

Meeting Minutes of January 7, 2008
Board of Supervisors Re-Organizational Meeting

Township Manager/Secretary/Treasurer Ronald A. Rambo, Jr. called the Board of Supervisors Re-Organizational meeting of January 7, 2008 to order at 7:07 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by the Township Manager noted Supervisor Thomas J. McCaffrey, Supervisor Carl S. Lindborg, and Supervisor Josef G. Obernier, Sr. in attendance. Also present were the following individuals from the various departments: Ronald A. Rambo, Jr. [Twp. Mgr./Sec./Treas.], Walter Werner [Chief of Police], and Thomas Eells [Director of Public Works].

The Manager then sought nominations for Chairman of the Board of Supervisors. Supervisor Obernier motioned to appoint Supervisor Lindborg followed with a second by Supervisor McCaffrey. Board Members Obernier and McCaffrey voted aye for the appointment of Supervisor Lindborg for Chairman. The Manger then relinquished his duties of running the meeting to the newly appointed Chairman Lindborg.

Chairman Lindborg sought nominations for Vice-Chairman. Supervisor McCaffrey motioned to appoint Supervisor Obernier as Vice-Chairman, followed by second by Supervisor Lindborg. Board Members McCaffrey and Lindborg voted aye for the appointment of Supervisor Obernier.

The remaining nominations of Board members were for the position of Police Liaison. Supervisor Obernier noted as in the past, that all Board members should serve in this position. With that, Supervisor Obernier motioned to appoint the BoS as Police Liaison. Supervisor McCaffrey seconded the motion. Board Members Obernier, McCaffrey, and Lindborg voted aye for the appointment. Supervisor McCaffrey then motioned to appoint the BoS as Roadmaster. Vice-Chairman Obernier seconded the motion. A vote by the Board tallied three ayes for the appointment. For Authority Supervisor, Vice-Chairman Obernier motioned for the appointment of Thomas J. McCaffrey; a second was followed by Chairman Lindborg. Board Members Obernier, Lindborg, and McCaffrey voted aye for the appointment. As for the new position of Fire Company Representative, Supervisor McCaffrey motioned for the appointment of Josef G. Obernier, Sr.; a second was followed by Chairman Lindborg. Board Members McCaffrey, Lindborg, and Obernier voted aye for the appointment.

Appointment of Township Employees for 2008 (salaried)

Next on the agenda was the appointment of administrative personnel for 2008. Chairman Lindborg then noted the appointment of the following salaried individuals: Ronald A. Rambo Jr., Township Manager/Secretary/Treasurer, Asst. Zoning Officer and Recycling Coordinator; Walter M. Werner, Captain, Chief of WBTPD; Dale Barnett, Zoning Officer, Building Inspector/Codes Officer and Paul H. Gainor, Fire Marshall.

Appointment of Township Employees for 2008 (hourly)

Chairman Lindborg then noted the appointment of the following hourly employees: Linda Formica, Administrative Assistant to the Township Manager; Terri Kelly, Administrative Receptionist; Carrie Pike, Financial Administrator; Donna Jones, Administrative Assistant to the Codes Officer/Building Inspector; Thomas Eells, Public Works Director; G. Thomas Maher, Operator/Mechanic; Eric Marsh, Driver/Laborer; Larry Weaver, Driver/Laborer. The following are appointees to WBTPD: Marie Whiteman, Administrative Assistant to the Police Chief; Sergeant John Coldren, Corporal David Domblesky, Corporal Daniel Shappell, Corporal Gary Williams, Officer James Bilski, Officer Jeff Kimes, and the following part-time officers; Officer Brian Hughes, Officer Richard Craig, Officer Russell C. Moore, Officer Patrick J. Ely, Officer Philip M. Mollichella, Officer David M. Edwards, III, and Officer Courtenay Delaney.

Appointment of Professional Service Firms for 2008

The Chairman now moved onto the appointment of Professional Service Firms for 2008. The following individuals and/or firms were appointed:

- John E. Good, Esquire -Township Solicitor
- Reed/Smith, LLP - Joseph C. Rudolf, Esquire, Special Counsel, Labor Issues
- Herbert E. MacCombie, Jr., P.E. - Consulting Engineers and Land Surveyors
- McCormick, Taylor & Associates, Inc. and Brandywine Conservancy - Township Consulting Engineers and Planning Consultants
- Kimmel, Lorah & Associates, LLP. - Auditor
- Charles Blosenski - Solid Waste and Recycling Contractor
- Krempa Associates, Inc.- Pension Investment Firm
- Thomas J. Anderson & Associates, Inc. - Pension Plan Actuary
- H.A. Thomson Agency - General and Special Insurances
- Personal Choice/Blue Cross - Health Insurance
- MetLife - Dental Insurance
- Standard Insurance - Disability/Life Insurance
- DNB First & Commerce - Township Depositories
- Berkheimer Associates - Earned Income, Open Space Earned Income Tax, and Emergency and Municipal Services Tax Collector

The appointment of the Chester County SPCA for Animal Control was tabled.

Appointment of Township Personnel and Organizations for 2008 *(Boards and Commissions- names of individuals italicized are being re-appointed)*

Chairman Lindborg next noted the appointment of Township Volunteer Personnel and Organizations for 2008.

- Emergency Management Coordinator: Paul H. Gainor

- Deputy Emergency Management Coordinators: Richard K. Guest and David Pilotti
- Vacancy Board: Charles Hossack
- Fire, Rescue and Ambulance Services: East Brandywine, Wagontown and Martin's Corner
- Building Appeals Board: John Callahan, John Dell, Sandra Martin, Barry D. Parsons, Ronald Scott, Jr.
- Zoning Hearing Board: *Mark D. Shockites (12-10)*, Richard K. Guest (12-09), James W. MacCombie (12-08), Sandra Martin (12-09, alternate)
- Planning Commission: Robert Schini (12-09), Kim Hoopes (12-08), John Conti (12-08), Charles Dobson (12-08), *John Cassells (12-10)*, Steve Jakatt (12-09), *Anita Ferenz (12-10)*.
- Municipal Authority: William Goins (12-09), Susan Bowar (12-09), William McAdoo (12-08), *Charles Hossack (12-10)*
- Historic Commission: *John F. Vilcheck, Jr. (12-10)*, Jerri Wilimzig (12-08), Alan Amenta (12-08), Hugh Redditt (12-09), vacant (12-09), vacant (12-07), *Barry D. Parsons (12-10)*.
- Parks and Recreation Board: Pattie Barry (12-09), Joseph Arvay (12-08), *Vanessa Barron (12-10)*, Paula Kondracki (12-09), *Jeffrey Chalfant (12-10)*, Mark Harnett (12-09), Michelle Benkovich (12-08).
- Agricultural Security Area Advisory Committee: Thomas J. McCaffrey, Scott F. Sandone, Rhonda Mowday, Cindy Dawson and Karen Vollmecke.
- Open Space Review Board: John W. Cassels, Jr. (12-08), Jeff Chalfant (12-10), John Conti (12-08), Charles A. Dobson (12-10), Anita A. Ferenz (12-08), Kim P. Hoopes (12-10), Steven E. Jakatt (12-08), Paula Kondracki (12-10), Robert W. Schini, Jr., (12-08)

Miscellaneous Municipal Information for 2008

- Board of Supervisors meetings, first and third Thursday of each month at 7:30 p.m.
- Conditional Use Hearings, scheduled as needed throughout the year
- Municipal Authority meetings, second Thursday of each month at 7:30 p.m.
- Planning Commission meetings, fourth Thursday of each month at 7:30 p.m.
- Open Space Review Board meetings, second Thursday of each month at 7:00 p.m.
- Zoning Hearing Board Hearing's, scheduled as needed throughout the year
- Historical Commission meetings, second Monday of each month at 7:30 p.m.
- Parks and Recreation Board meetings, second Tuesday of each month at 7:00 p.m.
- Establishment of part-time wages for road wages: road maintenance - (\$12.84/hour), snow plowing (\$20.00/hour).
- Uniform Employee Holidays: New Years Day, Martin Luther King Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day
- Non-Uniform Employee Holidays: New Years Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day.
- Delegates to State Convention: Board of Supervisors, Manager/Secretary/Treasurer
- Taxes and Fees: Real Estate - 1.081 mills, Fire Service Appropriations - .22 mills, Earned, Income Tax - .5% Township and .5% School District, Open Space - .125%,

Local Services Tax - \$52.00: \$47.00 Township and \$5.00 School District, Real Estate Transfer Tax- .5% Township and .5% School District, Solid Waste and Recycling Fee- \$225.00.

With no other appointments to discuss, Supervisor McCaffrey motioned to adjourn the re-organization meeting at 7:17 p.m. Vice-Chairman Obernier seconded the motion. Board Members McCaffrey, Obernier, and Lindborg voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer