Commission. The Planning Commission recommendations will be addressed at the next BoS meeting.

The Township is accepting sealed bids for the construction of a new salt storage barn. Manager Rambo noted the ad is scheduled to run twice, today and again on Monday. There are six copies of specs available to the public if they wish to bid on it. There were no further comments.

New Business from the Floor

There was no New Business from the Floor.

New Business from the Board

There was no New Business from the Board.

Public Comments (individuals not requesting to be on the agenda)

There were no Public Comments.

Open Issues Before the Township

There are no Open Issues.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)

Interest rate for the week was 2.84 %. There were no comments.

Review and Payment of the bills.

Manager Rambo noted State Fund bills totaling \$405.50 and General Fund bills totaling \$58,680.15. Supervisor McCaffrey reviewed the bills, finding them in order motioned to pay the bills as presented. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye. Supervisor McCaffrey continued on to note the upcoming events.

Upcoming Meetings/Events

- Municipal Authority meeting, Thursday, September 8, 2005 at 7:30 p.m.
- Historic Commission meeting, Monday, September 12, 2005 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, September 13, 2005 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, September 15, 2005 at 7:30 p.m.
- Planning Commission meeting, Thursday, September 22, 2005 at 7:30 p.m.
- WBT Community Day, Saturday, September 24, 2005 from 10:00 a.m. to 3:00 p.m.

Jesse Edwards questioned the status of a problem he noted at a previous meeting regarding weeds. Manager Rambo explained the progress that Codes Officer Dale Barnett has made.

Adjournment

There being no further business before the Board, Supervisor McCaffrey motioned to adjourn the meeting at 8:45 p.m. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Ronald A. Rambo, Jr.

Township Manager/Secretary/Treasurer