

**Meeting Minutes of March 4, 2010
Board of Supervisors**

Chairman McCaffrey called the Board of Supervisors meeting of March 4, 2010 to order at 7:30 p.m. and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Township Manager Ronald A. Rambo, Jr. noted Supervisor's Chairman Thomas J. McCaffrey and Supervisor Josef G. Obernier Sr. in attendance. Vice-Chairman Carl S. Lindborg was absent because he had to work.

Acceptance of Minutes from Previous Meetings

Chairman McCaffrey motioned to table the minutes of February 18, 2010 until all BoS members are present. Supervisor Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Public Comments (individuals requesting to be on agenda)

There were no Public Comments.

Correspondence/Communications Information to act upon

The Township is in receipt of the DEP Grant Award documents for the Horizontal Grinder for acceptance and signing. Manager Rambo noted the Township has been awarded \$171,810 in a joint grant application with three other municipalities to purchase a grinder. The Manager recommended the BoS accept and sign the recycle grant. The unit will be bid out because the company that quoted the grinder is no longer on the state contract. Chairman McCaffrey motioned to accept and sign the award documents for the horizontal grinder. Supervisor Obernier seconded the motion. Board members McCaffrey and Obernier voted aye.

Elizabeth Zanowiak asked for further explanation regarding the horizontal grinder grant award. Manager Rambo briefly explained.

The Township is in receipt of an Agreement from Valley Township to utilize the West Brandywine Township Codes Official for enforcement action in the absence of the Valley Township Code Official. Manager Rambo noted WBT Codes Officer has provided inspection services for the past two months on behalf of Valley as their Code Officer/Building Inspector was out. The Township had received an agreement to sign that should their Code Officer be out in the future that our Code Officer enforce their code. Manager Rambo recommended that the BoS sign the agreement. Supervisor Obernier motioned to sign the agreement. Chairman McCaffrey seconded the motion. Board members Obernier and McCaffrey voted aye.

Ms. Zanowiak asked for clarification regarding the Valley Code Enforcement agreement. Manager Rambo and Chairman McCaffrey gave a brief explanation. William Webb, Codes Officer for Valley and WBT resident also commented.

Correspondence/Communications Information to Note

The Township is in receipt of correspondence from McCormick & Taylor with regard to Icedale Road Bridge #2 that sustained damage when a vehicle hit the railing system. Manager Rambo noted the Public Works Director has a meeting setup with McCormick & Taylor to review the bridge.

The Township is in receipt of correspondence from Thomas J. Anderson, Inc. with regard to the 2010 COLA. Manager Rambo explained in our police pension plan the police get a cost of living adjustment each year based on consumer price index. This year they receive no cost of living because there was a negative consumer price index last year.

The DVRPC has forwarded the Township a copy of the recently completed study for the Route 322 Corridor. Manager Rambo noted this study was done from the borough of Downingtown to the Lancaster County Line denoting improvements that could be considered should funds become available.

The Township is in receipt of correspondence from the County noting March as Chester County Agriculture Month. There were no comments.

Old Business

The Manager has finished gathering information concerning the Gordon Tract on Route 322 as it pertains to the Bentley Communities Project and the letter from Karen Marshall, Heritage Preservation Coordinator and will present it to the Historic Commission on Monday, March 8, 2010. Manager Rambo will attend the Historic Commission meeting.

Review and discuss the proposed Violation Notices pertaining to the Township's Trash and Recycling Program. Discussion was tabled until all BoS members are present.

The Manager is finalizing his review of the miscellaneous categories and creating more defined line items according to the State Chart of Accounts. Manager Rambo noted as per request of the BoS and talking with the auditors, more defined accounts are being established within the budget so that expenses can be clearly seen. This will be finished within the next month or two. Chairman McCaffrey further delineated they are trying to define items that were previously put into the miscellaneous category. Ms. Zanowiak commented that they are creating more work; she understands the budget, questioned accountability, and felt that the BoS is stonewalling. Further discussion ensued.

Old Business from the Floor

Ms. Zanowiak suggested seniors sit in on Township Committees so they could report back to other seniors. Chairman McCaffrey commented.

Old Business from the Board

Supervisor Obernier asked the Manager if he got a price for a video camera system for signalization. Ms. Zanowiak asked for an explanation. Manager Rambo explained this is an optical sensor system for the signal at Culbertson Run and Route 322. The Manager will have the information at the next BoS meeting.

Supervisor Obernier asked for an update regarding electric co-op. Manager Rambo stated he attended the Chester County Managers Consortium meeting. In attendance were two electric providers. They do not provide electric for residential, only commercial or industrial. What was discussed was providing to municipalities joining with other municipalities. Supervisor Obernier suggested the Manager inquire with electric providers to see if they are willing to sell electricity to the Township and its residents. Discussion ensued.

Ordinances, and Resolutions

Resolution #02-2010; adoption of Non-Uniform Personnel Policy Manual. Chairman McCaffrey motioned to table this item until all BoS members are present. Supervisor Obernier seconded the motion. Board members McCaffrey and Obernier voted aye.

New Business

Establishment of the Phase I public escrows for the Bentley Projects. The Township is awaiting the necessary documents.

Recommendations of the Township Planning Commission. There were none.

Signing of the McLaughlin/Eck Subdivision Plans. Manager Rambo noted the plan was approved conditioned upon the planning module being approved by DEP, which it has been. The Manager recommended the BoS sign the plans. Supervisor Obernier motioned to sign the McLaughlin/Eck Subdivision plans. Chairman McCaffrey seconded the motion. Board members Obernier and McCaffrey voted aye.

New Business from the Floor

Ms. Zanowiak asked the length of the trash/recycling contract and commented the trash fee went up. Manager Rambo and Chairman McCaffrey explained the Township has a five-year contract with the hauler but the Township pays tipping fees for solid waste disposal. Discussion continued.

New Business from the Board

Manager Rambo stated the Township participates in the fuel bid through the CCIU. They gave 24 hours to respond, the Township currently is paying \$2.19 through August. The Township can go with the proposed fixed rate of \$2.62 or floating rate starting at \$2.39. Manager Rambo recommended to the BoS they accept the fixed rate. Chairman McCaffrey asked if the Township has to purchase all their fuel through them. Manager Rambo answered yes. Chairman McCaffrey motioned to allow the Manager to sign the contract with CCIU to purchase fuel for the year. Supervisor Obernier seconded the motion. Board members McCaffrey and Obernier voted aye.

Manager Rambo stated he would like to hold an executive session on Monday, March 15th at 3 p.m. to discuss personnel issues. The BoS is okay with that.

Public Comments (individuals not requesting to be on the agenda)

Paul Gainor asked if elected officials are considered employees of the Township. Manager Rambo will have the answer at the next BoS meeting.

Elizabeth Zanowiak asked for clarification regarding bills and budget categories. Discussion regarding advertising costs, dry-cleaning, and dues and subscriptions ensued. Manager Rambo explained that various personnel have to belong to organizations and noted that when Paul Gainor was Fire Marshal he belonged to NFPA. Mr. Gainor stated he never knew he was a member, never saw the books, and stated that he was always kept in the dark and that is why he resigned; in thirty years he was never even given a file cabinet. Dialog continued regarding bills, contracts, pensions, benefits, etc.

Open Issues Before the Township

The Township continues to seek volunteers to serve on the Historic Commission. There were no comments.

The Codes Officer and Manager are finalizing their review of the Township's permit fees and will be making recommendations to the Board. There were no comments.

General Obligation Note (Adjustable Rate Bond for the Facility/Park Construction)
Interest rate for the week 2.53%. There were no comments.

Review and Payment of the bills

Chairman McCaffrey stated he is the principal of Cedar Grove Environmental and noted there is a \$53 check to them in tonight's bills. Since Vice-Chairman Lindborg is not in attendance Chairman McCaffrey wanted to make that note and asked if anyone had a problem with him signing the Cedar Grove check. Manager Rambo stated the general fund bills total \$123,264.31, solid waste bills total \$32,501.15, and liquid fuels bills total \$27,743.80. Discussion between Elizabeth Zanowiak, the BoS, and Paul Gainor ensued regarding employee and elected official benefits. Jeff Grossman also asked about snow removal, the snowstorm state of emergency, and the budget.

Supervisor Obernier reviewed the bills, found them in order, and motioned to pay all the bills including Cedar Grove as presented this evening. Chairman McCaffrey stated he is willing to pay all the bills in Vice-Chairman Lindborg's absence and seconded the motion. Board Members Obernier and McCaffrey voted aye.

Upcoming Meetings/Events

- Historic Commission, Monday, March 8, 2010 at 7:30 p.m.
- Parks and Recreation Board, Tuesday, March 9, 2010 at 7:00 p.m.
- Municipal Authority, Thursday, March 11, 2010 at 7:30 p.m.
- Board of Supervisors, Thursday, March 18, 2010 at 7:30 p.m.
- Open Space Review Board, Thursday, March 25, 2010 at 6:45 p.m.
- Planning Commission, Thursday, March 25, 2010 at 7:30 p.m.
- Annual Easter Egg Hunt, Saturday, March 27, 2010 at 10:00 a.m.

Adjournment

There being no further business before the Board, Supervisor Obernier motioned to adjourn the meeting at 8:55 pm, seconded by Chairman McCaffrey. Board Members Obernier and McCaffrey voted aye.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer