

**Meeting Minutes of May 20, 2010**  
**Board of Supervisors**

Vice-Chairman Carl S. Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of May 20, 2010 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Township Manager Ronald A. Rambo, Jr. noted Supervisor's Vice Chairman Carl S. Lindborg and Supervisor Josef G. Obernier Sr. in attendance. Chairman Thomas J. McCaffrey, Jr. arrived at 7:35 pm.

**Acceptance of Minutes from Previous Meetings**

May 6, 2010. Supervisor Obernier stated he has a correction noting he misspoke. Manager Rambo noted the private driveway utilized by Aqua PA through easement from both Warner and Hould is strictly for a means of ingress and egress into the pump station and water tower. Mr. Hould requested removal of the stop sign. The Township will talk to its insurance carrier to ensure that it is okay to be removed. Vice Chairman Lindborg requested a motion to approve the minutes with the above noted correction. Supervisor Obernier motioned to approve the minutes, seconded by Vice Chairman Lindborg. Board Members Obernier and Lindborg voted aye.

**Treasurer's Report**

Manager Rambo presented the Treasurer's Report, balance as of the end of April.

Capital Reserve Fund	\$775,437.85	Operating Reserve Fund	\$8,819.52
Construction Sweep Fund		Police Pension Fund	\$1,481,512.23
Developer Escrow Fund	\$418,443.19	Solid Waste & Recycling Fund	\$168,997.32
General Fund	\$258,849.70	State Liquid Fuel Fund	\$150,775.57
Non-Uniform Pension Fund	\$336,248.87	K-9 Rudy Fund	\$1,304.10

**Public Comments** (individuals requesting to be on agenda)

There were no Public Comments.

**Correspondence/Communications** *Information to act upon*

*The Township is in receipt of correspondence from John E. Good, Esquire with regard to the sharing of costs associated with the recently purchased Horizontal Grinder for consideration and signing. Manager Rambo recommended the BoS sign the agreement. The other three municipalities are okay with the agreement prepared by John Good. There is one change, a typo in number 3, the cost needs to be corrected to read \$188,086.38, the awarded bid amount. On the last page, it was noted the other municipalities would like, for sale or trade-in value the unit shall be shared equally by the four aforementioned municipalities. This agreement will be signed by the four municipalities. Supervisor Obernier motioned to approve the agreement to purchase the grinder with the other townships, seconded by Vice Chairman Lindborg. Board members Obernier and Lindborg voted aye.*

*The Township is in receipt of correspondence from L and I with regard to the safety equipment on the Township elevator and a proposal from Metro Elevator for \$1,580 to address the door sensor. Manager Rambo noted L & I inspected the elevator and recommended the safety devices on the door be modified. Supervisor Obernier motioned to purchase the safety equipment. Vice Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.*

**Correspondence/Communications** *Information to note*

The Township is in receipt of correspondence from Dr. Gordon Eck requesting to be placed on the upcoming Open Space Review Board agenda. This information has been forwarded to the Open Space Review Board.

John E. Good, Esquire has reviewed the proposed On-Lot Stormwater Management Facilities Maintenance Agreement for the McLaughlin/Eck Subdivision and has found it to be in order. The Manager noted once they sign the agreement and put up the escrows, they will be able to have their plans signed for recording.

Vice Chairman Lindborg noted that Chairman McCaffrey has arrived.

Caln Township has forwarded correspondence to the Township confirming its desire to utilize Dale Barnett for the review and inspection of commercial and/or industrial facilities while their Inspector is out on leave. The Manager noted that Dale Barnett has been assisting them for the month of May.

The Community Revitalization Assistance Program Grant in the amount of \$15,000.00 to the WBTPD has been extended until June 30, 2011. Manager Rambo explained this grant is to go toward the purchase of a vehicle to carry the municipal scales.

The Township is in receipt of an invitation to attend a 2010 Congressional Review with Congressman Gerlach, Sestak, and Pitts from the TMACC. Manager Rambo noted the date is Monday, May 24, 2010.

The Township is in receipt of an upcoming seminar on the Collecting of Delinquent Municipal Fees. Manager Rambo will attend the meeting.

**Reports of Departments:** *Month of April unless otherwise noted.*

**Police Report:** Manager Rambo noted the police report. Chairman McCaffrey questioned the reason for the number of complaints and suggested the report to be broken down further for clarification of the complaints. The Manager suggested the Department Heads start attending the second BoS meeting of the month to answer questions.

Total Hours	965.95	Miles Patrolled	4,650	Total Complaints	411
Accidents	4	Warrants	0	Fatalities	0
Domestic	9	Criminal Arrests	22	Non-Traffic Arrests	11
Traffic Arrests	114				

**Public Works Department Report:** Submitted by Tom Eells. Manager Rambo presented the report and also noted work completed for the month.

Total man-hours	712.7	Miles traversed	2375
Total Equipment hours	58	Total fuel gallons	620.80

**Buildings/Codes/Fire Inspector Department Report** Manager Rambo noted there is no report from the Codes Officer because his computer software was just updated today.

Manager Rambo presented the Fire Report. Discussion ensued regarding burning regulations according to the International Building Code. Regulations are different for residential and farms. Chairman McCaffrey would like the Manager to write a letter to the Department of Agriculture asking how to address DEP’s burning code.

**Fire Report**

Permit inspections done		Campfire/Recreational Permits	66
Specialty Bonfire Permits	0	Agricultural Permits	0
Permits not given	1	Special permits given for blasting	0
Special permits not given	0	Other type inspections done	0
Code violations/Complaints	0		

**Wagontown Fire Company** Submitted by Chief Todd Ziegler and presented by Manager Rambo.

**Fire**

Number of calls dispatched into WBT	10	Initial dispatch into WBT	8
Second dispatch into WBT	2	Number of calls scratched	0

**Medical Assist**

Number of calls dispatched into WBT	0	Initial dispatch into WBT	0
Second dispatch into WBT	-	Number of calls scratched	0

**East Brandywine Fire Company** Submitted by Chief Joseph Edwards and presented by Manager Rambo.

**Fire**

Number of calls dispatched into WBT	0	Initial dispatch into WBT	0
Second dispatch into WBT		Number of calls scratched	0

**Medical Assist**

Number of calls dispatched into WBT	13	Initial dispatch into WBT	11
Second dispatch into WBT	-	Number of calls scratched	2

**Martin's Corner Fire Company** Submitted by Dan Metzler and presented by Manager Rambo.

Number of calls dispatched into WBT	3	Initial dispatch into WBT	
Second dispatch into WBT	-	Number of calls scratched	-

**Reports of Organizations, Boards and Commissions**

Barry Parsons and Jeff Grossman were in attendance from the Historical Commission. Barry gave their report. Discussion ensued regarding Bentley's feeling of having already addressed the Historic Commission's concerns, a missing letter issue, and that Bentley was supposed to come back to the Historic Commission. The Manager is waiting for a letter from Hugh Redditt. Chairman McCaffrey voiced discontentment about why DEP is requiring the pond to be removed and would like DEP to substantiate why the pond should be removed. The pond is a habitat item and adds color and flavor to our community. Vice Chairman Lindborg agreed.

Michelle Benkovich gave the Parks and Recreation report. Michelle outlined their past and present events.

Nobody was present from the Planning Commission or the Open Space Review Board.

Municipal Authority Manager Rambo gave the report of the Municipal Authority. The Beaver Creek and Swinehart pump station being constructed was burglarized. It is anticipated the Authority will be working in the Pulte tract in the next few weeks. Reeceville Road will be paved after school is out for the summer.

**Old Business**

*The Manager is in the process of gathering Violation Notice examples from other municipalities with regard to the promotion of municipal Trash and Recycling Programs and is recommending that the Board consider the establishment of a SWEEP (Solid Waste Education & Enforcement Program). Manager Rambo noted the BoS is in receipt of information. SWEEP is currently being done in the City's of Lancaster and Allentown to try and improve, as well as, make sure that solid waste and recycling are done properly. It does involve possible citations and community service. Vice Chairman Lindborg suggested the Township have a SWE program; Solid Waste Education. Chairman McCaffrey explained he is looking for the carrot approach to reward neighborhoods that have a higher percentage of recycling. Jeff Grossman suggested simplifying the education material. Supervisor Obernier suggested the residents pay for trash bags; recycling would fill up the bags too quickly so they would naturally not fill up the bag with recycling. After further discussion ensued, Manager Rambo suggested this item be removed from Old Business.*

*The Township Engineer and Manager are working on finalizing the Township's amended Act 537 for review and consideration by the Board of Supervisors. There were no comments.*

### **Old Business from the Floor or the Board.**

There was no Old Business from the Floor or from the Board.

### **Ordinances and Resolutions**

#06-2010: submission of Pulte Planning Module to DEP. Manager Rambo recommended the BoS approve the submission of the Pulte Planning Module to DEP. Vice Chairman Lindborg motioned to approve Pulte's submission. Supervisor Obernier seconded the motion. Board members Lindborg, Obernier, and McCaffrey voted aye.

### **New Business**

*The summer edition of the newsletter is being prepared for printing.* There were no comments.

*Chief Walt Werner is requesting that he be permitted to look into hiring three (3) additional part-time officers to assist with filling open shifts and to replace those officers that are unable to work due to scheduling conflicts with other responsibilities.* Supervisor Obernier motioned approval for the Chief to hire up to three additional part-time officers, seconded by Chairman McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

*The Township is in the process of preparing its FEMA reimbursement documents for submission and consideration.* There were no comments.

### **New Business from the Floor**

There was no New Business from the Floor.

### **New Business from the Board**

There was no New Business from the Board.

### **Public Comments**

There were no Public Comments.

### **Open Issues Before the Township**

*The Codes Officer and Manager will be providing the Board of Supervisors with their recommendations to increase permit fees.* There were no comments.

### **General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)**

*Interest rate for the week is 1.55%.* There were no comments.

### **Review and Payment of the Bills**

*The General Fund bills total \$161,086.03, Solid Waste bills total \$25,419.04, and State Fund bills total \$4,304.30.* Supervisor Obernier motioned to pay all the bills except for the OAC bill. Vice Chairman Lindborg noted he reviewed the bills, found them in order, and seconded the motion. Board members Obernier, Lindborg, and McCaffrey voted aye. Vice Chairman Lindborg motioned to pay the OAC bill, seconded by Chairman McCaffrey. OAC's bill is check #14966 and was inadvertently signed by Supervisor Obernier who has interest in the company. Board members Lindborg and McCaffrey voted aye. Supervisor Obernier abstained because of his interest in OAC Network Solutions.

### **Upcoming Meetings/Events**

- Open Space Review Board meeting, Thursday, May 27, 2010 at 6:45 p.m.
- Planning Commission meeting, Thursday, May 27, 2010 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, June 3, 2010 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, June 8, 2010 at 7:00 p.m.
- Historic Commission meeting, Monday, June 14, 2010 at 7:30 p.m.
- Municipal Authority meeting, Thursday, June 10, 2010 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, June 17, 2010 at 7:30 p.m.
- Open Space Review Board meeting, Thursday, June 24, 2010 at 6:45 p.m.

- Planning Commission meeting, Thursday, June 24, 2010 at 7:30 p.m.

**Adjournment**

There being no further business before the Board, Vice Chairman Lindborg motioned to adjourn the meeting at 8:40 p.m. Supervisor Obernier seconded the motion. Board Members Lindborg, Obernier, and McCaffrey voted aye in favor of adjournment.

Ronald A. Rambo, Jr.  
Township Manager/Secretary/Treasurer