

**Meeting Minutes of January 20, 2011
Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of January 20, 2011 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Supervisor Josef G. Obernier Sr. in attendance. Supervisor Thomas J. McCaffrey, Jr. arrived at 7:36 p.m. Also present were Ronald A. Rambo, Jr., Township Manager, Walter M. Werner, Chief of Police, Dale C. Barnett, Codes/Zoning Officer, and Thomas Eells, Public Works Director.

Acceptance of Minutes from Previous Meetings

December 16, 2010, January 3, 2011 organizational meeting and January 3, 2011. The meeting minutes were addressed after Supervisor McCaffrey arrived. Supervisor McCaffrey motioned to accept the minutes, seconded by Vice-Chairman Obernier. Board members McCaffrey, Obernier, and Lindborg voted aye.

Treasurer's Report

Manager Rambo presented the Treasurer's Report, balance as of the end of December.

General Fund	\$3,176.23	State Liquid Fuel Fund	\$6,906.09
K-9 Rudy Fund	\$294.20	Operating Reserve Fund	\$521.37
Solid Waste & Recycling Fund	\$10,261.45	Police Pension Fund	\$1,649,795.99
Capital Reserve Fund	\$311,301.69	Non-Uniform Pension Fund	\$368,708.73
Developer Escrow Fund	\$384,637.32	Payroll Fund	\$17,307.96
Construction Sweep Fund	\$1,181.39		

Public Comments (individuals requesting to be on the agenda)

Velodrome Presentation by David Chauner, Crosby Wood and Robert Grabus. This item was addressed later in the meeting. Ted Reed, Interim City Manager of Coatesville, stated they have made a proposal to purchase the flats located at 1st Avenue and Lincoln Highway for a Velodrome and then introduced Crosby Wood and David Chauner both representatives of the Velodrome project. Bob Grabus, also in attendance, is with the Chester County Economic Development Council. Mr. Wood outlined the project for the benefit of the BoS and those present stating that this is being looked at as an amenity and not as a liability to the taxpayers. The project consists of a 120,000 square foot multipurpose events center, 247 feet wide and 350 feet long; 100,000 square foot footprint with a full service restaurant, bar, and performance center. Multipurpose events would consist of concerts, sporting events, tennis, basketball, martial arts; events that would accommodate up to 4,500 spectators, with 2,000 permanent seats. Vice-Chairman Obernier asked if they were requesting anything from West Brandywine Township. Mr. Wood and Mr. Chauner answered no; they are just reaching out to all adjoining municipalities to inform them of the project because the municipalities will be impacted by this. Supervisor McCaffrey voiced concern about traffic, having adequate parking, and train station improvements. Ted Reed briefly detailed the future plans to revitalize the downtown area. Further discussion ensued. The BoS expressed appreciation that the City of Coatesville came out to inform the BoS on the projects planned in Coatesville. Supervisor Obernier requested this information be put into the Township Newsletter.

Correspondence/Communications *Information to act upon*

The Board of Supervisors is in receipt of a 90 day letter of extension from Kurowski & Wilson, LLC for the rendering of a decision on the North Brandywine Middle School Final Subdivision and Land Development Plan

(time clock to run to 04/28/2011). Manager Rambo stated the Township received a letter from the Engineer denoting that the extension is warranted and recommended the BoS accept the extension request. Vice-Chairman Obernier motioned to accept the letter of extension, seconded by Chairman Lindborg. Board members Obernier and Lindborg voted aye.

The Board of Supervisors is in receipt of a letter of continuance for the Conditional Use Hearing for Lot 60 of the Hide-Away Farms Project scheduled for Monday, January 24, 2011. Manager Rambo explained that Kristin Camp is in the process of preparing additional information for presentation during the hearing, they are granting an extension of time in which to reschedule the hearing. The applicant will pay for readvertising and reposting of the property. The Manager recommended the BoS accept the extension. Vice-Chairman Obernier motioned to accept the continuance for the conditional use hearing for lot 60, seconded by Chairman Lindborg. Board members Obernier and Lindborg voted aye.

Correspondence/Communications Information to note

The Township is in receipt of correspondence from Natural Lands Trust for its participation with the Mae Marie Conservation Easement. There were no comments.

The Governor’s Center for Local Government Services has forwarded the township information on upcoming training seminars. This information has been forwarded to the Planning Commission.

Reports of Departments: Month of December unless otherwise noted.

Police Report: Chief Walter Werner gave the monthly police report. John Lumberg from Wallace Township voiced displeasure at the Police Department and requested contact information for the Township’s attorney. Vice-Chairman Obernier stated the attorney information could be found in the January organization meeting and suggested that Mr. Lumber put his issues in writing and meet with the Manager so they can discuss them. Chairman Lindborg concurred.

Total Hours	1,024	Miles Patrolled	6,440	Vehicle Crashes	11
Vehicle Stops	109	Burglary Thefts	4	Fatalities/DOA	0
Domestics	12	Assist Other Agencies	19	Alarms	16
Susp. Activity	23	Premise Checks	217	All Others	226
Criminal Arrests	26	Non-Traffic Arrests	20	Traffic Arrests	73

Public Works Department Report: Submitted by Tom Eells, Public Works Director and presented by Manager Rambo. Mr. Eells was not in attendance at tonight’s meeting because of a pending snow storm.

Total man-hours	856.5	Miles traversed	2,987
Total Equipment hours	58	Total fuel gallons	1,252

Buildings/Codes/Fire Inspector Department Report: presented by Dale Barnett.

Building & Codes

Building Permits issued	16	Permit base fees collected	\$2247.00
Occupancy fees collected	\$100	U&O permits issued	1
U&O permits issued cursory	22	Contractor Licenses (CL) issued	8
CL Fees collected	\$320	WBT Inspections completed	36
Failed Inspections (FI)	0	Failed Inspections Fees collected	0
WBT Fees Collected	\$2667	Valley Twp Fees Collected	\$0
		Total fees collected	\$2,667

Fire Report: Campfire/Recreational Permits

Campfire permits	6	Other type inspections (Fire Site Inspection)	3
------------------	---	--	---

Wagontown Fire Company: Presented by Captain Robert Yearsley.

Fire

Number of calls dispatched into WBT	8	Initial dispatch into WBT	6
Second dispatch into WBT	2	Number of calls scratched	0

Medical Assist

Number of calls dispatched into WBT	0	Initial dispatch into WBT	0
Second dispatch into WBT	-	Number of calls scratched	0

East Brandywine Fire Company: Chief Edwards presented their report, thanked West Brandywine for coming out to the Brandywine Manor fire, and then gave a brief overview regarding their “lack of funding issues.” A resident questioned if the wood burning stove that caused the fire, located at Brandywine Manor, was legally installed. Chief Edwards stated he will be happy to share that information when he receives the report.

Fire

Number of calls dispatched into WBT	8	Initial dispatch into WBT	8
Second dispatch into WBT		Number of calls scratched	0

Medical Assist

Number of calls dispatched into WBT	15	Initial dispatch into WBT	13
Second dispatch into WBT	-	Number of calls scratched	2

Martins Corner: Submitted by Chief Dan Metzler and presented by Manager Rambo.

Fire

Number of calls dispatched into WBT	8	Initial dispatch into WBT	
Second dispatch into WBT		Number of calls scratched	

EMS

Number of calls dispatched into WBT		Initial dispatch into WBT	
Second dispatch into WBT	-	Number of calls scratched	

Reports of Organizations, Boards and Commissions

Jeff Grossman gave the report of the Historical Commission. During their organization meeting the HC appointed Hugh Redditt for Chairman, John Vilcheck for Vice-Chairman, Cheri Marranzini for Secretary, and Barry Parsons for Treasurer. Discussion ensued about receiving information in a timely fashion.

There was no one in attendance from the Parks and Recreation Board, Planning Commission, or the Open Space Committee.

Municipal Authority Manager Rambo Municipal Authority summarized the sewer project to date. Vice-Chairman Obernier noted the four sided stone façade on the Culbertson Run pump station and questioned if the other pump stations were also going to have the façade. The Manager explained the one on Culbertson Run Road was required by negotiation and contractual agreement to have it on all four sides. Chairman Lindborg stated that having the stone on all four sides is not cost effective and hopes that landscaping will beautify it.

Adjournment from Township Meeting: time 8:08 p.m.

Opening of Public Hearing: time 8:08 p.m.

Ordinance NO. 2010-02; amendments to the zoning ordinance sections pertaining to signs. Manager Rambo stated this hearing has been continued by request of the attorney that had prepared the original amendments to the sign ordinance. The BoS earlier accepted the continuance until the February 3, 2011 BoS meeting.

Adjournment from the Public Hearing: time 8:09 p.m.

Re-Opening of Township Meeting: time 8:09 p.m.

Old Business

The Manager is in the process of preparing the Airport Hazard Zoning Overlay District for incorporation into the Township's zoning ordinance as required by PA Act 1984-164. Manager Rambo explained the only area in the Township that is involved is the intersection of Route's 82 and 340.

Additional discussions on Ordinance NO. 2010-02. Not applicable because the hearing was continued.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from the Board

Vice-Chairman Obernier requested an update regarding the YMCA and Stan Stubbe. Manager Rambo explained that in talking with Stan, the YMCA is doing an evaluation of all lighting. The Township is awaiting correspondence with what there intensions are. The BoS would like to see this move forward since it has been since last May.

Ordinances and Resolutions

Resolution #01-2011; establishment of 2011 Police Contribution toward Pension Plan at 3% for hires prior to January 2, 1011 at 5% for hires after January 1, 2011. Supervisor McCaffrey motioned to adopt Resolution #01-2011. Chairman Lindborg seconded the motion. Board members McCaffrey, Lindborg, and Obernier voted aye.

Resolution #02-2011; acceptance of the Parcel F, being UPI No. 29-7-53, as Open Space from Pulte Homes of PA, Limited Partnership. Vice-Chairman Obernier motioned to table Resolution #02-2011, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

New Business

The Manager has completed the review of the current Metlife Dental Plan with a proposal from United Concordia through Benecon and has provided Township employees with enrollment forms United Concordia for their completion. Manager Rambo noted by going through Benicon and utilizing United Concordia, the Township will save approximately \$10,000 per year.

Signing of previously approved subdivision plans: Stephanie Supplee/Mae Marie, Preliminary/Final Lot-line Change. Manager Rambo recommended the BoS sign the lot-line change since all outside agencies have been addressed. Supervisor McCaffrey motioned to sign the Stephanie Supplee/Mae Marie Lot-Line change, seconded by Vice-Chairman Obernier. Board members McCaffrey, Obernier, and Lindborg voted aye.

Pulte Homes of PA, LLP, Preliminary/Final Minor Subdivision Plan. Manager Rambo recommended tabling the Pulte Homes plan because the Township has not received the necessary paperwork. Supervisor McCaffrey motioned to table the Pulte Plan, seconded by Vice-Chairman Obernier. Board members McCaffrey, Obernier, and Lindborg voted aye.

The audit of the Township's 2010 funds is set to begin on Monday, January 31, 2011. There were no comments.

The Manager will be talking with the Police Association to request the name of one of their members to be considered for the vacancy on the Township's Advisory Pension Fund Committee. Manager Rambo noted the Township needs to fill this vacancy since Corporal Domblesky is no longer with the Police Department.

New Business from the Floor.

There was no New Business from the Floor.

New Business from the Board

Supervisor McCaffrey stated he attended the Farm Show Municipal Officials meeting. This was well attended with 800 attendees.

At this time Chairman Lindborg motioned to go back to address the meeting minutes since Supervisor McCaffrey is present.

Public Comments

There were no Public Comments.

Open Issues Before the Township

The Township Engineer and Manager continue their work on updating the Township's Act Plan. There were no comments.

The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board. There were no comments.

General Obligation Note

(Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 2.23%). There were no comments.

Review and Payment of the Bills

Manager Rambo noted the General Fund Bills total \$9,443.93. Vice-Chairman Obernier stated he reviewed the bills, found them in order, and motioned payment. Supervisor McCaffrey seconded the motion. Board members Obernier, McCaffrey, and Lindborg voted aye.

Upcoming Meetings/Events

- Conditional Use Hearing for Southdown Homes, Monday, January 24, 2011 at 7:30 p.m. *(Continued)*
- Open Space Review Board meeting, Thursday, January 27, 2011 at 7:00 p.m.
- Planning Commission organizational and first meeting of 2011, Thursday, January 27, 2011 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, February 3, 2011 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, February 8, 2011 at 7:00 p.m.
- Municipal Authority meeting, Thursday, February 10, 2011 at 7:30 p.m.
- Historic Commission meeting, Monday, February 14, 2011 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, February 17, 2011 at 7:30 p.m.

Adjournment

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 8:58 p.m. Chairman Lindborg seconded the motion. Board Members Obernier, Lindborg, and McCaffrey voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer