

Meeting Minutes of January 4, 2010
Board of Supervisors Organizational Meeting

Township Manager/Secretary/Treasurer Ronald A. Rambo, Jr. called the Board of Supervisors Re-Organizational meeting of January 4, 2010 to order at 7:34 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by the Township Manager noted Supervisor Carl S. Lindborg and Supervisor Josef G. Obernier, Sr. in attendance. Supervisor Thomas J. McCaffrey was absent. Ronald A Rambo, Jr., Township Manager/Secretary/Treasurer was also present.

The Manager sought nominations for Chairman of the Board of Supervisors. Supervisor Lindborg motioned to appoint Supervisor McCaffrey followed with a second by Supervisor Obernier. Board Members Lindborg and Obernier voted aye for the appointment of Supervisor McCaffrey for Chairman.

Supervisor Obernier motioned to appoint Supervisor Lindborg for Vice-Chairman, followed by a second by Supervisor Lindborg. Obernier and Lindborg voted aye for the appointment of Supervisor Lindborg. The Manager then relinquished his duties of running the meeting to the newly appointed Vice-Chairman.

Manager Rambo stated he is in receipt of a resignation letter from Paul Gainor. The Board accepted the resignation letter of Paul Gainor and Vice-Chairman Lindborg suggested the Manager order a plaque to be presented at a public meeting.

The remaining nominations of Board members were for the position of Police Liaison. Supervisor Obernier motioned to appoint the BoS as Police Liaison. Vice-Chairman Lindborg seconded the motion. Board Members Obernier and Lindborg voted aye for the appointment. Supervisor Obernier then motioned to appoint the BoS as Roadmaster. Supervisor Lindborg seconded the motion. A vote by the Board tallied two ayes Obernier and Lindborg for the appointment. For Authority Supervisor, Vice-Chairman Lindborg motioned for the appointment of Josef G. Obernier, Sr.; a second was followed by Supervisor Obernier since Chairman McCaffrey was not in attendance. Board Members Lindborg and Obernier voted aye for the appointment. As for the position of Fire Company Representative, Supervisor Obernier motioned for the appointment of Carl S. Lindborg and it was seconded by Vice-Chairman Lindborg. Board Members Obernier and Lindborg voted aye for the appointment.

Appointment of Township Employees for 2010 (salaried)

Next on the agenda was the appointment of administrative personnel for 2010. Vice-Chairman Lindborg noted the appointment of the following salaried individuals: Ronald A. Rambo Jr., Township Manager/Secretary/Treasurer, Asst. Zoning Officer, Recycling Coordinator, and Open Records Officer; Walter M. Werner, Captain, Chief of WBTPD; Dale Barnett, Building

Inspector/Zoning Officer /Codes Officer. Supervisor Obernier seconded the motion. Board Members Lindborg and Obernier voted aye.

Appointment of Township Employees for 2010 (hourly)

Vice-Chairman Lindborg then noted the appointment of the following hourly employees: Linda Formica, Administrative Assistant to the Township Manager; Terri Kelly, Administrative Receptionist; Carrie Pike, Financial Administrator; Thomas Eells, Public Works Director; G. Thomas Maher, Operator/Mechanic; Eric Marsh, Driver/Laborer; Larry Weaver, Driver/Laborer. The following are appointees to WBTPD: Corporal David Domblesky (on workman's compensation), Corporal Gary Williams, Officer James Bilski, Officer Jeff Kimes, and the following part-time officers; Officer Brian Hughes, Officer Richard Craig, Officer Russell C. Moore, Officer Philip M. Mollichella, Officer David M. Edwards, III, Officer Courtney A. Delaney, Officer Christopher J. Rungaus.

Appointment of Professional Service Firms for 2010

Vice-Chairman Lindborg now moved onto the appointment of Professional Service Firms for 2010.

- John E. Good, Esquire -Township Solicitor
- Siana, Bellwoar & McAndrew, Chris Gerber, Esquire, Special Counsel/Labor Issues
- Herbert E. MacCombie, Jr., P.E. - Consulting Engineers and Land Surveyors, James W. MacCombie, P.E., Twp. Eng.
- McCormick, Taylor & Associates, Inc. and Brandywine Conservancy - Township Consulting Engineers and Planning Consultants
- Kimmel, Lorah & Associates, LLP. - Auditor
- Charles Blosenski - Solid Waste and Recycling Contractor
- Krempa Associates, Inc.- Pension Investment Firm
- Thomas J. Anderson & Associates, Inc. - Pension Plan Actuary
- H.A. Thomson Agency - General and Special Insurances
- United Health Care/Benecon Pennsylvania Municipal Trust - Health Insurance
- MetLife - Dental Insurance
- MetLife - Disability/Life Insurance
- DNB First - Township Depositories
- TD Bank, Township Depository (bond and interest payments)
- SPCA, Animal Control
- Berkheimer Associates - Earned Income, Open Space Earned Income Tax, and Emergency and Municipal Services Tax Collector

Appointment of Township Personnel and Organizations for 2010

Vice-Chairman Lindborg next noted the appointment of Township Volunteer Personnel and Organizations for 2010.

- Emergency Management Coordinator: *vacant*
- Deputy Emergency Management Coordinators: Richard K. Guest and David Pilotti
- Vacancy Board: Charles Hossack
- Fire, Rescue and Ambulance Services: East Brandywine, Wagontown and Martin's Corner
- Building Appeals Board: John Callahan, John Dell, Sandra Martin, Barry D. Parsons, Ronald Scott, Jr.
- Zoning Hearing Board: Mark D. Shockites (12-10), Richard K. Guest (12-14), James W. MacCombie (12-13), Sandra Martin (12-14, alternate)

- Planning Commission: Robert Schini (12-13), Kim Hoopes (12-12), John Conti (12-12), Charles Dobson (12-12), John Cassells (12-10), Steve Jakatt (12-13), Anita Ferenz (12-10).
- Municipal Authority: William Goins (12-12), Wilbur C. Adams (12-12), William McAdoo (12-11), Charles Hossack (12-10).
- Historic Commission: John F. Vilcheck, Jr. (12-10), Jerri Wilimzig (12-11), Hugh Redditt (12-12), Cheri Marranzini (12-12), Barry D. Parsons (12-10).
- Parks and Recreation Board: Joseph Arvay (12-13), Vanessa Barron, (12-10), Jeffrey Chalfant (12-10), Michelle Benkovich (12-13), Robert Watts (12-11), Wesley Kimmel (12-12), Janet Kreiger (12-12).
- Agricultural Security Area Advisory Committee: Thomas J. McCaffrey, Scott F. Sandone, Rhonda Mowday, Cindy Dawson and Karen Vollmecke.
- Open Space Review Board: Joseph D. Arvay (12-10), John W. Cassels, Jr. (12-10), Jeff Chalfant (12-10), John Conti (12-12), Charles A. Dobson (12-10), Anita A. Ferenz (12-12), Kim P. Hoopes (12-10), Steven E. Jakatt (12-12), Robert W. Schini, Jr., (12-12)

Miscellaneous Municipal Information for 2010

- Board of Supervisors meetings, first and third Thursday of each month at 7:30 p.m.
- Conditional Use Hearings, scheduled as needed throughout the year
- Municipal Authority meetings, second Thursday of each month at 7:30 p.m.
- Planning Commission meetings, fourth Thursday of each month at 7:30 p.m.
- Open Space Review Board meetings, forth Thursday of each month at 6:45 p.m.
- Zoning Hearing Board Hearing's, scheduled as needed throughout the year
- Historical Commission meetings, second Monday of each month at 7:30 p.m.
- Parks and Recreation Board meetings, second Tuesday of each month at 7:00 p.m.
- Establishment of part-time wages for road wages: road maintenance - (\$12.84/hour), snow plowing (\$20.00/hour).
- Uniform Employee Holidays: New Years Day, Martin Luther King Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.
- Non-Uniform Employee Holidays: New Years Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day.
- Delegates to State Convention: Board of Supervisors, Manager/Secretary/Treasurer, and Public Works Director.
- Taxes and Fees: Real Estate - 1.081 mills (unchanged), Fire Service Appropriations - .22 mills (unchanged), Earned, Income Tax - .5% Township and .5% School District (unchanged), Open Space - .125% (unchanged), Local Services Tax - \$52.00: \$47.00 Township and \$5.00 School District (unchanged), Real Estate Transfer Tax- .5% Township and .5% School District (unchanged), Solid Waste and Recycling Fee- \$286.00 (increased over last year).

With no other appointments to discuss, Supervisor Obernier motioned to adjourn the re-organization meeting at 7:47 p.m. Vice-Chairman Lindborg seconded the motion. Board Members Obernier and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer