

West Brandywine Township
Park and Recreation Board Meeting

Sept. 11 2007

Call to Order 7:07PM

Board Members:

Joseph Arvay Vanessa Barron _____ Patti Barry _____
Michelle Benkovich Jeff Chalfant Mark Hartnett
Paula Kondracki _____
Linda was also in attendance.

Previous Minutes

Motion to Accept: jc_____ Seconded: ja_____

as corrected

Yes 4 No 0

Old Business:

Halloween-

Hurricane Hill- Hayrides: questionable whether they will be available to participate. Jeff will follow up by end of next week of Sep 21 so we can make alternate plans. Jeff asked him to be available 2-4p or 2-3:30pm. Costs have to be worked out.

Michelle suggested that the parade be first; Hayride should also be at the beginning of event. We estimated the parade may take 30 minutes. Hayrides 2:30-4p. Parade order will be kids, adults and pets. Discussion about alternate farms to contact for hayrides.

Volmecki was mentioned as alternate.

Pumpkin decorating: decorating and/or carving; pumpkins supplied by participants.

Prizes: discussion about cash or gift cards as prizes rather than a specific prize item.

Concern that gift cards may expire or charge a fee for non-use.

For pumpkins: cash dollar amounts \$30/20/10

For parade: We determined 3 age categories

Ages 0-4: one prize gift valued \$10-15

Ages 4-12: two prizes of equal value gift card \$30; to store such as GameStop; we expect this to be the largest group.

Ages 12+ includes adults: 2 prizes of equal value; \$25

Pets: one prize amount of \$25.00

Candy-

We'll approach a local business for donation; discussion on what size candies to give out.

Police secretary will be available to help distribute candy. We also have brown

Halloween bags to give out as well for kids to use on Halloween. If we used small size candies, then we would have to package into small bags of candy versus one standard size candy bar, one per kid. We agreed to use larger size if it is donated and smaller sizes if we have to buy it and bag the candies. We expect 300 kids, comparable to our egg hunt numbers. Joe was asked to contact before the end of week of Sep 21 to find out what the contributor is willing to donate.

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Refreshments: Suggestion was made to offer hot chocolate and apple cider for \$.50 a cup. Michelle offered to put details together. Also possibly the alternate Volmecki Farms might be able to do hot cider and sell other products saving us costs. Waiting to hear if Hurricane Hills can do the hayrides. Michelle and Jeff will coordinate.

Linda asked about certificates. Michelle will check for blank certificates and setup wording and Linda will print them out on office printers.

Also, suggestion was made to raffle a fall planter arrangement. Perhaps someone can contact Ford's Greenhouse. Paula's name was volunteered.

We can expand on these ideas next year depending on the success and participation. Ideas include a movie and using gourds in the field with special marked prize gourds.

We would need to set up the process to print up numbered signs to identify the parade participants and be able to give out these before parade event. Half sheets with large numbers punched and strings. We need to finalize our parade route, judge's location, and how to handle pumpkin displays and parade id's as well as handling the candy distribution.

Pumpkins should be identified with placards supplied by participants with name/phone number.

Linda reviewed the 2007 sponsors for listing in the newsletter.

New Business:

Last movie night had 50-60 attendees. Suggestion to have Saturday movie night. This discussion can be taken up over the winter.

Also, Mark mentioned the letters that should go out in October to local business to solicit contributions for 2008.

Adjournment: 8:20p

Motion: _jc_____ **Seconded:** _mb_____ **Yes** _4__ **No** _0_____

PREPARED BY: Mark Hartnett