

Meeting Minutes of July 1, 2010
Board of Supervisors

Chairman Thomas J. McCaffrey called the West Brandywine Township (WBT) Board of Supervisors meeting of July 1, 2010 to order at 7:30 pm and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Manager Rambo noted Supervisor's McCaffrey, Lindborg and Obernier in attendance. It is also noted that the Manager was in attendance.

Acceptance of Minutes from Previous Meetings

The June 3, 2010, June 17, 2010 and June 24, 2010 (special meeting) were up for acceptance. Chairman McCaffrey motioned to accept the June 3, 2010 and June 17, 2010 minutes, followed by a second by Supervisor Lindborg and all Board members voting to accept the minutes as presented. Supervisor Obernier questioned whether the June 24, 2010 minutes had been forwarded and the Manager noted that they had and that they were for the special meeting to accept the GenTerra letter of extension. With that known, Supervisor McCaffrey motioned to accept the June 24, 2010 minutes followed by a second by Supervisor Lindborg and all Board members voting to accept the minutes as presented.

Treasurer's Report (n/a)

The Treasurer's report is not applicable at this meeting.

Public Comments (individuals requesting to be on agenda)

There were no Public Comments.

Correspondence/Communications *Information to act upon*

The Township is in receipt of a 90 day letter of extension from Clifford Murray for the rendering of a decision on his Preliminary Land Development Plan for the Cycle Max Self Storage Project. The Manager noted that they are in the process of addressing the Township Engineer's comments of his latest review letter and recommended that the Board accept the letter of extension. Supervisor Lindborg motioned to accept the letter followed by a second by Supervisor Obernier, with all Board members voting to accept the letter of extension.

The Township is in receipt of a 90 day letter of extension from Kurowski & Wilson, LLC for the rendering of a decision on the CASD North Brandywine Middle School Final Subdivision and Land Development Plan. The Manger noted that they are in the process of addressing the latest review letter of both the Township and Caln Township Engineer and recommended that the Board accept the letter of extension. Supervisor Lindborg motioned to accept the letter of extension followed by a second by Supervisor Obernier, with all Board members voting to accept the letter of extension.

The Township was in receipt of a letter from the CASD with regard to the Friendship Village Modular Classrooms. Representatives of the school district were in attendance to talk to the Board. The Township was advised that the school district has modular classrooms available from their high school site and would like to replace the older units that are costing the District a lot in maintenance. It was noted that the district in doing this would like to place six modular units at the site, rather than just

replace the four and to do this under a Township Grading Permit rather than a Land Development Application. Supervisor McCaffrey noted the history of the current modular units to those present.

The School District would agree to provide stormwater infiltration beds under the units similar to that already at the site and provide plans to the Board of Supervisors and Planning Commission for their review. The Manager suggested that the District look at bringing the Friendship School facility under compliance with the Township's current lighting requirements during this time. Supervisor's Lindborg and Obernier both requested that the District prepare plans for submission to the Township in an expedited manner if they wanted this to occur before the school year begins. The Township noted it would work with the District and that they should present additional information for review, i.e. plans of the modular units placement, stormwater infiltration bed info, lighting upgrade information, etc.

Correspondence/Communications *Information to note*

The Township is in receipt of a contribution in the amount of \$200.00 from the Pope John Paul II Athletic Board for the use of the Township's ballfields. Supervisor Obernier questioned whether we get contributions from other organizations that utilize the Township's fields. The Manager noted that we do not, however, in the past the Township provided EBVA and Caln with a contribution as the Township had no fields for them to utilize. A brief discussion ensued as to the difference between the recreation league and the utilization of the fields by PJPII. Supervisor Obernier wanted it noted that he did not see the need to accept the contribution since others do not make contributions to the Township..

The Township is in receipt of a copy of the PAWC PUC Order with regard to their proposed rate increase being challenged by the WBTMA and other bulk sewer users. The Manager noted that the Authority and others were working to keep rates down to its customers.

Kristin Camp, Esquire provided the Board with a memo as it related to her clients presentation of June 3, 2010 with regard to the Horseshoe Pike property at the intersection of Springton Road. Supervisor McCaffrey noted he did not like the tone of the memo.

Mitch Kotler of Bentley Homes forwarded the Township an email with regard to the Culbertson Run Village Project. A brief discussion ensued with regard to the Township's letter of December 21, 2009 with regard to not issuing permits for their project and the Manager explained what brought on this letter about. Supervisor Lindborg motioned to reinstate the permit availability for the project followed by a second by Supervisor Obernier. Supervisors Lindborg and Obernier voted to allow permits to be issued and Supervisor McCaffrey abstained from voting. The Manager noted that in his letter to Mitch Kotler of Bentley Homes, he would request them to assist the Township in getting PADEP to allow the pond on the project property to remain as a focal point.

Reports of Departments (n/a)

It was noted that reports were not applicable at this meeting.

Reports of Organizations, Boards and Commissions (n/a)

It was noted that reports were not applicable at this meeting.

Old Business

The Township Engineer and Manager are working on finalizing the Township's amended Act 537 for review and consideration by the Board of Supervisors. There were no comments.

The Township newsletter has been mailed. Supervisor Lindborg requested that the Board be given the opportunity to review what is going in the newsletter as he did agree with the section on Recycling. The

Manager noted that he would have a draft sent to the Board for their review, however, he noted the need for a quick turn-around so that the newsletter could go to press and be mailed out.

It was noted that the Horizontal Grinder was due to arrive within the next few weeks. The Manager noted that upon its arrival, training would be scheduled.

Old Business from the Floor

Ted Waltz of Little Washington Road asked about the church property at Springton Road and Horseshoe Pike as it pertained to the uses being sought by Kristin Camp's clients. The Manager noted that the property is currently zoned residential and that they would seek to have it changed to RM so that there could be a mix of residential and business uses at the location. No official request has been received to change the zoning map. It was noted that should a request be received, it would be advertised according to law and that notices would be sent out to abutting property owners. It would then go through a review process and a public hearing process before any decisions would be made by the Board of Supervisors.

Robert Green of Springton Road was present and asked about the WAWA being proposed for the aforementioned property. The Manager noted that it has not been confirmed whether a WAWA or any type of convenience store had agreed to go on the site. Mr. Green expressed his concern of the additional traffic congestion that would be associated with a WAWA or something similar.

Old Business from the Board

No old business from the Board.

Ordinances and Resolutions

There were no Ordinances or Resolutions.

New Business

The Township to perform a special branch clean-up associated with the recent storms. The Manager noted that the Public Works Department was been going around cleaning up branches and debris from the recent storms.

The Township's paving restoration projects are in the process of receiving its State Project numbers so that they may be scheduled. The Manager noted that information is to be submitted to PennDot to allow a project number to be assigned.

The Manager will be sending a letter of thanks to Tom Haley of Beauty 'n Design Landscaping, LLC thanking him for his contribution of personnel to assist with tidying up the Township grounds. The Board thought this to be a good idea.

The Manager is recommending that the Township pursue Computer Fraud insurance to cover if funds are removed from its accounts via internet. The Manager noted that we currently have some insurance, however, it is being recommend that additional be pursued as more and more theft is occurring in this manner. The Board requested that the Manager obtain a quote for this additional insurance.

The Board to consider the recommendations of the Township's Planning Commission. The Manager noted that the recommendations had been addressed under Correspondence/Communications.

The Board of Supervisors to adopt the revised Public Works Employee Job Descriptions. The Board of Supervisors adopted the revised job descriptions prepared by the Public Works Director and Manager. A copy of the job descriptions will be provided to all full-time public works employees

New Business from the Floor

Mark Hartnett of Baker Road had questions about the burglaries that have been taking place in the area. The Manager noted that they are under investigation by the Police and that discussion could not take place as the investigations are on-going.

New Business from the Board

There was no New Business from the Board.

Public Comments

There were no Public Comments.

Open Issues Before the Township

The Codes Officer and Manager will be providing the Board of Supervisors with their recommendations to increase permit fees. It was recommended by the Codes Officer and Manager that all permit fees remain as they currently are. The Board of Supervisors agreed to allow the fees as they currently are.

The Township is looking for an individual to serve on the Historic Commission. There were no comments.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)

Interest rate for the week is 1.50%. There were no comments.

Review and Payment of the Bills

The General Fund bills total \$47,733.11, Solid Waste bills total \$33,956.46 and State Fund bills total \$28,032.63. Supervisor Obernier noted he reviewed the bills, found them in order. Supervisor Lindborg also noted that he had reviewed the bills and motioned to pay the bills followed by a second by Supervisor Obernier, with all Board members voting to pay the bills.

Upcoming Meetings/Events

- Municipal Authority, Thursday, July 8, 2010 at 7:30 p.m.
- Historic Commission meeting, Monday, July 12, 2010 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, July 13, 2010 at 7:00 p.m.
- Board of Supervisors meeting, Thursday, July 15, 2010 at 7:30 p.m.
- Open Space Review Board meeting, Thursday, July 22, 2010 at 6:45 p.m.
- Planning Commission meeting, Thursday, July 22, 2010 at 7:30 p.m.

Adjournment

There being no further business before the Board, Supervisor Obernier motioned to adjourn the meeting at 8:40 p.m. followed by a second by Supervisor Lindborg, with all board members voting in favor of adjournment.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer