

Meeting Minutes of February 18, 2010
Board of Supervisors

Chairman Thomas J. McCaffrey, Jr. called the West Brandywine Township (WBT) Board of Supervisors meeting of February 18, 2010 to order at 7:30 p.m. and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Township Manager Ronald A. Rambo, Jr. noted Supervisor's Chairman Thomas J. McCaffrey, Vice-Chairman Carl S. Lindborg, and Supervisor Josef G. Obernier Sr. in attendance.

Acceptance of Minutes from Previous Meetings

February 4, 2010, Vice-Chairman Lindborg motioned to approve the minutes, seconded by Supervisor Obernier. Board Members Lindborg, Obernier, and McCaffrey voted aye.

Treasurer's Report

Manager Rambo presented the Treasurer's Report, balance as of the end of January.

Capital Reserve Fund	\$541,729.41	Operating Reserve Fund	\$191.59
Construction Sweep Fund	\$9,569.26	Police Pension Fund	\$1,409,101.47
Developer Escrow Fund	\$389,209.23	Solid Waste & Recycling Fund	\$80,617.99
General Fund	\$111.57	State Liquid Fuel Fund	\$62,348.02
Non-Uniform Pension Fund	\$313,434.61	K-9 Rudy Fund	\$1,301.05
Payroll	\$20,602.51		

Public Comments (individuals requesting to be on agenda)

William Krempa of Krempa Associates is in attendance to discuss Pension Plan investment options with the Board of Supervisors. Mr. Krempa outlined the current and future pension plan investment options for the benefit of those present. Elizabeth Zanowiak requested a copy of the information. Discussion ensued regarding future expectations. Manager Rambo noted the Pension Review Board has recommended the proposed investment plan. Vice-Chairman Lindborg made a motion based on the recommendation of the Pension Review Board to move forward with Krempa's proposed investment plan. Supervisor Obernier seconded the motion. Board Members Lindborg, Obernier and McCaffrey voted aye.

Correspondence/Communications *Information to act upon*

The Township is in receipt of correspondence from the Brandywine Conservancy with regard to their upcoming seminar, scheduled for Saturday, February 27th on Planning in Chester County, A New Decade and A Difficult Economy. The BoS will let the Manager know if they will attend.

Correspondence/Communications *Information to note*

The Township is in receipt of correspondence from PAWC with regard to their 2010 Environmental Grant Program. Manager Rambo will forward this information to the Open Space Review Board to see if there is funding available to assist the Township with the Icedale site.

Signal Service has provided the Township a copy of their inspection report for the various signals owned and maintained by the Township. Manager Rambo stated this information has been forwarded onto the Public Works Director. Supervisor Obernier requested the Manager get a price on replacing the loop system with a digital video system.

The Township is in receipt of the AG0385 Forms from the Department of Auditor General for completion. Manager Rambo explained they are looking for the number of full-time personnel; this helps get pension grant funding.

The Township is in receipt of correspondence from McCormick & Taylor with regard Icedale Road Bridge #2 that sustained damage when a vehicle hit the railing system. Manager Rambo explained that McCormick & Taylor are going to assess the damage and prepare a report to see what needs done and how much can be billed back to the insurance company.

Reports of Departments: Month of January unless otherwise noted.

Police Report presented by Manager Rambo.

Total Hours	840.55	Miles Patrolled	4221.30	Total Complaints	462
Accidents	4	Warrants	0	Fatalities	0
Domestic	6	Criminal Arrests	5	Non-Traffic Arrests	5
Traffic Arrests	168				

Public Works Department Report: Manager Rambo noted there was no Public Works report submitted because they have been busy repairing equipment from the snowstorms.

Buildings/Codes/Fire Inspector Department Report Submitted by Dale Barnett and presented by Manager Rambo.

Building & Codes

Building Permits issued	12	Permit base fees collected	\$4,804
Occupancy fees collected	\$100	U&O permits issued	3
U&O permits issued cursory	15	Contractor Licenses (CL) issued	35
CL Fees collected	\$1,400	WBT Inspections completed	17
Failed Inspections (FI)	2	Failed Inspections Fees collected	0
WBT Fees Collected	\$4,904	Valley Twp Fees Collected	0
		Total fees collected	\$6,304

Fire Report

Permit inspections done	0	Campfire/Recreational Permits	16
Specialty Bonfire Permits	0	Agricultural Permits	0
Permits not given	0	Special permits given for blasting	0
Special permits not given	0	Other type inspections done	0

Wagontown Fire Company Submitted by Todd Ziegler.

Fire

Number of calls dispatched into WBT	6	Initial dispatch into WBT	6
Second dispatch into WBT	0	Number of calls scratched	0

Medical Assist

Number of calls dispatched into WBT	0	Initial dispatch into WBT	0
Second dispatch into WBT	-	Number of calls scratched	0

Martin's Corner Fire Company Submitted by Dan Metzler and report presented by Manager Rambo.

Number of calls dispatched into WBT	4	Initial dispatch into WBT	
Second dispatch into WBT	-	Number of calls scratched	-

East Brandywine Fire Company Report submitted by Mike Conlan and presented by Manager Rambo.

Fire

Number of calls dispatched into WBT	5	Initial dispatch into WBT	5
Second dispatch into WBT	0	Number of calls scratched	0

Medical Assist

Number of calls dispatched into WBT	19	Initial dispatch into WBT	17
Second dispatch into WBT	-	Number of calls scratched	2

Manager Rambo noted that he and the BoS met with West Caln's Supervisors along with Martin's Corner Fire Company to discuss ambulance service. Martin's Corner has two paid people 24/7, they are looking at doing modifications to their facilities so they have proper areas to sleep, shower, and cook. They have five full-time personnel on staff and nine part-time. They are funding this through their billing for ambulance services. As of September of last year, their billing has paid for ambulance service and they have also begun to repay their debt to Uwchlan Ambulance Corp. Martin's Corner responded to 594 ambulance calls into WBT in 2009.

Reports of Organizations, Boards and Commissions

John Vilcheck gave the report of the Historical Commission. Dr. Vilcheck noted they are working on developing a list of Class I properties and are proposing a letter be sent advising resident's they have a Class I property. Dr. Vilcheck also asked the status of the Irish Oaks property. Manager Rambo stated the owner is to be maintaining the property; all the property is for sale. Vice-Chairman Lindborg and Chairman McCaffrey expressed displeasure with the way the house was being maintained.

Supervisor Obernier requested clarification from Dr. Vilcheck for the letter dated February 8th from the Historical Commission to the Manager. Chairman McCaffrey suggested that the Historical Commission meet at a regular BoS meeting.

Michelle Benkovich gave the report of the Parks and Recreation Board. Ms. Benkovich noted that people are very appreciative of movie nights and also noted their future events that are planned. There was brief discussion regarding volume control for the movies.

There was no one was present from the Planning Commission. Manager Rambo noted the Planning Commission tabled everything before them. The Manager also stated that the Open Space Review Board noted and discussed they received a revised appraisal for the Baldwin property. The Baldwin's are also in receipt of this information and are in the process of reviewing it. An update for the Chase property was also received and forwarded to Pat Chase for her review.

Municipal Authority Manager Rambo gave the report of the Municipal Authority noting the sewer project is underway. Work has been done on Reeceville and Culbertson Run Road's. The Authority has come to a consensus with Pulte; paperwork is being prepared for signing with regard to traversing their property to the pump station that they will be building. The Authority will be modifying its pipe system to assist the Authority in gathering more homes as well as going through the Pulte property. Manager Rambo noted Kimberwick spray irrigation system failed last Monday and briefed those present with the details.

Elizabeth Zanowiak inquired if this was sewer water, where it went when it overflowed, and also asked what would be done about this. Manager Rambo answered yes; they will do whatever DEP requires of them.

Vice-Chairman Lindborg asked how long Reeceville Road was going to be closed. Manager Rambo noted it is anticipated they will be there another week; later on they will be working along Reeceville Road when the pump stations come in. Ms. Zanowiak asked where the pump stations would be located. Manager Rambo delineated where the six pump stations would be located.

Old Business

The West Caln Township and West Brandywine Township Supervisors held a meeting to discuss ambulance service. This item was addressed earlier; there were no further comments.

The Manager is finalizing the gathering of information concerning the Gordon Tract on Route 322 as it pertains to the Bentley Communities Project and the letter from Karen Marshall, Heritage Preservation Coordinator. Manager Rambo requested to meet with the Historical Commission so he could obtain information that the Historical Commission has on file, subsequently it can be determined what has occurred in the past. The signed agreement between Bentley Homes and Gordon Eck has been located. The Manager has questions and will try and attend the next Historical Commission meeting. Manager Rambo also noted that he was told the Township might receive a demolition permit for the barn on the Gordon tract.

Old Business from the Floor and the Board

There was no Old Business from the Floor or the Board.

Ordinances and Resolutions

Resolution #02-2010; adoption of Non-Uniform Personnel Policy Manual. Chairman McCaffrey would like to make sure all comments of the BoS have been addressed before moving forward with this.

New Business

Establishment of the Phase I public escrows for the Bentley Projects. Manager Rambo stated Bentley is in the process of getting their final paperwork together. This item was tabled.

The Township's 2008 "Multi-Municipal" Grant Application to DEP for the purchase of a horizontal grinder has been awarded in the amount of \$171,810.00. The Township has been awarded a grant to purchase a horizontal grinder to assist with the yard waste compost program. The other participating municipalities are West Bradford, Caln, and East Brandywine. The Manager will meet with a

representative from the company to get an updated cost of the equipment since it took 21 months to award. Manager Rambo explained how the horizontal grinder operates and that it is towable. The mulch will be made available to residents. DEP is funding 90% of this equipment. Discussion continued.

Review and discuss the proposed Violation Notices pertaining to the Township's Trash and Recycling Program. The BoS expressed their concerns with the violation notices. Ms. Zanowiak commented that the brochure was difficult to understand and suggested the Township hold a town meeting to discuss recycling.

The Manager is in the process of reviewing the budget's miscellaneous categories and adding more defined line item classifications to better clarify expenses. Discussion ensued regarding how to better categorize miscellaneous items for a better understanding of the budget.

Ms. Zanowiak asked if people could pay their trash bill on a monthly basis to make it easier on residents and suggested the trash bills have a larger point size for easier legibility. The BoS suggested that people call the Township if they can't pay their bill to make payment arrangements; the Township will work with them on an individual basis.

New Business from the Floor

There was no New Business from the Floor.

New Business from the Board

Supervisor Obernier asked for a follow-up regarding the electric co-op. Manager Rambo noted their next meeting would be on March 2, 2010.

Public Comments

A resident stated he does not receive a newsletter.

Allan Smith commended the Public Works Department did an excellent job during the last storm. Discussion regarding snowplowing ensued.

Open Issues Before the Township

The Township continues to seek volunteers to serve on the Historic Commission. No comments.

The Codes Officer and Manager are finalizing their review of the Township's permit fees and will be making recommendations to the Board. No comments.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)

Interest rate for the week is 2.55%. No comments.

Review and Payment of the Bills

Manager Rambo stated the general fund bills total \$52,494.21 of which there is a bill for OAC Network Solutions for a separate vote. The solid waste bills totaled \$2,855.00 and liquid fuels bills totaled \$17,531.57. Chairman McCaffrey reviewed the bills and found them in order. Vice-Chairman Lindborg noted he also reviewed the bills, found them in order and motioned payment. Supervisor Obernier seconded the motion. Board Members Lindborg, Obernier, and McCaffrey voted aye. A separate vote was taken for the OAC bill. Vice-Chairman Lindborg motioned payment, seconded by Chairman McCaffrey. Board Members Lindborg and McCaffrey voted aye. Supervisor Obernier abstained.

Upcoming Meetings/Events

- Open Space Review Board, Thursday, February 25, 2010 at 6:45 p.m.

- Planning Commission, Thursday, February 25, 2010 at 7:30 p.m.
- Board of Supervisors, Thursday, March 4, 2010 at 7:30 p.m.
- Historic Commission, Monday, March 8, 2010 at 7:30 p.m.
- Parks and Recreation Board, Tuesday, March 9, 2010 at 7:00 p.m.
- Municipal Authority, Thursday, March 11, 2010 at 7:30 p.m.
- Board of Supervisors, Thursday, March 18, 2010 at 7:30 p.m.

Adjournment

There being no further business before the Board, Vice-Chairman Lindborg motioned to adjourn the meeting at 9:07 p.m. Supervisor Obernier seconded the motion. Board Members Lindborg, Obernier and McCaffrey voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer