

Meeting Minutes of July 15, 2010
Board of Supervisors

Chairman Thomas J. McCaffrey called the West Brandywine Township (WBT) Board of Supervisors meeting of July 15, 2010 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's McCaffrey, Lindborg and Obernier in attendance. It is also noted that the Manager was in attendance.

Acceptance of Minutes from Previous Meetings

The minutes of July 1, 2010 were up for acceptance. Chairman Obernier noted that he had reviewed the minutes and had provided the Township Secretary with his corrections, all of which were minor in nature (typo, etc.). Chairman McCaffrey motioned to accept the July 1, 2010 minutes, followed by a second by Supervisor Obernier and all Board members voting to accept the minutes as presented.

Treasurer's Report

The Balance on hand as of June 30, 2010 is as follows:

1. General Fund	\$144,182.44
2. Solid Waste Fund	\$157,770.35
3. Liquid Fuel Fund	\$121,503.34
4. Developer Escrow Fund	\$418,443.19
5. Capital Reserve Fund	\$786,241.04
6. Non-Uniform Pension Fund	\$304,777.46
7. Uniform Pension Fund	\$1,393,756.67
8. Operating Reserve Fund	\$29,438.52
9. K-9 Rudy Fund	\$1,304.10

Public Comments (individuals requesting to be on agenda)

There were no Public Comments.

Correspondence/Communications *Information to act upon*

The Township is in receipt of a letter from DEXIA Credit Local with regard to the Township's Adjustable Rate Bonds, Sub-Series 2001-D. The Manager noted that DEXIA is exercising its option not to renew its Stand-By Bond Purchase Agreement that will expire on June 3, 2011. The Board acknowledged receipt of the DEXIA notification and requested that the Manager begin investigating the re-financing of the outstanding borrowing of \$3,550,000.00.

Correspondence/Communications *Information to note*

The Township is in receipt of correspondence from PRINT with regard to the Community Map being prepared for distribution. The Manager noted that the Map is being finalized for preparation and mailing to all residences of the Township. There is no cost associated with the preparation and mailing as it is paid for through business advertisements that appear on the map.

Officer David Edwards has forwarded the Board a letter thanking them for the opportunity to have served on the police department. It was noted that Officer Edwards is on Workers' Comp from another police position and unable to work.

The Chester Tax Collection Committee has forwarded the Township correspondence with regard to the upcoming yearly meeting schedule for Thursday, September 9, 2010 at the CCIU in Downingtown. The Manager noted that the appointed Township representatives were invited to attend.

The Manager noted that the Township is in receipt of the approved FEMA exit briefing documents for the February snowstorm. The approved project costs were \$39,225.48 of which 75% or \$29,419.11 will be reimbursed to the Township. These funds will be utilized to pay the wages of the two road laborers for the remaining part of the year upon its receipt.

PSATS has forwarded the Township information with regard to the recently passed state budget and SB 1042. The Manager noted that there have been cuts in spending by the State in various state departments. It was also noted that ACT 46 of 2010 (SB 1042) provides automatic extensions to permits (building, land development, etc.), authorizations and agreements until July 2, 2013.

The Township is in receipt of the Chester county Historical Society membership. The Manager noted two membership cards were received and presented John Vilcheck of the Historic Commission with one of the cards.

Reports of Departments

Police Report by Chief Werner noted the following; 1,060.75 hours worked, 6,022 miles patrolled, 556 complaints received, 7 accidents investigated, 9 domestic disturbances investigated, 12 criminal arrests, 14, non-traffic arrests and 132 traffic arrests for the month of June 2010.

Public Works Report by Thomas Eells, Public Works Director noted the following; 790.25 hours worked, 2,728 miles driven in Township vehicles, 141 equipment hours. Worked performed was mowing of road banks, pothole patching, maintenance on road equipment and vehicles, maintenance on police vehicles, hauling of recyclables, install a sewer lateral for WBTMA in Monacy Manor and yard waste day acceptance.

Codes Officer Report by the Township Manager noted the following; 49 permits issued (building, plumbing, mechanical, road occupancy, etc.), base fees of \$5,472.00 collected, occupancy fees of \$200.00 collected, 13 contractor insurance certifications issued for \$520.00. Total fees collected for the month, \$6,192.00.

Fire Inspector Report by the Township Manager noted the following; 31 campfire permits issued.

Fire reports were as follows:

Wagontown noted responding to 6 calls into WBT in the month of June and obtaining 50 gallons of gas from the Township. It was noted that they were no longer filling swimming pools and that they were holding a chicken barbeque this upcoming weekend.

East Brandywine noted responding to 15 fire calls and 25 EMS incidents into WBT in the month of June and obtaining 99.5 gallons of fuel. It was also noted that they too were holding a chicken barbeque this upcoming weekend.

Martins Corner Ambulance noted responding to 53 ambulance calls into WBT in the month of June, while the fire company noted responding to 4 fire calls in the month of June and obtaining 58.7 gallons of fuel.

Reports of Organizations, Boards and Commissions

Historic Commission Report by John Vilcheck noted the following; the Gordon Property issue, as well as other items of concern, were discussed at the recent HC meeting with the Township Manager. It was noted by the HC that they were in receipt of correspondence from the Township Manager to Bentley Communities and an email

from Bentley Communities to the Manager noting that they would work with the Township in an attempt to preserve the pond at their project.

No one was present from the Parks and Recreation Board.

The Manager (PC Secretary) noted the following for the PC; all plans before the PC have been tabled as the applicants are currently addressing outstanding comments of the Township Engineer.

The Manager noted the following on behalf of the Open Space Review Board; John DiRomualdo has been requested to perform the Gordon Eck appraisal, and Pat Chase has contacted the Township once again with regard to her property.

The Authority Manager noted the following on behalf of the Authority; the project continues with anticipation of its being completed by late fall. Paving restoration to the affective roadways has begun with final paving to occur prior to the start of school.

Old Business

The Township Engineer and Manager are working on finalizing the Township's amended Act 537 for review and consideration by the Board of Supervisors. There were no comments.

It was noted that the Horizontal Grinder delivery has been delayed until July 29, 2010 due to emissions issues with the engine on the machine. It was noted that the issues have been worked out and that upon its arrival, training would be scheduled. The Manager also noted that he was going to request an additional year on the warranty and additional grinding teeth since the machine was being delivered late.

Old Business from the Floor

There was no old business from the floor.

Old Business from the Board

There was no old business from the Board.

Ordinances and Resolutions

There were two Resolutions:

1. Resolution #06-2010; approval of the Pulte Planning Module for submission to DEP.
2. Resolution #07-2010; establishment of a fee for providing written verification of the granting of approvals and the approvals of extended expiration dates pursuant to ACT 46 of 2010.

Supervisor Lindborg motioned to approve and pass the resolutions, followed by a second by Supervisor Obernier, with all Board members voting to pass the resolutions.

New Business

The Manager is awaiting the cost proposal to add Computer Fraud insurance to cover if funds are removed from its accounts via internet or other means. The Manager noted that we currently have some insurance, however, it is being recommend that additional be pursued as more and more theft is occurring in this manner. The proposal were to have been received, however they did not arrive. The Manager will obtain a quote for this additional insurance by the next BoS meeting.

The Manager and Officer Jeff Kimes of the WBPA have held their initial meeting to begin negotiations for the upcoming police contract. The Manager noted that the meeting went well and that the Township was presented with the Associations requests. The Manager is to prepare information for the BoS to consider for presentation to the Association.

New Business from the Floor

John Vilcheck requested that the HC be permitted to hire Jan Davidson to assist them as a consultant. She would be utilized as needed when projects involved historic buildings and property or within proximity of said property and buildings. An example was the pond at the Gordon property and the possible relocation of the Gordon barn.

Supervisor Lindborg suggested that the Township request assistance from the Township Engineer prior to going to Jan Davidson for assistance or appointing a consultant for the Historic Commission. The remaining Board members concurred with Supervisor Lindborg and noted that the Manager would talk with the Township Engineer with regard to the pond as a start. Any reports provided by the Township Engineer would be forwarded to the HC.

John Vilcheck provided a copy of his information with regard to Jan Davidson to the Township Manager.

New Business from the Board

Supervisor Obernier requested to see the Township's proposal to the Police Association prior to its submission to the Association for consideration. The Manager noted that this would occur.

Public Comments

Brian Bingham of K & W Engineers and Consultants was in attendance to present the Board with a sketch plan of the proposed modular unit's placement at Friendship School as requested at their July 1, 2010 meeting. The Board reviewed the plan, as well as a letter from the CASD, noting that the District would address the exterior lighting at Friendship School and that it would be brought into compliance with the Township's lighting code as part of the modular unit's placement. Upon reviewing the sketch plan, the Board concurred that the District could address the placement of the unit's under a Township Grading Permit. The Board of Supervisors requested that a presentation be given to the Township Planning Commission for their cursory review.

Open Issues Before the Township

The Township is looking for an individual to serve on the Historic Commission. There were no comments.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)

Interest rate for the week is 1.45%. There were no comments.

Review and Payment of the Bills

The General Fund bills totaled \$64,825.52 of which included a bill to OAC Network Solutions in the amount of \$1,562.50, Solid Waste bills totaled \$3,515.89 and State Fund bills totaled \$235.27. Supervisors Lindborg and Obernier noted that they had reviewed the bills and found them to be in order. Supervisor Lindborg motioned to pay all the bills but that of OAC Network Solutions, followed by a second by Supervisor McCaffrey, with all Board members voting aye to pay the bills. Supervisor Lindborg then motioned to pay the OAC Network Solutions bill, followed by a second by Supervisor McCaffrey, with Supervisors Lindborg and McCaffrey voting aye to pay the bill and Supervisor Obernier abstaining as he noted he has an interest in OAC Network Solutions.

Upcoming Meetings/Events

- Open Space Review Board meeting, Thursday, July 22, 2010 at 6:45 p.m.
- Planning Commission meeting, Thursday, July 22, 2010 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, August 5, 2010 at 7:30 p.m.
- Historic Commission meeting, none in August
- Parks and Recreation Board meeting, Tuesday, August 10, 2010 at 7:00 p.m.
- Municipal Authority meeting, Thursday, August 12, 2010 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, August 19, 2010 at 7:30 p.m.

Adjournment

There being no further business before the Board, Supervisor Obernier motioned to adjourn the meeting at 8:23 p.m. followed by a second by Supervisor Lindborg, with all board members voting in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer