

**Meeting Minutes of February 3, 2011
Board of Supervisors**

Chairman Lindborg called the West Brandywine Township (WBT) Board of Supervisors meeting of February 3, 2011 to order at 7:30 pm. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's Carl S. Lindborg and Josef G. Obernier, Sr. in attendance. Supervisor Thomas J. McCaffrey arrived at 7:37 p.m. It was also noted that Manager Rambo Ronald A. Rambo, Jr. was in attendance.

Acceptance of Minutes from Previous Meetings

January 20, 2011. The minutes were addressed after Supervisor McCaffrey was present. Vice-Chairman Obernier motioned to approve the minutes, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye.

Recognition of Volunteers

Michelle Benkovich and Janet Krieger are in attendance. This item was addressed upon the arrival of the volunteers. Chairman Lindborg expressed gratitude and thanks from the BoS and Township for Michelle Benkovich and Janet Krieger's years of participation on the Parks and Recreation Board.

Treasurer's Report (n/a)

The Treasurer's report is not applicable at this meeting.

Public Comments (individuals requesting to be on agenda)

There were no Public Comments.

Correspondence/Communications *Information to act upon*

The Board of Supervisors is in receipt of a 60 day letter of extension from Alyson Zarro, Esquire on behalf of Pulte Homes, LLP for the rendering of a decision on their Phase II to IV preliminary Del Webb Plans. Vice-Chairman Obernier motioned to accept Alyson Zarro's Pulte Homes, Phase II to IV preliminary Del Webb plans. Manager Rambo explained they are currently working on addressing the engineer's comments and recommended the BoS accept the extension request. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.

The Board of Supervisors is in receipt of a letter of extension from Alyson Zarro, Esquire in which to hold the public hearing for proposed Ordinance No. 2010-02 pertaining to signage amendments, along with a copy of the revised signage amendments. Manager Rambo noted Ms. Zarro is granting an extension until March 3, 2011 to hold the hearing. Vice-Chairman Obernier motioned to accept Alyson Zarro's extension request for proposed Ordinance No. 2010-02. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.

The Township is in receipt of correspondence with regard to the upcoming Chester County Association of Township Officials Spring Convention on March 10, 2011 at the Desmond Hotel. The BoS will let Manager Rambo know if they will be attending.

The Manager is in receipt of a letter from Jeff Kimes requesting to be appointed to the Advisory Pension Committee, replacing Dave Domblesky. Vice-Chairman Obernier motioned to appoint Jeff Kimes to the Advisory Pension Committee, seconded by Chairman Lindborg. Board members Obernier and Lindborg voted aye. At this time in the meeting Chairman Lindborg moved to go back to address the Recognition of Volunteers.

Correspondence/Communications *Information to note*

The Township is in receipt of correspondence from Tower One Partners. Manager Rambo explained they send notification to see if anyone was interested in putting a tower within the Township.

Pennsylvania American Water has forwarded the Township information with regard to their 2011 Grant Program for performing watershed activities, etc. Manager Rambo will give this to the Open Space Review Board to see if they are interested in putting a grant together.

The Township is in receipt of the Pennsylvania Municipal Health Insurance Cooperative Agreement amendments for its file. There were no comments.

The Township is in receipt of the AG-385 Form from the Public Employee Retirement Commission for completion. The Manager has forwarded this on to Tom Anderson for completion.

Reports of Departments, Organizations, Boards and Commissions (n/a)

It was noted that reports were not applicable at this meeting.

Adjournment from Township Meeting time: 7:36 p.m.

Opening of Public Hearing time: 7:36 p.m.

Ordinance No. 2010-02; amendments to the zoning ordinance sections pertaining to signs. Chairman Lindborg noted this hearing has been continued at the request of the applicant, Alyson Zarro. Vice-Chairman Obernier motioned to continue the hearing until March 3, 2011 and adjourn from the public hearing. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye.

Adjournment from Public Hearing time: 7:37 p.m.

Re-Opening of Township Meeting time: 7:37 p.m.

At this time it was noted that Supervisor McCaffrey arrived at the meeting and the BoS addressed the Minutes.

Old Business

The Manager is in the process of preparing the Airport Hazard Zoning Overlay District for incorporation into the Township's zoning ordinance as required by PA Act 1984-164. There were no comments.

Additional discussions on Ordinances No. 2010-01 and 2010-02. There were no comments.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from the Board

Vice-Chairman Obernier requested an update regarding the YMCA's lighting issue. Manager Rambo explained he is waiting to hear back from Stan Stubbe.

Ordinances and Resolutions

Resolution #02-2011; acceptance of the Parcel F, being UPI No. 29-7-53, as Open Space from Pulte Homes of PA, Limited Partnership. Supervisor McCaffrey motioned to table Resolution #02-2011. Vice-Chairman Obernier seconded the motion. Board members McCaffrey, Obernier, and Lindborg voted aye.

New Business

Signing of previously approved subdivision plans: Pulte Homes of PA, LLP, Preliminary/Final Minor Subdivision Plan. The Township has not received the necessary documents.

Recommendations of the Township Planning Commission. Manager Rambo noted there is only one recommendation; to establish a Conditional Use Hearing for Carol Forrell to have a major home occupation at 1596 Horseshoe Pike. The Board motioned for the Manager to contact John Good, Esquire to establish a hearing.

Spring newsletter articles are due on Linda Formica's desk by Friday February 11, 2011. The BoS requested that the Manager get information together for the Township newsletter regarding the Velodrome project and also an article that denotes the amount of Open Space that the Township has obtained. Supervisor McCaffrey would like to contrast the Township when the new census information comes out.

The Board of Supervisors to consider modifying its Agenda to place developer presentations at the end of the meeting. The BoS expressed they are in favor of making the change.

The Board of Supervisors to consider asking the Municipal Authority if they would loan funds to the Township while it is in the transition period of the new EIT Collector. Manager Rambo explained the Township is in the process of a switchover from Berkheimer Associates as earned income tax collector to Keystone Collections Group as a result of Act 32. To date the Township is 80% behind in receiving EIT as a result of the switchover. The Manager is requesting the ability to approach the Municipal Authority to ask them to lend the Township money and have John Good prepare an agreement between the Authority and Township for consideration and signing. Vice-Chairman Obernier delineated this would cost less than getting a tax anticipation loan and the Township would make up any interest lost by the Municipal Authority; the Authority will see the full result of their money as if their money would have just stayed where it was. Supervisor McCaffrey stated if you look at what the tax anticipation cost, the Township would pay less than that and perhaps pay a little more than what the Municipal Authority would have gotten, this would be doing everybody a favor. The Township would save money and the Municipal Authority would come out slightly ahead. Chairman Lindborg expressed they have mutually helped each other in the past. Hopefully if things work out they won't have to do this. Manager Rambo would like to have a vote on this so that John Good can prepare the agreement for presentation to the Authority. Vice-Chairman Obernier motioned for the Manager to contact John Good for the agreement. Chairman Lindborg seconded the motion. Board members Obernier and Lindborg voted aye. Supervisor McCaffrey abstained because he is on the Municipal Authority Board and because of fear of the Ethics Commission retaliation for expressing a logical opinion.

Approve purchase of new copy machine from Stratix Systems in the amount of \$6,845.00. Manager Rambo explained this is through the CoStars State Program. The Township also received another quote for \$7,148. The unit is eight years old; it costs \$2,400 a year for maintenance. By purchasing a new machine the yearly maintenance cost will drop down to around \$950. Supervisor McCaffrey motioned to purchase the new copy machine, seconded by Vice-Chairman Obernier. Board members McCaffrey, Obernier, and Lindborg voted aye.

New Business from the Floor

There was no New Business from the Floor.

New Business from the Board

There was no new Business from the Board.

Public Comments

There were no Public Comments.

Open Issues before the Township

The Township Engineer and Manager continue their work on updating the Township's Act 537 Plan. There were no comments.

The Township is looking for two volunteers to fill vacancies on the Parks and Recreation Board. There were no comments.

General Obligation Note

Emmaus Bond Pool Adjustable Rate Bond for the Twp. and Public Works Facility/Park Construction: interest rate for the week is 2.23% There were no comments.

Review and Payment of the Bills

Manager Rambo noted the General Fund bills total \$65,044.80 and Solid Waste bills total \$47,687.17. The Manager requested an initial vote on all of the bills except for OAC Network Solutions and then a second vote on the OAC bill. Vice-Chairman Obernier stated he reviewed the bills, found them in order, and motioned payment exempting the OAC Network Solutions bill, seconded by Supervisor McCaffrey. Board members Obernier, McCaffrey, and Lindborg voted aye. Supervisor McCaffrey then motioned to pay the OAC bill, seconded by Chairman Lindborg. Board members McCaffrey and Lindborg voted aye. Obernier abstained because he is involved with OAC.

Upcoming Meetings/Events

- Parks and Recreation Board meeting, Tuesday, February 8, 2011 at 7:00 p.m.
- Municipal Authority meeting, Thursday, February 10, 2011 at 7:30 p.m.
- Historic Commission meeting, Monday, February 14, 2011 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, February 17, 2011 at 7:30 p.m.
- Open Space Review Board meeting, Thursday, February 24, 2010 at 7:00 p.m.
- Planning Commission meeting, Thursday, February 24, 2010 at 7:30 p.m.

Manager Rambo requested they BoS have an executive session to discuss personnel matters directly following the meeting.

Supervisor McCaffrey stated he would like to attend the PSATS convention.

Adjournment

There being no further business before the Board, Vice-Chairman Obernier motioned to adjourn the meeting at 8:00 p.m., seconded by Supervisor McCaffrey with all board members voting in favor of adjournment. Board members Obernier, McCaffrey, and Lindborg voted aye.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer