

Meeting Minutes of August 5, 2010
Board of Supervisors

Chairman Thomas J. McCaffrey called the West Brandywine Township (WBT) Board of Supervisors meeting of August 5, 2010 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's McCaffrey, Lindborg and Obernier in attendance. It is also noted that the Manager was in attendance.

Acceptance of Minutes from Previous Meetings

The minutes of July 15, 2010 were up for acceptance. The Board noted that they had not had the opportunity to completely review the minutes. Supervisor Lindborg motioned to table the minutes followed by a second by Supervisor Obernier and all Board members voting to accept the minutes as presented.

Treasurer's Report (n/a)

No report at this meeting.

Public Comments (individuals requesting to be on agenda)

Kristin Camp, Esquire and her client William Kahan were in attendance to talk to the Board with regard to the property at 1403 Horseshoe Pike, tax parcel 29-4-158. Ms. Camp and Mr. Kahan are asking that the Board to consider a zoning map change for the parcel from R-2 to RM. The property sits adjacent to existing RM properties and feel that the change to RM could benefit the Township. Mr. Kahan noted that they would develop the site to blend in with the current historic facilities found on the property. Some of the uses that they were looking at consisted of a day-care, a drug store, office space for professional or medical offices, re-use of the historic house as a dwelling unit, etc. It was not clear as to whether a convenience store was interested in the site.

After their presentation to the Board and questions from the Board as to the benefits that the Township would receive if they would consider a zoning map change, the Board suggested that Ms. Camp prepare an Ordinance that would allow her client to pursue a zoning map change. This would then be reviewed by the Township's legal counsel and presented to the Township's Planning Commission and County Planning Commission for comments. A public hearing would also be scheduled to gather input with regard to the proposed zoning map change.

The Board of Supervisors in closing discussions with Ms. Camp and Mr. Kahan requested that they prepare a list of benefits that would be obtained by the Township if a zoning map change were to be granted.

At this point and prior to moving onto Correspondence/Communications, Chairman McCaffrey noted that an Executive Session was held prior to the meeting to discuss various personnel matters.

Correspondence/Communications *Information to act upon*

The Township is in receipt of a letter from PennDot with regard to the 2010-2011 Winter Services Agreement. The Manager recommended that the Township sign the Agreement and noted that the amount paid for maintaining the State streets has increased. Supervisor Lindborg motioned to allow the Manager to sign the Agreement followed by a second by Supervisor Obernier with all Board members voting to have the document signed and returned to PennDot.

Correspondence/Communications *Information to note*

The Manager noted that the Township is in receipt of the 2009 PADEP Performance Grant Application. This Application will be reviewed and submitted to PADEP in September as required to be eligible for Grant Funds.

McCormick & Taylor has forwarded the Township its inspection reports for the Icedale Road Bridges. The Manager noted that reports have been forwarded to the Public Works Director for review. In these reports it noted repairs were needed. The Manager advised the Board that he was trying to get them on the 10 year Bridge Program of the State. Supervisor Obernier asked as to whether concrete culvert sections could utilized rather than a bridge. The Manager noted that a study of the drainage basin would be required to determine if they could be utilized and to what size would be involved. Supervisor Lindborg questioned what the impact would be if we closed the bridges. The Manager noted his concerns as to the availability to reach the homes west of the bridges if the intersection of South Birdell and Icedale Road were to flood leaving the area inaccessible.

The Manager noted the Township is in receipt of a "draft" Health Reimbursement Plan for review based on our current policy. The Manager requested the Board to review the document and provide him with their comments.

The Manager noted that West Caln Township has provided the Board with an up to date breakdown of the Township's proportional cost for the Worker's Comp that covers the Wagontown and Martin's Corner Fire Companies. The Manager noted that the payment is required by the Second Class Township Code and that payment will be approved at the Board's next meeting.

Reports of Departments (n/a)

No report at this meeting

Reports of Organizations, Boards and Commissions (n/a)

No report at this meeting.

Old Business

The Township Engineer and Manager are working on finalizing the Township's amended Act 537 for review and consideration by the Board of Supervisors. There were no comments.

It was noted that the Horizontal Grinder was delivered on July 29, 2010 and that a training and maintenance class was held on July 30, 2010. The Manager also noted that a second day of training would take place and that a few items were still outstanding as it pertained to the bid specs. The Board was invited to look at the machine behind the Public Works Facility and the finish product made.

The multi-municipal paving crew has been working together since mid July. It was noted by the Manager that work has taken place in West Brandywine, West Bradford, Honey Brook and Valley Township's to date. Work is being scheduled for Caln Township, along with additional work in Valley and West Bradford Township's. The municipality's personnel are working well together. Each municipality involved have been providing personnel; Caln, Honey Brook, South Coatesville Borough, Valley, West Bradford and West Brandywine.

Old Business from the Floor

There was no old business from the floor.

Old Business from the Board

There was no old business from the Board.

Ordinances and Resolutions

There were two Resolutions:

1. Resolution #08-2010; resolution against the Consolidation of Municipal Government.

2. Resolution #09-2010; acceptance of Mendenhall Drive in the Valley View subdivision.

Supervisor Lindborg motioned to approve and pass the resolutions, followed by a second by Supervisor Obernier, with all Board members voting to pass the resolutions.

New Business

The Manager noted he is in receipt of the proposal to add Computer Fraud insurance to cover if funds are removed from its accounts via internet or other means. The Manager recommended that the Township pursue the \$1,000,000 coverage that has a \$10,000 deductible at a price of \$847.00. Supervisor Lindborg motioned to purchase the insurance followed by a second by Supervisor Obernier and all Board members voting aye for its purchase. The Manager noted that this proposal does not cover the Authority's accounts that are part of the accounting program and would be recommending that the Municipal Authority pursue similar insurance for their respective accounts.

The Manager noted that all plans and documents for the McLaughlin/Eck Plan are in place a recommend that the Board sign the documents that will allow the plans to be recorded. The Manager noted that conditioned final approval had been granted at a prior meeting by the Board. With all documents in place, the Board noted that they would sign the plans allowing them to be recorded at the Recorder of Deeds office.

The Manager will be meeting with Scott Shearer of PFM to discuss financing. The Manager noted that he will be meeting with Scott Shearer to discuss new financing options for the Township since DEXIA is getting out the business and will be no longer backing the Harrisburg Authority borrowing. Other variable rate programs, as well as fixed rate programs, will be looked at in anticipation of reaching a decision during the 2011 budget process.

Discuss cancelling the August 19, 2010 meeting. With Supervisor Lindborg and the Manager to be out of town on the next scheduled meeting night, the Board discussed cancelling the meeting. The Manager noted that he would need to place a notice in the Daily Local News and at the Township facility. Supervisor Lindborg motioned to cancel the meeting, followed by a second by Supervisor Obernier with all Board members voting to cancel the meeting.

Discuss the release of escrowed funds no longer required. The Manager noted that the Township still retains inspection and review funds for projects that have been completed and requested that with the approval of the Township Engineer that he be able to return the escrowed funds no longer required. Chairman McCaffrey motioned to return the escrowed funds no longer required based on the recommendation of the Township Engineer and Manager, followed by a second by Supervisor Lindborg with all Board members voting aye to close out the unnecessary escrowed funds.

New Business from the Floor

No new business from the floor.

New Business from the Board

No new business from the Board.

Public Comments

No public comments.

Open Issues Before the Township

The Township is looking for an individual to serve on the Historic Commission. There were no comments.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)

Interest rate for the week is 1.45%. There were no comments.

Review and Payment of the Bills

The General Fund bills totaled \$91,824.67, Solid Waste bills totaled \$34,694.33 and State Fund bills totaled \$79,431.28. The Manager also requested that the payment for the Horizontal Grinder, based on the bid award, be paid upon receipt of the invoice from Smoracy, LLC (Bandit Industries). Supervisor Lindborg motioned to pay the bills as requested by the Manager, followed by a second by Supervisor Obernier with all Board members voting aye to pay the bills.

Upcoming Meetings/Events

- Historic Commission meeting, none in August
- Parks and Recreation Board meeting, Tuesday, August 10, 2010 at 7:00 p.m.
- Municipal Authority meeting, Thursday, August 12, 2010 at 7:30 p.m.
- Open Space Review Board, Thursday, August 26, 2010 at 6:45 p.m.
- Planning Commission, Thursday, August 26, 2010 at 7:30 p.m.
- Board of Supervisors, Thursday, September 2, 2010 at 7:30 p.m.

Adjournment

There being no further business before the Board, Supervisor Lindborg motioned to adjourn the meeting at 8:22 p.m. followed by a second by Supervisor Obernier, with all board members voting in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer