

Meeting Minutes of January 3, 2006
Board of Supervisors Re-Organizational Meeting

Township Manager/Secretary/Treasurer Ronald A. Rambo, Jr. called the Board of Supervisors Re-Organizational meeting of January 3, 2006 to order at 7:30 p.m. and lead those in attendance in the Pledge of Allegiance. Roll call of the Board of Supervisors by the Township Manager noted Supervisor Carl S. Lindborg, Supervisor Josef G. Obernier Sr., and Supervisor Thomas J. McCaffrey in attendance. Also present were the following individuals from the various departments: Ronald A. Rambo, Jr., Township Manager, Dale Barnett, Codes Officer, Capt. Walter M. Werner, Chief, and Thomas Eells, Public Works Director.

The Manager then sought nominations for Chairman of the Board of Supervisors. Supervisor McCaffrey motioned to appoint Josef G. Obernier, Sr. followed with a second by Supervisor Lindborg. Board Members McCaffrey, Lindborg and Obernier voted aye for the appointment of Supervisor Obernier for Chairman. The Manger relinquished his duties of running the meeting to the newly appointed Chairman.

Chairman Obernier then motioned for the appointment of a Vice-Chairman. Supervisor Lindborg motioned to appoint Supervisor Thomas J. McCaffrey, Jr. as Vice-Chairmen, followed by second by Chairman Obernier. Board Members Lindborg, Obernier and McCaffrey voted aye for the appointment of Supervisor McCaffrey.

The remaining nominations of Board members were for the position of Police Liaison and Roadmaster. As in the past, the Chairman noted that all Board members should serve in these positions. With that, Supervisor Lindborg motioned to appoint the Board of Supervisors as Police Liaison. Chairman Obernier seconded the motion. Board Members Lindborg, Obernier, and McCaffrey voted aye for the appointment. Vice-Chairman McCaffrey then motioned to appoint the Board of Supervisors as Roadmaster. Supervisor Lindborg seconded the motion. A vote by the Board tallied three ayes for the appointment. For Authority Supervisor, Chairman Obernier motioned for the appointment of Supervisor Lindborg, a second was followed by Vice-Chairman McCaffrey. Board Members Obernier, McCaffrey, and Lindborg voted aye for the appointment. As for the new position of Fire Company Representative, Supervisor Lindborg motioned for the appointment of Vice-Chairman McCaffrey, a second was followed by

Chairman Obernier. Board Members Lindborg and Obernier voted aye for the appointment. Vice-Chairman McCaffrey abstained.

Appointment of Township Employees for 2006 (salaried)

Next on the agenda was the appointment of administrative personnel for 2006. Chairman Obernier then noted the appointment of the following salaried individuals: Ronald A. Rambo Jr., Township Manager/Secretary/Treasurer, Asst. Zoning Officer and Recycling Coordinator; Walter M. Werner, Captain, Chief of WBTPD; Dale Barnett, Zoning Officer, Building Inspector/Codes Officer and Paul H. Gainor, Fire Marshall.

Appointment of Township Employees for 2006 (hourly)

Chairman Obernier then noted the appointment of the following hourly employees: Linda Formica, Administrative Assistant to the Township Manager; Jill Pike, Administrative Receptionist; Carrie Pike, Financial Administrator; Joann Ranck, Administrative Assistant to the Codes Officer/Building Inspector; Thomas Eells, Public Works Director; G. Thomas Maher, Operator/Mechanic; Eric Marsh, Driver/Laborer; Larry Weaver, Driver/Laborer. The following are appointees to WBTPD: Terry Rhunke, Police Secretary/Receptionist; Sergeant John Coldren, Corporal David Domblesky, Corporal Daniel Shappell, Corporal Gary Williams, Patrolman James Bilski, Patrolman Jeff Kimes, and the following part-time officers; Patrolman Brian Hughes, Patrolman Sean Graham, Patrolman Wesley Hollman, Patrolman Russell Moore, and Patrolman Courtenay Delaney.

Also, Supervisor Lindborg noted that Dale Barnett and Manager Rambo be available for snowplowing on an as needed basis, discussion ensued regarding whether they should be appointed under hourly or salary. They will discuss this further at a future BoS meeting. Supervisor Lindborg motioned to appoint both Dale Barnett and Manager Rambo for snowplowing. Vice-Chairman McCaffrey seconded the motion. Board Members Lindborg, McCaffrey and Obernier voted aye.

Appointment of Professional Service Firms for 2006

The Chairman now moved onto the appointment of Professional Service Firms for 2006. The following individuals and/or firms were appointed:

- John E. Good, Esquire -Township Solicitor
- Reed/Smith, LLP - Joseph C. Rudolf, Esquire, Special Counsel, Labor Issues
- Herbert E. MacCombie, Jr., P.E. - Consulting Engineers and Land Surveyors
- McCormick, Taylor & Associates, Inc. and Brandywine Conservancy - Township Consulting Engineers and Planning Consultants
- Barbacane/Thornton - Auditor
- Charles Blosenski - Solid Waste and Recycling Contractor
- Krempa Associates, Inc.- Pension Investment Firm
- Thomas J. Anderson & Associates, Inc. - Pension Plan Actuary
- H.A. Thomson Agency - General and Special Insurances
- Personal Choice/Blue Cross - Health Insurance
- MetLife - Dental Insurance
- Standard Insurance - Disability/Life Insurance
- Downingtown National Bank, PLGIT - Township Depositories

- Berkheimer Associates - Earned Income, Open Space Earned Income Tax,
 - WBT Tax Collector - Emergency and Municipal Services Tax, Real Estate Tax
- The appointment of the Chester County SPCA for Animal Control has been tabled.

Appointment of Township Personnel and Organizations for 2006 (*Boards and Commissions- names of individuals italicized are being re-appointed*)

Chairman Obernier next noted the appointment of Township Volunteer Personnel and Organizations for 2006. Emergency Management Coordinator; Paul H. Gainor, Deputy Emergency Management Coordinators: Richard K. Guest and David Pilotti, Vacancy Board: Charles Hossack, Fire, Rescue and Ambulance Services: East Brandywine, Wagontown and Martins Corner, Building Appeals Board: John Callahan, Sandra Detterline, Ronald Scott, Jr. Zoning Hearing Board: Mark D. Shockites (12-07), Richard K. Guest (12-06), *James W. MacCombie* (12-08), Sandra Detterline (12-06, alternate). Planning Commission: Robert Schini (12-06), *Kim Hoopes* (12-08), *John Conti* (12-08), *Charles Dobson* (12-08), John Cassells (12-07), Steve Jakatt (12-06), Anita Ferenz (12-07). Municipal Authority: William Goins (12-06), Wilbur C. Adams (12-06), *William McAdoo* (12-08), Charles Hossack (12-07) Historic Commission: John F. Vilcheck, Jr. (12-07), *Jerri Wilimzig* (12-08), *Alan Amenta* (12-08), Hugh Redditt (12-06), Maureen Zapf (12-06), vacancy (12-07), vacancy (12-07). Park and Recreation Board: vacant (12-06), Robert Bower (12-07), *Joseph Arvay* (12-08), Vanessa Barron (12-07), Terri Kelly (12-06), Jeffrey Chalfant (12-07), *Gary Mulvania* (12-08). Agricultural Security Area Advisory Committee: Thomas J. McCaffrey, Scott F. Sandone, Rhonda Mowday, Cindy Dawson and Karen Vollmecke.

Miscellaneous Information for 2006

The final issues to note were as follows: The Board of Supervisors meeting would be held on the first and third Thursday's at 7:30 p.m. Conditional Use Hearings, scheduled as needed throughout the year. Municipal Authority meeting, second Thursday of each month at 7:30 p.m. Planning Commission meetings, fourth Thursday of each month at 7:30 p.m. Zoning Hearing Board Hearing's scheduled as needed throughout the year. Part-time salaries for road personnel were established at \$12.84 per hour. Uniform Employee Holidays are New Years Day, Martin Luther King Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day. Non-Uniform Holidays are New Years Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day. Delegates to the State Convention are the Board of Supervisors and Manager/Secretary/Treasurer. Attendee to the State Convention will be the Public Works Director.

Taxes and fees for the year are Real Estate at .861 mills, Fire Service Appropriations at .22 mills, Earned Income Tax at .5% Township and .5% School District, Open Space at .125%, Emergency and Municipal Services Tax is \$52.00- \$47.00 Township and \$5.00 School District, Real Estate Transfer Tax is .5% Township and .5% School District, Solid Waste and Recycling Fee is \$212.00 per year.

It was noted that East Brandywine Fire Company's meeting is held on the second Thursday each month at 7:30 p.m.

With no other appointments to discuss, Supervisor Lindborg motioned to adjourn the re-organization meeting at 7:48 p.m. Vice-Chairman McCaffrey seconded the motion. Board Members Lindborg, McCaffrey, and Obernier voted aye in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer