

Meeting Minutes of November 16, 2006
Board of Supervisors

Chairman Obernier called the Board of Supervisors Meeting of November 16, 2006 to order at 7:30 p.m. and then led those present in the Pledge of Allegiance. Roll call of the Board of Supervisors (BoS) by Chairman Obernier noted Chairman Josef G. Obernier, Sr. and Vice-Chairman Thomas J. McCaffrey, Jr. in attendance. Supervisor Carl S. Lindborg was absent. The following individuals were present to represent the various departments: Ronald A. Rambo, Jr. [Twp. Mgr./Sec./Treas.], Walter Werner [Chief of Police], Dale Barnett [Building Inspector/Codes Officer] and Thomas Eells [Director of Public Works].

Acceptance of Minutes from Previous Meetings

October 5, 2006, October 19, 2006 and November 2, 2006. The Minutes were tabled being that all Board members are not present.

Treasurer's Report *Month ending October*

- Treasurer's Report presented by Manager Rambo. There were no comments.

Construction Sweep Fund	\$16,453.49	Police Pension Fund.....	\$1,165,842.08
Developer Escrow Fund	\$770,045.13	Public Works Cap. Projects Fund ..	\$644,495.51
General Fund	\$5,522.02	Solid Waste & Recycling Fund.....	\$6,376.97
Non-Uniform Pension Fund	\$248,059.30	State Liquid Fuel Fund.....	\$46,141.40
Operating Reserve Fund.....	\$8,231.63		

Correspondence/Communications *Information to Act Upon*

The BoS is in receipt of the final version of the Decision and Order and layout exhibit for the proposed Pulte 55+ Community. Manager Rambo recommended signing the Order as soon as the Inter-Municipal Sewer Agreement is received and agreed to.

The Board is in receipt of a letter of extension until December 21, 2006 from Theresa Lemley, Esquire with regard to the issuance of the Pulte Decision and Order. Vice-Chairman McCaffrey motioned to accept the letter of extension. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Township is in receipt of a sixty-day letter of extension for the rendering of a decision on the Schnatz & Rohrer Final Land Development Plan. Vice-Chairman McCaffrey motioned to accept the

letter of extension. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

The Township is in receipt of a “draft” proposal from the City of Coatesville for the furnishing of Animal Control Services. The information has been received and is being compiled.

Correspondence/Communications *Information to Note*

John Snook has provided the Township with proposed zoning modifications to the Open Space Design Option for the Board’s review. The Township is awaiting Jim MacCombie’s review letter.

Stan Stubbe has forwarded the Township proposed language to update and modify the Township’s existing lighting ordinance requirements. Manager Rambo recommended that the BoS provide him with their input.

John E. Good, Esquire has forward a letter stating that the proposed Inter-municipal Animal Control Agreement with Coatesville is found to be acceptable.

The Township is in receipt of correspondence from James W. MacCombie, P.E. with regard to 2007 Municipal Engineering Service.

The Chester County Planning Commission has forwarded the Township a copy of their PAWC ACT 537 review. This will be reviewed in connection with the Township’s review of the PAWC document.

The Reeceville Elementary School PTA has sent the Township a thank you letter for allowing a donation box for books to be placed at the building.

The Chester County SPCA has forwarded the Township correspondence with regard to their services for review.

Reports of Departments *Month of October 2006 unless otherwise noted.*

- Police Report presented by Chief Werner. There were no comments.

Total hours	1449	Fatalities	0
Miles patrolled	9739	Domestics.....	16
Complaints	356	Criminal arrest.....	6
Accidents.....	11	Non-traffic arrest.....	63
Injuries	0	Traffic arrests	65

Discussion ensued regarding the outcome of the police surveillance and speed study performed by the Public Works Department in the Cross Creek subdivision concerning speeding traffic after a resident had complained. The outcome was noted that the police didn’t observe any speeders during their surveillance and the Speed Study showed minimal disobedience of the posted speed limit. Vice-Chairman McCaffrey felt that there should be some sort of ranking system and didn’t feel that this sort of investigation was necessary for one complaint, if it had been a neighborhood problem, that would be different. Chairman Obernier stated that the Township received a complaint from a resident and it was addressed in an appropriate manner with little or no extra cost.

- Public Works Department Report, presented by Tom Eells.

Total man-hours	766.5	Total Equipment hours	73
Miles patrolled	3,047	Fuel gallons	1,056

Tom summarized the work completed throughout the month. There were no comments.

- Buildings/Codes Department Report, presented by Dale Barnett.

Building permits issued.....27	*Fees collected..... \$900.00
Permit base fees collected \$8,170.56	Inspections completed..... 70
*Occupancy fees collected \$100.00	Failed inspections paid..... 4
U&O permits issued2	*Fees Collected..... \$160.00
Contractor licenses issued 18	Total fees collected \$9,330.56
- Fire Marshall Report was submitted by Paul Gainor and presented by Manager Rambo. There were no comments.

Permit inspections done56	Hours on Permits 20 ½
Other type inspections done2	Hours on Complaints/Violations..... 3
Code violations/Complaints4	Hours on patrol3

There was discussion regarding the permitting of fireworks in WBT. Manager Rambo stated the permits are required based on the Fire Code that the township has adopted.

- Wagontown Fire Company Report presented by Jeff Benach. There were no comments.

Alarms into WBT.....3	West Brandywine Gas.....26
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- Martin’s Corner Fire Company Report presented by Manager Rambo. There were no comments.

WBT Fire Calls2	Total Alarms..... 13
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- Martin’s Corner Ambulance Report presented by Manager Rambo. There were no comments.

ALS10	Fire/Standbys.....2
BLS16	WBT Total Responses.....31
MVA3	
- East Brandywine Fire Company Report submitted by Robert Zynn, Jr. and presented by Manager Rambo.

WBT Fire10	Time in Service QRS: 18 hrs 54 mins.
WBT EMS24	WBT Miles traveled Fire 112
WBT Time in Service Fire: 7 hrs 39 mins.	WBT Miles traveled QRS..... 101

Chairman Obernier noted he has requested certain information from the fire departments in some sort of uniform manner. Manager Rambo noted he is the process of creating a form that each fire department will fill out. Chairman Obernier would like to see a copy of the form. Vice-Chairman McCaffrey felt it would be a good way to advertise how quickly their fire department responds. A representative of the Wagontown Fire Company explained that the County information is lengthy and not easy to pull out specific information. Vice-Chairman McCaffrey suggested that the BoS write to the County and request specific information.

Reports of Organizations, Boards and Commissions

There was no one in attendance from the Historic Commission. Mark Hartnett was in attendance from the Parks and Recreation Board to give their report. Chairman Obernier requested the amount of funds that were donated to the Parks and Recreation Board. Mark did not have that information available at this time.

Steve Jakatt was in attendance from the Planning Commission to give their report. There were no recommendations. There were no comments.

Municipal Authority Manager Rambo gave the report of the Municipal Authority noting that they will be proceeding with the Monacy Manor project. The Manager will be meeting with the owner of the property where the gravity sanitary sewer lines are located so that they are aware of what work will be taking place.

Steve Jakatt noted he is a member of the Open Space Review Board and asked if their board will be included in the Reports of Organizations, Boards and Commissions. Manager Rambo noted they would be included next month as soon as the By Laws are Signed and Sealed.

Old Business

The Township Manager continues to finalize the Ordinance to enable the Technical Specifications for Traffic Control Signalization prepared by McMahon Associates, Inc. to be adopted. Vice-Chairman McCaffrey wanted to make certain that this Ordinance is open to amendment and stated that he is relatively happy with what is in the proposed Ordinance. Manager Rambo answered yes it is open to amendment.

The Township Engineer and Manager are in the process of preparing updated ACT 537 Plan information for presentation to the Board. The BoS has already met regarding the information and is waiting for a presentation from the Manager.

The Township Manager and Police Chief are in the process of meeting with the Township's insurance representatives with regard to Fire Arms Safety and Handling Workshops. Manager Rambo and Chief Werner have met with insurance representative Tom Baynard, who is to provide the Township with guidelines.

Old Business from the Floor

There was no Old Business from the Floor.

Old Business from the Board

There was no Old Business from the Board.

Ordinances and Resolutions

There were no Ordinances and Resolutions.

New Business

The Township to discuss the RFP's received for the Auditing services of the 2006 Financial Statements and appoint an Auditor. Manager Rambo noted the Township received four proposals for 2006 audit services. Kimmel, Lorah & Associates –Twp. \$8,000 & TC (tax collector) \$1,750; Mallie, Falconiero & Co. – Twp: \$8,000 & TC \$2,000; Barbacane, Thornton & Co. – Twp. \$8,900 & TC 2,100; Zelenkofske Axelrod LLC – Twp. \$9,675 & TC 2,000. Manager Rambo has met with representatives from each firm that submitted an RFP, checked references of Kimmel, Lorah & Associates and recommended that the proposal of Kimmel Lorah & Associates be accepted and that they be appointed to perform the 2006 audit at the re-organizational meeting of January 2, 2007. Vice-Chairman McCaffrey stated since Manager Rambo is satisfied with them as far as confidence goes, they should accept the proposal and appoint them at the re-organizational meeting of January 2, 2007 since they submitted the lowest proposal. Vice-Chairman McCaffrey then motioned to accept the proposal of Kimmel, Lorah & Associates LLP. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye. Manager Rambo will prepare the advertisement for the Daily Local News. Vice-Chairman McCaffrey noted that the RFP was well done; all the little details were in there.

The BoS to discuss and present the proposed 2007 budgets of the Township to the public for review. Chairman Obernier noted there is no tax increase planned for the General Fund, for the Solid Waste Fund the BoS is proposing a \$13 increase. Manager Rambo noted that this is a 6.1% increase over the current amount, from \$212 to \$225. The Fire Service Appropriations Tax and Real Estate Tax would remain the same.

The increase in the Solid Waste and Recycling Fee would cover the time to have the Public Works personnel to collect leaves, to offset the rising fuel costs, to assist in paying for the additional collection

of grass clippings and other yard wastes during the summer months, the additional tipping fees associated with the collection of other materials and the increase of tipping fees that has already taken place. It was noted that once the Vollmecke farm is approved from DEP to accept leaves, the Township will be taking leaves there, along with some of their equipment to help turn and aerate the leaves to turn them into compost.

Vice-Chairman McCaffrey noted that this particular fee increase would only go to refuse or recycling. Manager Rambo will advertise the proposed budget for adoption the second meeting in December.

Approval of the release request for the Valley View Subdivision for \$25,000. Manager Rambo noted that the requests have been reviewed by the Township Engineer and Manager Rambo and found satisfactory. Vice-Chairman McCaffrey motioned to approve the Valley View Subdivision release. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Winter newsletter articles are due on Linda Formica's desk by Wednesday, November 22, 2006. There were no comments.

New Business from the Floor

Mark Hartnett of Baker Road asked what the minimum height regulations are for helicopters and aircraft. Manager Rambo stated the Township does not have any ordinances pertaining to that. Chairman Obernier suggested that Hartnett call the hospital or Chester County Airport.

Steve Jakatt asked what happens to the leaves that are collected by the Township. Manager Rambo stated they are taken to Vollmecke's Farm to be turned into compost and used on their farm.

New Business from the Board

Manager Rambo noted the two quotes that the Township received for one year of temporary fencing for Jamie Lane historic ruins site. One quote is for \$2,336 and the other is for \$3,540. The BoS was okay for the Manager to forward the information onto the Historic Commission for their review.

Manager Rambo noted he forwarded the BoS correspondence that was received from the USPS denoting that the USPS is going to begin working with the Township at some point in the future.

Public Comments (individuals not requesting to be on the agenda)

There were no Public Comments.

Open Issues Before the Township

Ordinance amendments with regard to the IBC (International Building Code). Dale Barnett is working on the amendments.

The Manager is awaiting input on the proposed Access Management Ordinance from Supervisors Lindborg and McCaffrey. Vice-Chairman McCaffrey stated that this document is too generic and was not designed for West Brandywine Township. Manager Rambo will meet with Vice-Chairman McCaffrey to go over his comments.

The Township continues to seek volunteers to serve on the Building Appeals Board and the Parks and Recreation Board. Manager Rambo will put an advertisement in the Daily Local News and the Township Newsletter.

General Obligation Note (Adjustable Rate Loan for the Facility/Park Construction)

Interest rate for the week was 4.02 %.

Review and Payment of the bills

Bills from the General Fund (\$104,722.48) and Solid Waste Fund (\$15,451.52). Upon the Board's reviewing the invoices and finding them in order, Vice-Chairman McCaffrey motioned to approve payment of the bills. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye.

Upcoming Meetings/Events

- Dedication of Plaques for trees, benches and picnic tables, Saturday, November 18, 2006 at 10:30 a.m.
- Planning Commission meeting, Tuesday, November 21, 2006 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, December 7, 2006 at 7:30 p.m.
- Historic Commission meeting, Monday, December 11, 2006 at 7:30 p.m.
- Parks and Recreation Board meeting, Tuesday, December 12, 2006 at 7:30 p.m.
- Open Space Review Board meeting, Thursday, December 14, 2006 at 7:00 p.m.
- Municipal Authority meeting, Thursday, December 14, 2006 at 7:30 p.m.
- Board of Supervisors meeting, Thursday, December 21, 2006 at 7:30 p.m.

Adjournment

With no other business to discuss, Vice-Chairman McCaffrey motioned to adjourn the meeting at 8:49 p.m. Chairman Obernier seconded the motion. Board Members McCaffrey and Obernier voted aye in favor to adjourn.

Ronald A. Rambo, Jr.
Township Manager/Secretary/Treasurer