

**Meeting Minutes of November 18, 2004**  
**Board of Supervisors Work Session**

Vice-Chairman Lindborg called the Board of Supervisors Budget Work Session of November 18, 2004 to order at 9:40 a.m., and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors by the Township Manager noted Vice-Chairman Lindborg and Supervisor Obernier in attendance. Vice-Chairman McCaffrey arrived at 9:45 a.m.

Manager Rambo noted he had forwarded the Board, budgets with regards to showing deficits in spending, and improved budgets, getting the budgets down to less of a deficit. They currently stand with a deficit of \$57,947, the difference between the original presentation and now was a completed review of expenditures this year, of which money was found by means of reviewing insurance costs for the new building that were paid twice in 2004 (the 2003 bill came in December 2003 and was not paid until 2004). Because of this they were able to find an additional \$15,000 - \$18,000. Also, money was transferred from Solid Waste to the General Fund for hours that the Public Works department collects leaves and also since they are going to broaden the solid waste/recycling efforts, and are going to have someone from Public Works chipping brush once a month. Another \$15,000 was recouped in doing the transfer. In reviewing other amenities they were able to lower their costs as well.

At this time it was noted that Chairman McCaffrey was in attendance. Manager Rambo recapped that the deficit was down to \$57,947. This includes the hiring of two new people (one each for Public Works and the Police Department), but does not include anything to do with Honey Brook Township. Manager Rambo noted the bids that the Municipal Authority opened up for the lining of Monacy Manor sewer line pipes so that they can bring Monacy Manor on-line. The lowest bid that came in was at \$162,000. This would be a temporary fix, which is not as good as replacing the pipes. Both Jim MacCombie and the Manager feel that a new pipe would be better than the lined pipe. Manager Rambo recommended that the Municipal Authority hire the Township's Public Works department to replace the pipes with an estimated total cost of \$100,000. Chairman McCaffrey was concerned that they may hit rock and Manager Rambo assured him there is no rock because the pipes are already there. The pipes are all located in fields and are a little less than 3,000 linear feet. The Municipal Authority has \$186,000 for the project. Supervisor Obernier expressed that saving the Municipal Authority money would be great, the Township should charge enough not to cut themselves short. Manager Rambo said that the Authority would have to agree to hire the Township's Public Works crew. Vice-Chairman Lindborg noted that it would be a benefit to the Authority because if it were done right, then it would never have to be dug up again.

Chairman McCaffrey stated he does not want to hire a new police officer until there is money for it. Manager Rambo agreed and said they could offer the officer benefits so he won't leave. Chairman McCaffrey was concerned that if the officer were hired this year, this expense would be paid for this year, but would be part of the deficit next year. Supervisor Obernier suggested they refer to the officer, not as a new officer, but as a replacement. Chairman McCaffrey disagreed, and felt that this is not a replacement, but an addition. Manager Rambo explained that as a part timer this officer has averaged a minimum of 32 hours a week and sometimes he worked more than 40 hours. The Board agreed not to hire another officer full-time until there is money for it. Chairman McCaffrey voiced his opposition to hiring another officer.

Manager Rambo stated the Board would be presented with a balanced budget at tonight's Supervisors meeting. Vice-Chairman Lindborg and the Manager have a meeting scheduled with Honey Brook Township on Friday. Honey Brook wants to move forward with contractual service for Police. Chairman McCaffrey agreed that contractual service would be an interesting way for the Township to learn about having a multi-municipal police department. Manager Rambo stated that would require additional officers. Chairman McCaffrey noted that is not a problem, because the officers that are hired would be paid for by the contract. Manager Rambo noted that the Honey Brook officers have passed numerous tests, if the contractual agreement doesn't work out, then Honey Brook would take them back. There are numerous issues still to discuss and work out with Honey Brook. Vice-Chairman Lindborg favors working with Honey Brook on a contractual basis and not having a regional force.

Chairman McCaffrey favored the budget with the additional Public Works person and asked the projected time frame for Public Works to replace the pipe for the Authority. Manager Rambo answered that the work would be done in March and April. Supervisor Obernier asked when the police officer would be hired. Manager Rambo answered they could look at incoming revenues in January and February and he will also request a deposit from the Authority before they start the work. They moved tax payment requests from March to February so they will have money coming in earlier. Benefits can be offered to keep the gentleman here until such time that they hire him full-time. Chairman McCaffrey would like to examine the agreement with Honey Brook, as well as look into hiring a new police officer before making any decisions. Supervisor Obernier felt this would not be a new officer but would be a replacement officer. Vice-Chairman Lindborg suggested they set up a meeting with the Chief Werner to discuss the issue and needs of the Police Department.

The Budgets being presented as balanced will be available for public review beginning November 23, 2004 for adoption consideration, which projects two new employees. Manager Rambo will offer the person some benefits in order to keep him until he is brought on full-time.

With no other business left to discuss, the budget meeting adjourned at 10:10 a.m.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer